



YEARLY STATUS REPORT - 2021-2022

| Part A | |
|--|--|
| Data of the Institution | |
| 1.Name of the Institution | Rao Pahlad Singh Degree College |
| • Name of the Head of the institution | Dr. Davender Singh |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 9416246584 |
| • Mobile no | 8222999153 |
| • Registered e-mail | degreecollege@rpsinstitutions.org |
| • Alternate e-mail | rpsbalana1@gmail.com |
| • Address | Village: Balana |
| • City/Town | Balana |
| • State/UT | Haryana |
| • Pin Code | 123029 |
| 2.Institutional status | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Rural |
| • Financial Status | Self-financing |

| | | | | | |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Name of the Affiliating University | Indira Gandhi University Meerpur Rewari | | | | |
| • Name of the IQAC Coordinator | Dr. Yashpal Sharma | | | | |
| • Phone No. | 9416888440 | | | | |
| • Alternate phone No. | 9416246584 | | | | |
| • Mobile | 8168719832 | | | | |
| • IQAC e-mail address | degreecollege@rpsinstitutions.org | | | | |
| • Alternate Email address | iqacrpsdc@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637880381486761596.pdf | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://rpsdegreecollege.org/Academic-Calender.aspx | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | B | 2.25 | 2021 | 08/04/2021 | 07/04/2026 |
| 6.Date of Establishment of IQAC | | | 18/10/2018 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| Nil | Nil | Nil | Nil | Nil | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |

| | | |
|---|------------------|--|
| 9.No. of IQAC meetings held during the year | 4 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| <p>1. Feedback from all the stakeholders was collected, analysed and action taken report was submitted for improvement. 2. Three new Post Graduate courses in the subject of Botany, Zoology and Commerce were introduced. 3. Conducted seminar on Intellectual Property Right (IPR) and 361 students participated in this mega event. 4. To promote research activities in the college total 09 students have been registered for the Ph.D. Programme under the faculty members of college. 5. To promote collaborative activities 11 new MOUs were signed with institution of national and international repute. 6. Seminar on "Stress Management and Decision Making" and "Role of ICT in Career Building" were organized in association with Department of Commerce and Placement Cell. 7. To focus more on the activities related to career guidance for the students of college. 8. Workshops on the topic "Basic Computer Knowledge" for Non-teaching staff members and "Writing High Impact Research Paper" for faculty members were organized. 9. Safety Week was observed and events to related to safety of Drivers, Vehicles, Students, Road safety etc. were organized under this category</p> | | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | | |
| | | |

| Plan of Action | Achievements/Outcomes |
|--|--|
| Regular IQAC Meetings | Regular IQAC meetings were planned in the beginning of the academic session. Total four meetings were conducted during the current session on dated 29-10-2021, 24-01-2022, 29-03-2022 and 15-06-2022. |
| To Conduct Departmental Activities regularly | In the beginning of the academic session all the HODs were instructed to conduct various activities. Some of the activities were conducted in collaboration with IQAC and some by the department individually. Total 53 activities were conducted by different departments, NSS unit and Sports Department in the academic session 2021-22. |
| Promotion of Research Activities | To promote research among students and faculty members, four faculty members (three in department of chemistry and one in department of physics) were identified on the basis of their research experience and 12 students enrolled for Ph.D. programme under their supervision. Similarly, students of UG and PG Classes participated and presented research paper in various national and international conferences. |
| Activities for Teaching and Non-Teaching Staff | To promote the computer literacy among non-teaching staff members IQAC organized a workshop on "Basic Computer Knowledge" for the non-teaching staff members on 27 and 28 May 2022. Similarly for the faculty members a seminar on "Writing High Impact |

| | |
|------------------------------------|--|
| | Research Paper" was organized on 27-06-2022. |
| Memorandum Of Understanding (MOUs) | In session 2020-21 only one functional was there. IQAC repeatedly in the meetings put this agenda and in the session 2021-22 11 new MOUs were signed by the RPS Group with Institutions of National and International repute. |
| Placement of Students | In the beginning of the semester more emphasis was done on placement of the students. During the session 2021-22 around 07 students were placed at different places. |
| Educational Tour | Students always learn something new from the places. Therefore, college has organized various short and long educational trips of students of different disciplines. |
| Result | Effective curriculum delivery must be reflected in result. In the beginning of this session all HODs were instructed to plan strategy so that maximum students get good marks and university positions can be maximized. In session 2021-22 college got total 295 university positions whereas in session 2020-21 we got 240 university positions. |

| | |
|---|-----|
| 13. Whether the AQAR was placed before statutory body? | Yes |
|---|-----|

| | |
|--|--|
| <ul style="list-style-type: none"> Name of the statutory body | |
|--|--|

| Name | Date of meeting(s) |
|---------------------------------|--------------------|
| Internal Quality Assurance Cell | 25/07/2023 |

14. Whether institutional data submitted to AISHE

| Year | Date of Submission |
|---------|--------------------|
| 2021-22 | 19/01/2023 |

15. Multidisciplinary / interdisciplinary

The institute puts an emphasis on the holistic and overall personality development of its students by inculcating post-modern skills of learners. The institute wants to provide students with an education that will help them develop their moral, intellectual, artistic, social, physical, emotional, and cognitive development.

According to NEP 2020, the institution provides students interdisciplinary and multidisciplinary courses that let them select their programs, courses, and subjects from a variety of fields. Also, the institution has protocols in place to enable that the students' course selection processes are completed on time, and has therefore dealt with multidisciplinary and interdisciplinary in the past.

Every student has to continually improve on his talents, such as communication and presenting abilities, for holistic growth. Vocational training is also supported in order to improve employment prospects for those who do certain skill-based jobs.

In order to broaden students' scopes of knowledge, the institute keeps on organizing seminars, conferences, guest lectures etc. with the scientific and humanities faculties.

The institution is improving its physical and ICT infrastructure in preparation for the upcoming NEP standards. Additionally, many faculty members are taking part in training sessions relating to the implementation of NEP, and a large number more will be offered to faculty as needed.

16. Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is the initiative of Ministry of Electronics and Information Technology and Ministry of Education that allows transfer/redemption of credits awarded to a student for one program from an institution by another institution. RPS Degree

College is an affiliated institute of Indira Gandhi University, Meerpur, Rewari. The institute offers regular courses and teaches the disciplines listed in the curriculum. In the direction of Academic Bank of Credits, the guidelines issued by the affiliating university is being implemented by the college.

