



Library Committee R.P.S. Degree College

Mission

To provide an organized, resource-rich environment that supports academic excellence and lifelong learning, ensuring all students, faculty, and staff have access to essential learning resources and materials in a conducive space for study and research.

Vision

To create an innovative and resourceful library that fosters intellectual growth, facilitates academic research, and promotes the holistic development of students and faculty at R.P.S. Degree College by providing access to a wide range of information sources and services.

Nature of the Library Committee

The **Library Committee** at R.P.S. Degree College is a key body that plays an essential role in managing and overseeing the procurement, management, and organization of the college library. It is a collaborative, dynamic, and advisory body that works to ensure the library serves the academic, research, and informational needs of students, faculty, and staff. The committee is composed of faculty members, library staff, and student representatives, each contributing to the development and enhancement of library services.

Key Characteristics of the Library Committee:

1. **Advisory Role:** The Library Committee acts as an advisory body, providing recommendations and guidance on the procurement, management, and organization of

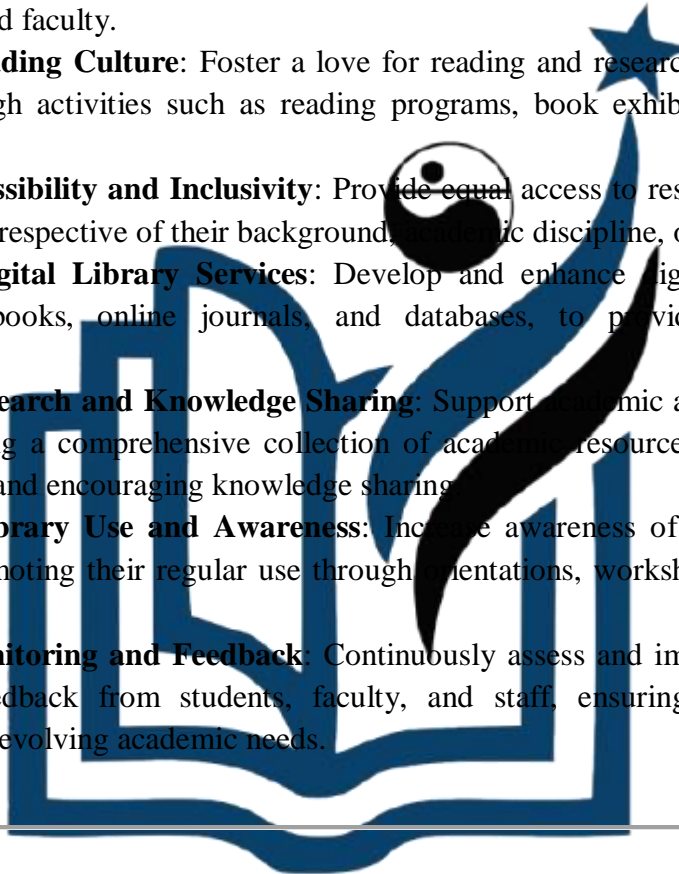
library resources. It ensures that the library collection aligns with the curriculum, departmental needs, and evolving academic trends.

2. **Collaborative and Inclusive:** The committee works in close collaboration with faculty members, departments, and students to ensure that library services and resources are meeting the educational needs of the college community. It actively seeks input from various stakeholders to make informed decisions regarding acquisitions, resource allocation, and service improvements.
3. **Monitoring and Evaluation:** The committee monitors the performance of the library, reviewing its usage, effectiveness, and adherence to the established objectives. It assesses library resources and services regularly to determine their impact on students' academic success and overall satisfaction.
4. **Student-Centric:** The committee places significant emphasis on the needs of students, ensuring that the library is a welcoming, well-maintained, and resourceful space for learning. It organizes workshops, orientation programs, and special initiatives like reading programs to engage students and foster a strong reading culture on campus.
5. **Resource Development and Management:** The committee is responsible for the continuous development and management of the library's resources, including physical books, journals, e-resources, databases, and multimedia materials. It ensures that resources are acquired in accordance with the needs of the curriculum and the latest academic trends, providing a balanced mix of traditional and digital resources.
6. **Feedback and**  **READ, LEARN, GROW** seeks feedback from library users—students, faculty, and staff—on the library's services and resources. It uses this feedback to improve library services, address challenges, and make adjustments based on the changing needs of the college community.
7. **Leadership and Advocacy:** Members of the Library Committee take on leadership roles by advocating for the importance of library services within the college community. They work to ensure that the library is recognized as a vital component of the academic environment, encouraging the use of library resources in academic and research endeavors.

