



READ, LEARN, GROW  
LIBRARY COMMITTEE  
RPSDC

Library Committee Report

Dated: 1<sup>st</sup> January, 2025

## Objective of the Report

The primary goal of this review was to assess library resources, gather feedback on study materials, and evaluate the overall condition of library facilities while identifying opportunities for further enhancement.

**1. Feedback on Study Material:** The Library Committee actively sought feedback from students regarding the library's study material. Based on this input:

- **Recommendations** have been made to acquire additional resources, particularly for courses aligned with the New Education Policy (NEP).
- The committee emphasized the importance of keeping the library updated with contemporary and relevant study materials to meet the evolving academic requirements.

**2. Departmental Submissions for Study Material:** To ensure the library is well-equipped for upcoming semesters:

- **All departments** were asked to submit a detailed list of study material requirements for their respective courses and papers.
- The final compilation of requests was completed on **28th December 2024** and has been forwarded to the college authority for timely procurement.

This proactive approach guarantees that students will have access to the essential academic resources they need.

**3. Library Facilities and Hygiene:** An extensive review of the library's facilities was conducted, focusing on:

- **Seating arrangements:** Reported to be adequate and conducive to a productive study environment.
- **Hygiene standards:** Found to be satisfactory, providing a clean and welcoming space for all users.

**4. Library Card Registration and Unregistered Students:** The committee identified a recurring issue with unregistered students:

- During the odd semester, several students without library cards faced difficulties obtaining **no-dues clearance**, as the library staff had no records of them.

To address this:

- **Mandatory registration** will be implemented at the beginning of the even semester.
- Efforts will be made to **identify unregistered students in advance** to ensure a seamless process.

**5. Academic and Co-Curricular Enhancements:** To make library activities more impactful and engaging:

**1. Projector Requirement:**

- A **projector** has been requested by the library staff to facilitate academic and co-curricular activities, such as presentations, workshops, and interactive sessions.
- Until the projector becomes available in the library:
  - **Committee members will coordinate with seminar halls** to utilize their facilities.
  - A **portable projector** already available in the college will also be made accessible to the library upon demand to support their needs.

**2. Reading Club Initiative:**

- A program titled **READ, LEARN, GROW** made to promote reading culture among students.
- The club will focus on discussions around milestone literature, articles, and other thought-provoking materials, fostering intellectual growth and critical thinking skills.

**6. Expert Lecture on Library Usage:**

- The committee has decided to organize a **library-based expert lecture** in the coming semester.
- This lecture will aim to **raise awareness among students and staff** about various aspects of reading and the optimal use of library resources.

**7. Visit to Commerce Department Library:** As part of the review, the Library Committee visited the departmental library established by the Commerce Department under the leadership of Mohit Sethia, HoD of Commerce department.

- The committee **commended the vision and dedication** of the Commerce Department for their efforts in creating and maintaining such a well-organized departmental library.
- This library operates uniquely, with all books being donated by teachers and students. Additionally, **no charges are levied** on students or faculty for borrowing books, making it a valuable and accessible resource.

The committee **recommended that other departments consider adopting this model**, where departmental libraries are established through collaborative efforts and donations, providing additional resources to students without financial burden.

**8. Commendation for College Authority:** The committee commended the college authority for their unwavering commitment and proactive efforts in enhancing library infrastructure and accessibility for all students.

The college has established **three well-maintained libraries** – one in the **B. Tech building**. Two in the **Degree College**, with dedicated libraries for **Undergraduate (UG)** and **Postgraduate (PG)** students. These libraries have been seamlessly **integrated into a unified system**, allowing students from any college or program to access resources from any of the libraries.

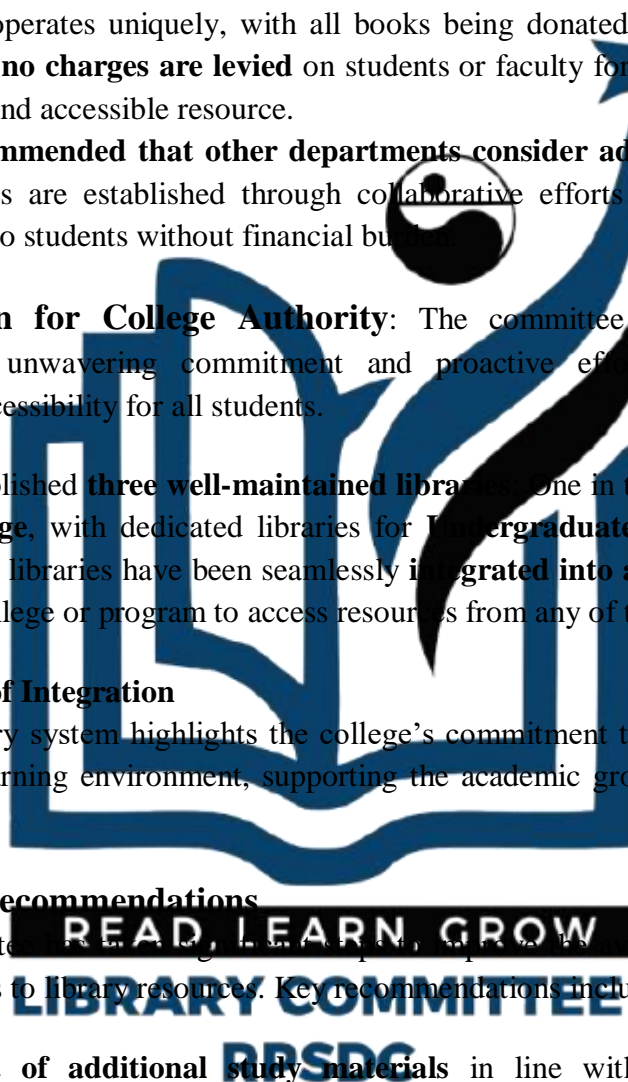
#### **Acknowledgement of Integration**

This integrated library system highlights the college's commitment to fostering a collaborative and resource-rich learning environment, supporting the academic growth of students across all disciplines.

#### **Conclusion and Recommendations**

The Library Committee commended the college for ensuring the availability of study material and streamline access to library resources. Key recommendations include:

- I. **Procurement of additional study materials** in line with NEP and departmental requirements.
- II. **Continuous feedback collection** from students to meet their academic needs.
- III. **Early identification and mandatory registration** of unregistered students to avoid issues during the no-dues clearance process.
- IV. Continued monitoring of library facilities to maintain satisfactory conditions.



- V. **Establishment of a Reading Club** to encourage intellectual discussions and cultivate a habit of critical reading.
- VI. **Organization of a library-based expert lecture** to promote awareness of library usage and reading habits.
- VII. **Encouragement for departmental initiatives**, such as the Commerce Department's library, as a model of resourcefulness and accessibility.

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The progress review meeting is scheduled to be held on 15 February 2025 (Friday).

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**Submitted by:**  
Library Committee Members  
**Date:** 02<sup>nd</sup> January, 2025

**Convener** -Mr. Anil Kumar

**Members** Mr. Vikash Yadav, Asst. Prof. Zoology (Co- Convener)

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