17.Skill development:

Academic institutions must provide students with the necessary training and equipment to meet the changing demands of the job market. In the twenty-first century, skill development is a necessary component of education. Students must possess the necessary information, skills, and abilities to prepare them for the job market and to develop their core competencies to tackle obstacles in real-life situations. Through workshops, seminars, interactive sessions, add-on/certificate courses, etc., the College works tirelessly to establish a skilling environment. The institute is in discussions with well-known groups that are active in the field of student skill development. College has total 12 MOUs signed with institution of national and international repute for skillful training to all the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College advocated the use of Indian language, culture, and value system even before the NEP 2020. The College conducts all of its activities and classroom teaching in bilingual format. Students are compulsory being offered Hindi as well as Sanskrit in their course curriculum. There are multiple events being organized like Cultural Fest, Diwali Celebration, Teej Festival Celebration etc. for promoting respect for Indian culture among the students. Students are also encouraged to take part in activities of this kind that promote the integration of Indian Knowledge Systems organized by other colleges and institutions and to represent the college in them.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

RPS Degree College offers various programmes at Undergraduate (UG) and Postgraduate (PG) level. All of these courses are provided as outcome-based education (OBE), which is created with consideration for both domestic and international requirements. With explicitly specified Programme Outcomes, Programme Specific Outcomes, and Course Outcomes, the Institute has introduced outcome-based education. All courses are created with the outcomes of remembering, understanding, applying, analyzing, evaluating, and creating in mind. In addition to domain-specific knowledge, learning objectives

at all levels guarantee social responsibility, morality, and entrepreneurial abilities so that students may actively contribute to the country's economic, environmental, and social well-being. To implement the spirit of NEP, all course syllabi have been created with concern for social demands at large.

20.Distance education/online education:

Students that learn and are taught online become more accountable for their own education. ICT enables students to research, evaluate, exchange, and present knowledge in a fair manner, which aids in their preparation in organized manner. Modern students are adept with technology, thus incorporating ICT into their regular lessons helps them appear and feel good. Through the use of applications, such as Power Point presentations, videos, value-added courses, skill development courses, etc., students are encouraged to study without physically attending classes. Today's educational system includes the use of ICT for both teaching and learning. Every faculty member in every programme ran online lessons during the Covid epidemic with great success, enabling the students to study e-content for every topic. Faculty members and students have both participated in online learning and evaluation process using various tools. In order to prepare for future problems, the institute has already made available all of the e-content materials of this kind created by faculty members on the college website in the form of video lecture and notes.

Extended Profile

1.Programme

| | |
|---|----|
| 1.1 Number of courses offered by the institution across all programs during the year | 14 |
|---|----|

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

| | |
|---|------|
| 2.1 Number of students during the year | 2081 |
|---|------|

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

| | | |
|--|---------------------------|-------------------|
| 2.2 | | 737 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | | |
| File Description | | Documents |
| Data Template | View File | |
| 2.3 | | 777 |
| Number of outgoing/ final year students during the year | | |
| File Description | | Documents |
| Data Template | View File | |
| 3.Academic | | |
| 3.1 | | 90 |
| Number of full time teachers during the year | | |
| File Description | | Documents |
| Data Template | View File | |
| 3.2 | | 90 |
| Number of sanctioned posts during the year | | |
| File Description | | Documents |
| Data Template | View File | |
| 4.Institution | | |
| 4.1 | | 48 |
| Total number of Classrooms and Seminar halls | | |
| 4.2 | | 330.416592 |
| Total expenditure excluding salary during the year (INR in lakhs) | | |
| 4.3 | | 181 |
| Total number of computers on campus for academic purposes | | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliated college, we effectively follow curriculum designed by the parent University. The college is a leader in these established academic systems for providing top-notch instruction and comprehensive student development. The academic process is streamlined, with an appropriate distribution of work load followed by timetable preparation and other administrative support activities. Additionally, teaching-learning and evaluation schedules are strictly followed in accordance with the curriculum announced by the affiliating University. College designs its own academic calendar on the basis of academic schedule supplied by the University in which complete schedule like date of class tests, total working days, holidays, date of final university examination, assignment submission date and date of commencement of remedial classes for slow learners are clearly mentioned. Before commencement of classes, faculty members design the lesson plan and execution of the same is controlled and supervised by HODs concerned to ensure that the curriculum is delivered according to plan. Subject allocation to the faculty members is decided as per their interest and specialization through a departmental meeting and is communicated well in advance to all the faculty members. The classes are conducted with audio-visual resources, ICT tools and are regularly monitored by the Principal, Dean Academics and the Heads of the various Departments. Class tests are conducted as per academic schedule and slow and advanced learners are identified on the basis of it. Different plans are prepared for both the kinds of students.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://rpsdegreecollege.org/pdf/1.1.1.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

RPS Degree College strictly adheres to the academic calendar of affiliating University for all the academic activities like total

number of Teaching days, start and completion of classes, semester exams and mid-semester breaks etc. In addition, Dean Academics designs its own academic calendar on the basis of already supplied academic schedule of the University that outlines the tentative schedule for co-curricular activities such as Sports Day, Environmental Day, Women’s Day, Science Day, Annual Fest, Industrial Visits and guest lectures.

The Principal and Dean Academic conduct meetings with Teacher-In-Charge(s), faculty members, Conveners of committees & societies, and non-teaching staff to ensure smooth execution of scheduled activities. The college ensures timely completion of syllabus, revision and internal evaluation through lesson plans and reviews in departmental meetings. Students are informed in advance about deadlines for assignments, Examination dates and presentations.

The class tests, assignments, presentation, project, seminars and final pre-university examination are part of the Continuous Internal Evaluation (CIE) of students with the aim of making continuous and comprehensive learning process. Students and their parents are, also, informed about their internal assessment through SMS and telephonically by mentor before uploading the marks on campus pro app. The functioning of each Department, the academic performance of students and teachers, documentation, and adherence to the calendar are reviewed by the Academic Committee at the end of each semester.

Everything is geared towards providing transformative education in a structured manner with accessibility and transparency.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://rpsdegreecollege.org/pdf/1.1.2.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the

B. Any 3 of the above

| affiliating University | |
|---|---------------------------|
| File Description | Documents |
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |
| 1.2 - Academic Flexibility | |
| 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented | |
| 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented | |
| 14 | |
| File Description | Documents |
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |
| 1.2.2 - Number of Add on /Certificate programs offered during the year | |
| 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template) | |
| 1 | |
| File Description | Documents |
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |
| 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year | |
| 342 | |

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being an affiliated college and limitations to develop its own curriculum, college does its best to integrate crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.

Professional Ethics

Apart from teaching of regular subjects, the students and faculty members are also given timely lessons in professional ethics such as Demonetization, Filling of Income Tax Return, and Awareness on Tax Regime, Communication and Personality Development, Intellectual Property Right etc. to develop the professional ethics among the students.

Gender

The college has a Women cell and Grievance Redressal Cell for women to provide counseling to students, to promote gender equity among students and also to deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high-level security.