Objectives of the Committee

Committee is having following objectives:

1. **Resource Management:** Ensure an up-to-date, relevant, and accessible collection of books, journals, e-resources, and other educational materials to meet the academic needs of students and faculty.
2. **Promote Reading Culture:** Foster a love for reading and research among students and faculty through activities such as reading programs, book exhibitions, and discussion forums.
3. **Ensure Accessibility and Inclusivity:** Provide equal access to resources for all students and faculty, irrespective of their background, academic discipline, or learning needs.
4. **Maintain Digital Library Services:** Develop and enhance digital library resources, including e-books, online journals, and databases, to provide remote access to knowledge.
5. **Promote Research and Knowledge Sharing:** Support academic and research initiatives by maintaining a comprehensive collection of academic resources, promoting research publications, and encouraging knowledge sharing.
6. **Facilitate Library Use and Awareness:** Increase awareness of library resources and services, promoting their regular use through presentations, workshops, and personalized assistance.
7. **Regular Monitoring and Feedback:** Continuously assess and improve library services based on feedback from students, faculty, and staff, ensuring the library remains responsive to evolving academic needs.



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LIBRARY COMMITTEE

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1. **Resource Acquisition and Management**
 - **Action:** Regularly acquire new books, journals, periodicals, and e-resources based on curriculum requirements and faculty recommendations.
 - **Frequency:** Ongoing, with quarterly reviews of the collection to remove outdated or irrelevant materials and add new ones.
 - **Collaboration:** Collaborate with faculty to identify resource gaps and ensure the library meets the academic needs of all departments.
2. **Cataloging and Organization**

- **Action:** Ensure proper categorization, indexing, and labeling of all library materials (books, journals, e-resources) for easy access.
 - **Frequency:** Ongoing.
 - **Tools:** Use an automated library management system (if available) for efficient cataloging, tracking, and retrieval of resources.
3. **Library Accessibility**
- **Action:** Maintain a comfortable and quiet environment conducive to studying and research. Ensure that the library is open during convenient hours for both students and faculty.
 - **Frequency:** Daily operations, with extended hours during exam seasons.
 - **Access:** Implement systems like swipe cards or digital logins to track student usage and ensure equal access for all.
4. **Promoting E-Resources and Digital Library**
- **Action:** Enhance the library's digital collection by subscribing to academic databases, journals, and e-books. Provide remote access to digital resources through the college's portal.
 - **Frequency:** Subscription renewals and access reviews conducted annually or bi-annually.
 - **Training:** Conduct workshops on accessing and using digital resources, such as e-journals, online databases, and other research materials.
5. **Reading Programs and Book Exhibitions**
- **Action:** Organize regular book exhibitions, reading programs, and author interaction sessions to foster a reading culture among students.
 - **Frequency:** Semester-wise or at least twice a year.
 - **Event:** Coordinate with departments to host events that encourage student participation in reading activities and discussions.
6. **Workshops and Library Orientation**
- **Action:** Conduct orientations at the beginning of each semester to familiarize students with library resources and services. Organize workshops on research techniques and the use of online databases.
 - **Frequency:** At the start of every semester.
 - **Participants:** Include new students, faculty, and staff.
7. **Student and Faculty Feedback Mechanism**
- **Action:** Regularly collect feedback from library users (students and faculty) to identify areas for improvement in library services and resources.
 - **Frequency:** Semester-wise surveys or suggestion boxes.
 - **Action Plan:** Review feedback and implement changes to address identified issues, such as acquiring more books or adjusting operating hours.
8. **Collaboration with External Institutions**

- **Action:** Collaborate with nearby libraries or digital libraries to expand access to resources. Participate in inter-library loan systems.
- **Frequency:** Annually or as required.
- **Partnerships:** Build relationships with neighboring academic institutions and public libraries to share resources and services.

9. Regular Monitoring and Reporting

- **Action:** Prepare quarterly or annual reports to evaluate library usage, acquisitions, and improvements. Discuss the reports in committee meetings to ensure accountability.
- **Frequency:** Quarterly or annually.
- **Review:** Use data from library usage logs, feedback, and academic performance to evaluate library effectiveness.

By working with a clear mission, vision, and structural objectives, the **Library Committee** at R.P.S. Degree College will be able to create a vibrant and resourceful environment that enhances the learning experience for all students and faculty members.

Organization of the Committee

Convener -Mr. Anil Kumar

Members Mr. Vikash Yadav, Asst. Prof. Zoology (Co-Convener)

Dr. Anuradha, Asst. Prof. Mathematics

Mr. Vikash Yadav, Asst. Prof. Zoology

Ms. Nisha, Asst. Prof. Commerce

Ms. Sonu (22ZOO34) Student Member



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