Human Values

Various Activities are organized by NSS unit of college to enculcate human values in students and faculty members.

Environment and Sustainability

The infrastructure of the college is eco-friendly that takes care of environment and its sustainability aspects through rain water harvesting, solar panels, and tobacco free zone. Various environmental awareness programs are conducted such as Tree Plantation Drive, water conservation and Anti-plastic campaign for

sustainable development of environment. College celebrates the day of National importance such as Earth Day, Environment Day and Ozone Day etc.

Thus, the college has a special arrangement to work after the issues relevant to Gender Equality, Environment and such related social issues.

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

259

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://rpsdegreecollege.org/pdf/1.4.1.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://webcp.enablessoft.in/WebsiteDocs/28_1/Download/638240725073251146.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

742

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

317

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow and advanced learners are identified on the basis of pre-defined parameters like performance of the student in class test, end semester examination and assignments. Class tests are conducted periodically by concerned class teacher whereas combined sessional examination is planned as per the academic schedule. The performance of the student is discussed at HOD, Dean and Principal level and we at RPS plan different strategy for slow and advanced learners. Here are some points we follow for different categories of students:

Activities for Slow Learners

- To improve the academic performance of the slow learner special remedial classes are conducted specifically in subjects which require more understanding and are difficult.
- If needed, some personal counseling, explanation and discussion are imparted to slow learners in their native language.
- Proper mentor mentee meetings are also arranged and parents are involved wherever required.
- Important questions in the form of home assignments are given to such students so that answer writing skills can be improved.

Activities for Advanced Learners

- Advanced learners are encouraged to participate in all the activities organized at International, National, State, District, Zonal and College level by the college or Universities. Such students are encouraged in public meetings and gatherings and certificate of appreciation is also given to such students.
- Professional coaching classes for the examination like NET, JAM, GATE, UPSC and other Government Examination are given to such students in the college itself under the banner "PRAYAAS: A division of Competitive Classes".

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://rpsdegreecollege.org/pdf/2.2.1.pdf |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 2081 | 90 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The academic philosophy of college is Student-centric, which provides a proactive learning environment, where students are motivated to connect the academic knowledge with their day-to-day experiences. The participatory learning activities adopted by the faculty members to facilitate overall comprehension of concepts are enhanced through:

Participative learning

- Students are regularly encouraged to participate in various field-based activities such as Debates/Quizzes/Group-Discussions/Role Playing techniques to encourage an interactive and innovative teaching-learning process.
- Extra-curricular activities like yoga, Self-defense to train and develop student’s mental and emotional well-being and for national importance like celebration of National Youth Day, Republic Day, and workshop on soft-skills training programme are regularly organized for student participation.
- Students are encouraged to participate in Human Values related activities like blood donation camp, and many awareness programmes like open sanitation, save water, plantation through NSS.

Experiential learning

- Laboratory/Practical Training-Sessions to give hands-on practice of software and real-world data are conducted with content syllabus and extra experiments also.
- Educational/Industrial Visits are organized regularly to engage the students in experiential learning.
- Various academic activities like expert talk, webinars, workshops, conferences are also arranged to facilitate skill enhancement in various domains.

Problem-solving methodologies:

- Faculty members encourage students to develop problem solving skills through regular Home Assignment, Peer-mentoring/Group-Learning sessions and Open Book Tests based on basic to advanced problems.
- Students are encouraged to participate in various multifarious events and activities to develop skills such as Event planning, financial planning, Team building, fostering healthy bonds and logistics arrangements.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional information | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/638240726143179869.pdf |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College follows ICT enabled teaching learning methodology in addition to traditional classroom education. Subsequent efforts are taken by our college to provide e-learning atmosphere in the classroom by using ICT enabled facilities like lecture through power point presentation, digital board, video clipping, audio clipping etc. A wider use of ICT-infrastructure, which began during pandemic continued even after offline classes resumed to enhance the quality of teaching learning methodology. Our faculty members are using the following ICT enabled facilities frequently which are present in our campus:

- Well-Equipped Computer Labs cater to the needs of the departments having ICT/software/practical-components in their curriculum.
- Audio-Visual-Facilities are available in most of the classrooms for teaching through Power Point Presentation (PPT), Video Clipping and animation methodology.
- Training-programs/FDPs are conducted regularly for faculty members to upgrade ICT-skills.
- Campus Pro app (enable soft), Google Classroom, Zoom Meeting Platform and Microsoft Team software's are used by faculty member to conduct tests and classes in online mode.
- Classrooms are enabled with OHP, LCD screen and Digital board which are used by most of the faculty members to teach students effectively.
- We have created students WhatsApp group for quick communication, sending study notes and lab manuals well in advance the experiment is performed.
- Library is well equipped with all the e-resources like KOHA software and subscription of online books and journals.
- Online resources from SWAYAM, NPTEL, YouTube and other platforms are regularly used by faculty members and students are encouraged to register on it.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

82

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | No File Uploaded |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

90

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

22

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

261

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A predefined procedure of internal assessment according to IGU, Meerpur, Rewari norms regulates Internal theory and practical evaluation is followed by the College. The students are assessed on a continuous basis, keeping these broad guidelines in mind. In a semester three sessional tests are conducted and marks of each sessional test of every student are filled on campus pro app (ERP Portal). Detailed marks card of each sessional is also sent to parents to inform about the progress of their ward. After each sessional test a PTM is organized by the college. A list of activities for internal assessment patterns have also been drawn up keeping in mind the academic bank of credits. Among the activities listed for tutorials, Power Point Presentation (PPT), Assignments, Group Discussion, Sessional tests, innovative projects, scholastic work related to the application of conceptual understanding of the subject. Despite these activities pupils' class behaviour and attendance is also a considerable point for internal assessment.

The College has adopted an online system where each student can view his/her total assessment marks at the end of each semester. It focuses on developing the interest among the students to take active participation in various co-curricular and extracurricular activities for their overall personality development. For promoting transparency in internal assessment at the beginning of the semester faculty members inform the student about the various components in the assessment process during the semester. In this way the mechanism of internal assessment is transparent and robust.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://rpsdegreecollege.org/pdf/2.5.1.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Since students are the main stakeholders, it is our duty to be transparent and time bound related to grievance, if any. The internal assessment marks are awarded to each student on the basis of his/her performance in sessional examination, attendance record, presentations, assignment and participation in extracurricular activities. We follow predefined rules and regulations of affiliating University as far as internal assessment marks are considered. University asks to fill the marks on college panel at the end of each semester. After awarding marks to all the students, concerned class teacher shows the marks and mechanism of it to all the students accordingly. Class teacher also keep the record safe in his/her teacher's diary and on ERP portal as well. In case of any discrepancy student can approach concerned class teacher first. If class teacher fails to resolve the issue, the same will be transferred to Head of the Department concerned followed by Dean Academics. Generally, all the issues are fairly encountered at class teacher level in a time bound manner. The unresolved issues are resolved at Dean Academics level with proper consultation with concerned head of the department and class teacher. However, such issues are very few. The problems related to external examination are sent to university authorities for solution.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://rpsdegreecollege.org/pdf/2.5.2.pdf |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with affiliating University guidelines. They are properly displayed on college website and communicated to all the students.

- The goals, vision, and purpose of the college all include learning outcomes.
- The learning objectives and particular course results are disseminated in the classroom by concerned faculty members, in Principal, Dean Academics and HODs addresses to students and parents, and at alumni gatherings. These are also widely displayed on teacher’s diary, college boards, and other publications distributed at seminars and conferences.
- The college sends teachers on delegation to workshops, seminars, conferences, and FDPs to enlighten them and help them achieve the goals while facilitating learning in the classrooms.
- At particular gatherings and events, successful alumni students are also asked to speak with both students and professors about how their particular courses influenced their careers.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://rpsdegreecollege.org/Learning-Objectives.aspx |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The outcome evaluation identifies gaps between the anticipated goal and the achieved results. The outcome assessment implementation report defines a strategy.

The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes. Each student's progress towards each programme outcome is monitored by the faculty throughout the academic year. Good learners are identified and additional high-level contents are given to such students. Additionally, at the same time, remedial classes are offered to help slow learners keep up with the expected development.

Through a direct evaluation procedure, the programme results and programme-specific outcomes are evaluated with the aid of the program's course outcomes. It is offered through class tests, university examinations, assignments, presentations, open book

tests, and other forms of testing.

Some Methods of measuring attainment includes:

- Analysis of result of sessional examination (Class Test)
- Detailed analysis of result of Semester University Exams
- Internal and External Evaluations
- Feedback Assessments from all the stakeholders
- Regular evaluation of teacher's diary
- Syllabus coverage schedule
- Internships
- Placements
- Higher Studies

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/638240727351016660.pdf |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

740

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/638240727717831972.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/63824072830912

[0572.pdf](#)**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

03

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has established an innovation ecosystem and implemented knowledge creation and transfer initiatives. Conferences, FDPs, and skill-enhancement programmes have been hosted in a variety of areas. Each departmental Society host a variety of workshops and seminars to acquaint learners from all backgrounds to the most recent advancements in the field of research. Institution may provide funding opportunities and grants to support innovative projects and research initiatives. The institution expanded its infrastructure by creating a recording studio for classes, smart boards, a digital library system, software for language labs, and laboratories with the latest equipment. The college's zoological society educates the public on the need to preserve and maintain the local wildlife in the Aravalli Hills. The zoological organisation keeps watch on the demographic diversity of these wild animals and researches their behavioural patterns in order to come up with better conservation measures. The chemistry department's water testing facility additionally maintains a check on the hardness and other water quality parameters in nearby bore wells. The physics department also encourages students to actively organise seminars that educate the public about the usage of renewable energy sources and the emerging technology of electric vehicles. Students and NSS volunteers organise awareness rallies on many topical and social topics. Science displays and quizzes encourage students and ignite their interest in research Faculty from all disciplines keep students informed of the current opportunities in a variety of short-term research projects and dissertations to introduce them to the newest scientific research technologies.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://rpsdegreecollege.org/pdf/3.2.1.pdf |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

08

| File Description | Documents |
|--|---|
| URL to the research page on HEI website | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637839025190366206.pdf |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | No File Uploaded |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

13

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities in the neighbourhood community provide students with opportunities to engage with social issues, develop empathy and compassion, and contribute to the betterment of their communities. Here are some extension activities that are carried out throughout the year by college:

Community Awareness Projects: College organized community awareness projects where students can actively participate in activities like Cleanliness Drive, Plantation Drive, Legal Aid Programmes, Literacy mission, Blood donation camps, and rehabilitation of victims, Welfare of women, Vaccination Drive or helping local NGOs. These projects not only address specific social issues but also teach students the importance of giving back and making a difference.

Environmental Initiatives: College encourage students to take part in environmental initiatives such as tree plantation drives, waste management campaigns, and promoting sustainable practices.

Health and Wellness Programmes: college has hosted wellness activities in collaboration with the local medical professionals. Students can assist in organising health camps, advocating for preventative health measures, or running workshops on mental health.

Support for Education: College has assisted the underprivileged children of nearby community members with their education through advanced learner students, NSS volunteers and NCC cadets. College students are encouraged and advised to help such children with homework, run seminars to learn new skills, organise book drives, or serve as tutors or mentors.

Cultural and Artistic Events: In conjunction with local artists, the college cultural committee has organized Nukkad Natak and other such events to encourage inclusivity and community building in addition to creativity.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/638240797727278647.pdf |
| Upload any additional information | View File |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

05

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

906

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

14

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | View File |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

12

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sprawling over a lush green area of 11 acres in the Southern part of Haryana, the college has adequate infrastructure and physical facilities necessary for excellent teaching learning experience. The Institute is constructed over 151784.75 square meters comprising of two Blocks namely UG & PG Blocks in which all the Departments are well equipped with all required facilities. These Blocks consist of 48 classrooms and 05 Seminar Halls which provide excellent teaching learning environment which are well equipped with projectors and other required facilities. The college has 13 laboratories of Physics, Chemistry, Botany, Zoology and Geography to enhance student's experience of experimental work. There are 5 Computer Labs in the campus out of which 3 Labs are situated in UG Block and 2 are in PG Block. A Language Lab is also fully functional to improve the

communication skills of the students. 2 separate Libraries in UG & PG Blocks have been established with ample reading material. Floor plan of both Blocks have also been displayed in the building. Separate spaces have been assigned for different units of the college like NSS, NCC, Youth Red Cross, Women Cell, Training and Placement cell so that all the necessary activities can be conducted smoothly and their record can also be maintained. The College has one generator room for power back up purpose. There is adequate infrastructure and facilities in the college for effective official functioning. The college emphasizes on maintaining and improving these facilities for time to time.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/638241666337357660.pdf |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college caters to a holistic development of students by conducting various cultural activities, yoga, games and sports. These activities are conducted throughout the year and students participate in adequate number:

Cultural Facilities: A Cultural Committee consisting of densely experienced mentors organises various events throughout the year and students are motivated to participate in these activities. Workshops and other practical sessions are conducted in the form of Plays, Mimes, Skits, Folk dances etc in the multi-purpose hall. Students regularly participate in youth festivals conducted by the university and have the reputation of wining in most of the events. The college has been an overall trophy winner in youth festivals organised by IGU, Meerpur, Rewari during 2019. The college organises a number of cultural events like Rangoli, dancing, singing, poster-making, slogan writing, poetic-recitation, best out of waste on regular basis to provide students a solid platform for learning.

Yoga: Regular yoga sessions are conducted by the college to enhance the overall health of the students and faculty members. Annual Yoga Day is celebrated regularly. The college has separate gym for boys and girls.

Sports Facilities: Different sports facilities are provided to the students with in the campus which include both indoor and outdoor games. The sport's calendar is maintained by the university and the same is implemented by the college. College students participate in various events and secure various positions at university and state level championship. The college has a sports committee which looks after all the sports events.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838111399082639.pdf |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838111884401775.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

To address the academic and intellectual demands of its students, RPSDC Library is completely equipped. Integrated library management system (ILMS) is used to automate the library.

- RPSDC Library work with KOHA software. The software's version is 3.22.06.005, and the year of automation is 2021.
- The library offers Online Public Access Catalogue (OPAC) services. The OPAC module of the software allows for a full search of the library database by entering preferred terms, making information retrieval a seamless process.
- The software's circulation module handles every aspect of circulation, including member record creation and the printing of reminders for overdue books.
- The database construction and maintenance processes are handled by the database maintenance module. Information on recently purchased books can be retrieved from the acquisition module.
- The library software is used for a variety of tasks, including enrolling students and staff, issuing and returning books, taking inventory, and purchasing books electronically.
- Through DELNET software, access to e-books and e-journals is also possible in the library. Students can use computer systems to access the resources as well.
- There are eight computers, a scanner, and a photocopier that are easily accessible for using online resources.
- RPSDC Library having more than twelve thousand national and international books. And near about 1700 Reference books are available in library.
- The RPSDC campus has two library blocks. Its infrastructure is state of-the-art; the library is wi-fi enabled with a seating capacity of more than 100 students. Students have free access to all library materials, such as books, magazines.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://webcp.enablessoft.in/WebsiteDocs/28_1/Download/638256356992364552.pdf |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.10953

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

370

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of library usage by teachers and students | No File Uploaded |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- RPSDC has well-developed IT resources, such as computer labs, language labs, CCTV surveillance, Wi-Fi, classes with intellectual smart boards and digital board, among others.
- The college has five computer labs with up-to-date hardware and software. The computers have software like MATLAB, C, C++, Fortran, Tally, and JAVA installed so that students can complete their practical assignments effectively.
- RPSDC has 181 Acer and HP Desktops/Workstations, 20 printers and 10 LCD projectors.
- Desktops have OS Windows 7, Windows 10 and Windows 11; most desktops have Office 2007, with a few running on Office 2013, 2019 and 2021 pro. Laptops function via Open Office.
- Five projectors are in five seminar rooms. These rooms are used for seminars. These rooms also have speaker and collar mic installations.
- All entrance and exit points, all classrooms, labs, and other locations like the canteen, stationary stores, etc. are covered by CCTV surveillance.
- Through the ERP Campus Pro portal, tasks like fee collection, online exam, administration, message delivery to students and faculty, and other similar tasks are managed. For our 200 MBPS internet connection, we are using AIRTEL lease line. Both the hostels and the campus have Wi-Fi access. High-level security is provided for both Wi-Fi and the internet, and the administrator has the authority to block and unblock content that can be delivered via internet.
- The library issues and receives books automatically using the KOHA software. The library has an OPAC services. We also have intercom facility in all the offices for quick access.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://webcp.enablessoft.in/WebsiteDocs/28_1/Download/637838115440799597.pdf |

4.3.2 - Number of Computers**181**

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****330.399522**

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance and use of the college's physical, academic, and support facilities are governed by well established procedures and policies as following:

Classrooms: All the 43classrooms and 05 seminar halls are enabled with smart boards to bring world class standards of Interactive Classroom teaching. In all classrooms, quality CCTV cameras are installed for the proper surveillance of activities.

Laboratories: Lab In-charge and Lab attendant are assigned to each laboratory. Requirements are placed before HODs and finally to the purchase committee. Malfunctioning of the Instruments are repaired by hired technicians through outsourcing. Record of items of laboratory is maintained. There are standardized protocols for conducting experiments.

Computer Facilities: IT facilities across the campus are maintained by the computer department and centralized technical system. Computer systems are issued to all HODs. Internet services across the campus are provided through LAN and Wi-Fi. There are computer labs with advanced and latest configuration machines.

Library: The college has two well-furnished libraries in UG and PG block respectively. Librarian along with the other members of library committee prepare the purchase order of the books, manuscripts, journals and other requirement. Besides these, every Department is maintaining Departmental Libraries to help the students and faculty members for the subject specific references.

Sport Complex: Sports committee of the college comprises of all DPES who work on smooth functioning, maintenance and utilizing the sports facilities. College organizes sports meet annually. Various sports facilities are provided to the students within the campus which

include outdoor and indoor game facilities.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/638241667321327917.pdf |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

190

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2081

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |
| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | A. All of the above |
| File Description | Documents |
| Link to Institutional website | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/638241683857376352.pdf |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |
| 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | |
| 972 | |
| 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | |
| 972 | |
| File Description | Documents |
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |
| 5.1.5 - The Institution has a transparent | A. All of the above |

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

290

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

42

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

08

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To develop students' leadership skills, encourage teamwork, instill a sense of responsibility, and assist them in becoming ready for future roles, the college facilitates student's representation and engagement in various administrative and co-curricular activities such as Cultural Committee, Students Redressal Cell and IQAC etc.

Two-three students from each class are identified as class monitor on the basis of their academic and curricular strength. They provided the management with noteworthy suggestions regarding infrastructure, functioning, some academic and administrative issues faced by students. Similarly, students are actively involved in the IQAC and other college committees. The student representatives (monitor) provide valuable administrative and organizational assistance to the Department of Physical Education in conducting various intra and intercollege events and competitions.

Students celebrates Teachers Day every year by honoring the teachers. They also organized small Trips to Madhogarh hills or Dhonsi hills of Aravali range with the help of faculty coordinators and management.

Students actively participate in various societies of the college and help in organizing activities of the club. Social awareness rallies, cleanliness drives are the center of attraction as the fine level of management, coordination and enthusiasm can be seen among the students.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

91

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The R.P.S. Alumni Association (RPSAA) is a non-profit making registered society. RPSAA is becoming more robust and efficient every year and is considered as a strong pillar in growth and development of the college. RPSAA offers extensive support and inspiration to the youngsters and provides a channel through which it facilitates better opportunities for career development of students by enhancing their skills set through means of interactive sessions and activities round the year such as webinars, alumni meet, students' mentorship programme and other interactive events. RPSAA established "help desk" in college campus where current batch students can directly connect to alumni through emails, and other social media platforms and get answers to their queries regarding placements, career, financial support which enhance one to one connection. For the college, engaged alumni are serving as true

ambassadors, advocates, and donors. They are providing valuable insights and feedback. Several alumni regularly make contribution in the form of fee-concession/scholarships to the needy and economically weaker students. The college is committed to strengthening its ties with its former students with RPSAA.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838143494112467.pdf |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's governance structure and processes are designed to support and advance its vision and mission, with decision-making guided by the organization's values and strategic objectives. There is a strong alignment between the goals and values of the organization and the actions and decisions of its leaders. The institution belongs to rural area and it aims to cater to the needs of students belonging to the diverse socioeconomic backgrounds with a mission to promulgate knowledge that foster students to meet the highest standards of competence and professionalism.

The following points reflect the governance of the college in tune with the vision and mission:

- The governance of the college is based on the participative management and the decision-making process is federal and collective in nature with all the stakeholders involved in it. Staff Representatives in statutory bodies ensures the sharing of responsibility and cohesive functioning.
- The delegation and decentralisation are seen in the

functioning of TICs of departments and as Coordinators/Members of various committees/cells/clubs. The College welcomes and encourages feedback and input from its stakeholders to review and improve its functioning.

- The teaching-learning process is enriched with ICT-enabled classrooms and experiential learning and there is digitized availability of study materials, attendance and library information.
- Activities conducted by the NSS, NCC instil in students the spirit of egalitarianism, inclusivity, leadership, community responsibility and service.
- College organizes discussions, seminars, debates, cultural presentations, patriotic, and nation-building activities so that students participate in shaping up social issues.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://rpsdegreecollege.org/Vision-and-Mission.aspx |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has well defined decentralization system. Decentralization and participative management are visible in the coordination and integration of all the stakeholders in the functioning of the Institution. The long-standing practice of establishing various committees by management and Principal is to ensure effective management and governance of administrative, curricular, co-curricular, inter and intra-mural engagements. The principal and conveners work together and formulate the plans with consultation of teachers to execute the work assigned to the committees. All the committees work through out the year and plan accordingly and conveners work in full autonomy.

The spirit of decentralization and participatory style of management assists the Leadership and Management team to be contextual, contemporary and rigorous.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/638247774305731405.pdf |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Flowing from the Vision and Mission Statement of RPS Degree College, the strategic action plan was drawn up to address short and medium-term perspectives that will help the institution achieve a consistent and holistic development in all its spheres of functioning. The effective deployment of action taken plans includes specific action taken to ensure the appropriate deployment of personnel, material, and resources to ensure the implementation of the strategic / action plan, adopted.

The strategic plan in consultation with the various committees is designed to collaborate with all the stakeholders to ensure inclusion and participation. Both types of horizontal and vertical decision are employed as per the present situation with the consent of higher authorities and management for better and smooth functioning of academic sessions.

Various Value-added programs have been included to enhance skills among students apart from their regular curriculum. Their participation in sports at state and national levels, extracurricular activities, volunteering in NCC and NSS activities are highly encouraged to bring societal values among students.

The IQAC regularly monitors, discusses and reviews the deployment of the Strategic Plan in its meetings. All the requirements related to academic and non-academic activities are fulfilled well in time.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://webcp.enablessoft.in/WebsiteDocs/28_1/Download/637838246154894454.pdf |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administration of the college runs as per rules and regulations laid down by affiliating University. The institute's service conditions and policy handbook contains a comprehensive list of all the policies and procedures pertaining to the personnel, and it is carefully complied with. The structure of the institute refers to the decentralized administrative structure that is the result of the management, director, registrar, principal, dean, teaching and non-teaching staff, students, and other stakeholders working together to achieve a shared goal. The Governing Body is the highest decision-making body of the college, comprising all above-mentioned people. The principal is in charge of its academic, administrative, and financial operations.

Under his stewardship following bodies or cell work:

- The RPSDC Academic Committee comprising of Dean Academic Affairs and all HODs, makes all significant decisions pertaining to academic-related work
- All decisions made by the Academic Committee are communicated to the principal and staff members.
- For all departmental matters, the Principal is supported by the Dean and Head of the Departments.
- To discuss the varied requirements at the departmental level, the HODs hold meetings with the full staff and student representatives.
- To ensure order among college students, many committees and cells, such as the IQAC, Time-Table Committee, Anti-Ragging Cell, Sexual Harassment committee, Women Cell etc., are created.
- The extracurricular activities and other societies at RPS Campus are set up for the student's overall growth. All interested parties are involved in it.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637839067954868448.pdf |
| Link to Organogram of the institution webpage | https://rpsdegreecollege.org/Governing-Body.aspx |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

According to university regulations, RPS offers its employees, including teaching and administrative staff, a variety of leave advantages, including casual leaves, restricted holidays, earned leaves, half-pay leaves, medical, maternity, and child-care leaves.

For the teaching staff's professional development, permission is frequently given to attend conferences, refresher courses, orientation programmes, and short-term courses. To improve their skills, teachers are given access to computer training courses. The administrative staff is sent to attend computer training courses organized by the University.

The other support facilities given to the employees are:

- Institute organizes and sponsors the registration for workshops, FDPs, seminars, and conferences for faculty development.
- Annual Increments.
- Best Employees Awards every year.
- Research award for publication in SCI/SCIE/ESCI/Scopus journals, consultancy project, patents, copyrights.
- Free Parking space within the campus.
- Proper research facilities like library, research lab, and internet with Wi-Fi connectivity for the staff.
- Laptop/Desktop facilities are provided in the library and staff room.
- Recreational Activities for Physical and Emotional Wellbeing.
- One-day annual excursion for both teaching and non-teaching staff.
- Separate department rooms are provided to the teaching staff.
- Online method of Annual Appraisal Assessment Reports for faculty
- Regular feedback system (hybrid mode).
- ESIC and EPF facilities to the staff members
- Concessional Education to the children of Staff members in Schools run by RSP Education Society

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

05

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****11**

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****07**

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A standardized, successful, and well-established Performance Appraisal System has been constructed by the institution.

Teaching Staff: The college requests information from the teachers each year regarding their academic accomplishments. The publications and participation in orientation and refresher courses by the faculty members are reflected in this database.

The achievements of the faculty are maintained in IQAC for inclusion in the AQARs of the college, and performance appraisal records are compiled in accordance with the format required. The IQAC then conducts an academic audit on the report provided by the faculty or department and shares its findings with the departments.

The performance appraisal is also used for Career Advancement of the teachers. Teachers are recommended to upgrade themselves if there is room for improvement on their side.

Student's evaluations of their professors are collected on feedback forms. The feedback form's questionnaire is intended to elicit responses for factors such as classroom teaching, regularity, communication skills, subject knowledge, discipline, work ethics, curriculum, and effective mentoring and career guidance for students. The forms are subsequently examined by the departmental teachers, IQAC, and the principal, and any required remedial actions are then taken.

Non- teaching staff- The effectiveness of the non-teaching personnel is evaluated based on a number of factors, including:

- Responsibility
- Punctuality
- Effort and commitment to the job
- Supporting and adhering to the institute's rules and regulations shows loyalty.
- Effective oral communication with elders, coworkers, and students
- Collaboration and relationships with teachers and staff.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/638254705514060177.pdf |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For both internal and external financial audits, the organization has a predetermined methodology.

Internal Audit

Pre-audit is performed first by the accounting department. The income/expenditure accounts are rigorously monitored and contrasted with the financial budgets for the financial year as part of the internal audit, which is carried out for clarity, authenticity, openness, and financial correctness.

External Audit

The external audit is conducted each year following the end of the financial year. An accredited company of chartered accountants audits the Institute's accounts each year. Every financial year, the approved auditor prepares the income-expenditure statement and balance sheet and submits them to the Income Tax department.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has created a thorough policy to ensure the best possible generation, distribution, and use of money for the smooth operation and growth of the college. Additionally, the policy increases transparency and simplifies financial processes in accordance with the institute's regulations.

Every academic year starts with budgeting. The budgets of departments, labs, societies, clubs, and cells are prepared in accordance with their needs, and funds are allocated in accordance with those needs.

The College makes sure that money is disbursed on time for regular costs like salaries, maintenance costs, purchases and procurement, infrastructural development, academic activities like funding research projects and conducting seminars, skill-enhancement programs for staff and students, organizing student competitions, celebrating college days, renewing membership/subscriptions in libraries, conducting CSR activities.

The Management routinely reviews the College's financial performance and makes appropriate choices as required.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://webcp.enablessoft.in/WebsiteDocs/28_1/Download/638255595659436727.pdf |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC regularly works on quality enhancement of the institution as discussed below for the academic session 21-22.

1. **Promotion of Research Activities:** Faculty members and students are encouraged to participate in research work as per their interest. During this session 09 students were enrolled for Ph.D. course under faculty members of college. Research output of the college is 14 papers, 06 Books/Book Chapters and 21 FDPs.
2. **Activities for Teaching and Non-Teaching Staff:** To promote computer literacy among non-teaching staff members, IQAC organized workshop on "Basic Computer Knowledge" for the non-teaching staff on 27 and 28 May 2022. Similarly, for the faculty members a seminar on "Writing High Impact Research Paper" was organized on 27-06-2022.
3. **MOUs:** IQAC repeatedly in the meetings put this agenda and in the session 2021-22, 11 new MOUs were signed by the RPS Group with Institutions of National and International repute.
4. **Placement of Students:** In the beginning of the semester more emphasis was given on placement of the students. During the session 2021-22 around 07 students were placed at different places.
5. **Result:** Effective curriculum delivery must be reflected in result. In the beginning of this session all HODs were instructed to plan strategy so that maximum students get good marks and university positions can be maximized. In session 2021-22 college got total 295 university positions whereas in session 2020-21 we got 240 university positions.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://rpsdegreecollege.org/IOAC-Meeting.aspx |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Through an appropriate framework, such as described below, IQAC plays a dynamic role in assessing and implementing teaching-learning changes on a regular basis.

- Ensuring timely completion of the curriculum in accordance

with the lesson plans.

- Ensuring that teachers regularly evaluate students' performance through formative/summative evaluation on a continual basis. It is possible to identify students who are not meeting their learning objectives.
- Assuring that remedial lessons are held to better the accomplishment of planned learning goals and close any gaps in students' conceptual knowledge, comprehension, and application.
- Feedback system

To provide teachers with the necessary abilities and knowledge to embrace innovative pedagogies, integrate ICT use, and produce the required results, IQAC organizes capacity-building activities.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://rpsdegreecollege.org/IQAC-Meeting.aspx |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/638255430522836841.pdf |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute is devoted to and attentive to the problem of gender equity. It has a successful cell for the development of women that raises awareness of gender fairness. The college wants to instill in students a sense of respect for all people and the idea that everyone deserves the same treatment and consideration regardless of their gender. The Institute has taken the following actions to advance gender equity:

- College has various societies and centers like NSS, NCC, and Women Empowerment Cell which are continuously and actively engaged in upliftment of girl students.
- The College has several facilities for women on the campus like separate girls' common room, Medical Room, Sanitary Napkin Dispenser installed in every girl's washroom.
- The institute has gate restrictions and guards on duty to check for the entry of unwanted individuals for safety and security purposes. and CCTV cameras are used to monitor the entire institute.
- There is a sizable number of female teachers and non-teaching staff.
- Hostel facility is also provided to girl's students where they are taken care by senior female warden.
- The departments and societies run a number of co-curricular and extracurricular events, including as seminars, webinars, contests, and campaigns, to raise awareness of gender equity.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/638249296491595988.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/638249296491595988.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

B. Any 3 of the above

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute has its focus on cleanliness and proper waste management of degradable and non-degradable waste. The waste management facilities in the institute are:

- The college has implemented a solid waste management system in which segregation of wet, dry, paper and green waste, by setting up of dustbins of different colors. The green-colored dustbins are for wet & biodegradable wastes, blue dustbins are for disposal of plastic wrappers & non-biodegradable wastes, yellow dustbins are for papers & glass bottles, which are disposed on daily basis. Solid paper waste is managed through external agency which provide us papers from solid paper waste.
- In order to manage the E-waste, the institute has a scheme through which electronic and computer accessories which are 'obsolete' are exchanged with new equipment under buy back scheme. Also, the Institute outsources the maintenance and repairing of IT infrastructure such as Computers, Printers, LAN, facilities, Modems, Routers, Internet facilities including Wi-Fi, broadband & amplifier. We also have an MOU with external agency that manage our e-waste.
- Due to the nature of the courses taught, there is no hazardous waste material which is produced in the institute. Chemical and biomedical waste coming from life science and chemistry labs, is managed through external agency.
- Wastewater, sewagewater, andrainwaterarethemajorcomponentsofliquidwaste. Themajorityoftheliquidtrashthatwascollectedfromthehostel, mess, canteen, andrestrooms. Thegardeningmethodusethepurifiedwastewater.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | View File |

| | |
|--|-------------------------------------|
| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | A. Any 4 or all of the above |
|--|-------------------------------------|

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

| | |
|---|-------------------------------------|
| 7.1.5 - Green campus initiatives include | |
| 7.1.5.1 - The institutional initiatives for greening the campus are as follows: | A. Any 4 or All of the above |
| <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping | |

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

| | |
|---|-------------------------------------|
| 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution | |
| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the | A. Any 4 or all of the above |

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | View File |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Numerous societies and organizations at the institution are actively

working to promote inclusivity. Many activities, including webinars and contests, have been held to educate students about tolerance and peace. A few of the occasions are:

- The institution celebrated national festivals such as Independence Day, Republic Day, and National Youth Day etc. to kindle the patriotism of students.
- The college celebrated major world awareness days such as International Women’s Day, World Health Day, National food safety day, World Earth Day, World Sparrow Day, World Poverty Eradication Day, World Calamity Control Week, National Science Day, World NGO day, National Girl child’s day and World Malaria Day to educate the institutions' staff and students on issues of concern, to mobilize political will, to address the global problems and to celebrate and reinforce achievements of humanity.
- English classes were conducted for interested students to teach grammar and develop their writing skills in the English department.
- Conducting many initiatives through the college's NSS and NCC wing, in which students take part and discover our culture. The majority of NSS camps are held in local villages, where students may learn about the socioeconomic problems that affect their community. Through NSS camps, a variety of activities, including clean-up campaigns, tree planting, conservation of water and the environment, animal awareness campaigns, and financial literacy courses in villages are organized. Students take an active part in these activities.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The RPS Degree College organizes a number of noteworthy events to inform its staff and students about their constitutional rights, obligations, and values. By giving them the chance to take part in and recognize significant national and commemorative days, these events have helped to instill moral values in the participants. This aids pupils in fostering their sense of nationality and the

foundations of democracy.

- Students at RPS participate in many community service initiatives through the college’s active National Service Scheme (NSS) section. The NSS held a number of events and competitions during the academic year 2021-2022, including the "International Day of the Girl Child," for which students produced educational videos on various government initiatives like the Ladli Scheme and Beti Bachao Beti Padhao, among others.
- The Humanities department organized programme for celebrations of constitution day on 26th November 2021 to understand the salient features of the constitution.
- National Youth Day is celebrated in college campus every year to educate the youths to be on a right path
- Gandhi Jayanthi is also celebrated each year to understand the ideas of Mahatma Gandhi on Education and Learning.

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/638254705917297142.pdf |
| Any other relevant information | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/638254705917297142.pdf |

| | |
|--|-----------------------------------|
| <p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p> | <p>A. All of the above</p> |
|--|-----------------------------------|

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

RPS takes an effort to create oneness and harmony among the students of various culture by celebrating following national and international commemorative days, events, and festivals:

- Independence Day, Republic Day and National Youth Day are celebrated to cherish the legacies of national movements.
- National and international days such as World environment day, World Hepatitis Day, World Tuberculosis Day, World Music Day, World Mental health day are also celebrated to create awareness about these important days among the faculty, students and public.
- Celebration of National Sports Day and World Athletics Day
- Teacher's Day is Celebrated every year on 5th September
- Celebration of International Literacy Day by Humanities Department
- Gandhi Jayanti is also Celebrated every year
- Celebration of International Girl Child Day
- Constitution Day is celebrated on 26th November every year
- Celebrated Indian festivals like Diwali, Makar Sankranti, Holi, Lohri and Pongal
- National Voter's Day and International Mother language Day
- World Earth Day and World Health Day is celebrated by different departments and sometimes in collaborations with Health Department also
- National Panchayati Raj Day is celebrated to aware students about democrarcy
- International Day for Biological Diversity is celebrated by department of Life Sciences
- Anti-Tobacco Day to aware students about bad effects of consuming tobacco
- World Environment Day Celebration to aware people about

environment

- **International Yoga Day for balanced life style for students and faculty members**

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

1. **Title of the Practice:** Effective Mentoring System for Students
2. **Objectives of the Practice:**To improve performance and reduce stress of the students through personal counselling.
3. **The Context:** Students feel very unsettling in college. Mentors can play a vital role in this situation.
4. **The Practice:** 10-15 students were assigned to one faculty member to take care for the complete session.The mentors planned weekly meeting with mentees and encourage the students to participate in co-curricular, extracurricular and sports activities.
5. **Evidence of Success:**Followings are the evidences that explain successful implementation of the best practice: University Ranks and better result in the semester examination,Improvement in attendance of the students.
6. **Problems Encountered and Resources Required:**No major problems encountered during the activities.

Best Practice 2

1. **Title of the Practice:** Promotion to Research
2. **Objectives of the Practice:** To promote research activities in college campus by involving faculty members and students in research projects.
3. **The Context:** RPS Degree College underlined the need to create research facilities for professors and students so that activities promoting research could be carried out for

improvement.

4. **The Practice:**Participation of faculty members in Conferences and Seminars to present research papers was made compulsory for each department. Financial assistance was also given to such participants
5. **Evidence of Success:** Followings are the evidences that explain successful implementation of the best practice:**Research Papers: 14,Books and Book Chapters: 06,Workshop/FDP/Seminar/Conference/Orientation & Refresher Course: 21**
6. **Problems Encountered and Resources Required:** No major problems encountered during the activities.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/638252983133872046.pdf |
| Any other relevant information | https://rpsdegreecollege.org/Best-Practice.aspx |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The responsibility of RPS Degree College is not just limited to holding regular classes in an effective way, but also includes overall development of students and contributing the society in a positive way. To promote the idea of "Atmanirbhar Bharat" and to improve the technical and general education amongst the student and faculty members, all the Departments of the college have been organized various cultural-, regional-, social- and sports- activities as well as educational visits. The college continuously encourages the students and academic staffs to participate in higher education, which it regards as an attempt for excellence in Teaching, Learning and Research. Emphasis is paid on e-learning resources and Wi-Fi access to e-contents, e-journals and e-books as well as to obtain feedback from all stakeholders through Google form and acquire the information about qualitative and/or quantitative changes which are required. Nowadays, this College is the process of upgrading itself as a state-of-the-art institution with a specific focus on coaching for NET, GATE, IIT-JAM, SSC-CGL, UPSC and other various competitive state exams. We have initiated three PG courses; (i) M.Sc. Zoology, (ii) M.Sc. Botany and (iii) M. Com. to improve

our academic profile.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

- To initiate new both UG and PG programmes for serving the needs of industries.
- Keeping in view the interest of students in Humanity Stream, it is planned to increase intake in Humanity Stream (Bachelor of Arts Course).
- To execute awareness programs on implementation of "New Education Policy (NEP) 2020" in College by the way of organizing different Orientation Programmes for students and faculty members.
- To recognize the achievement of students and faculty members, especially in field of research.
- To streamline on strengthening of research activities: (i) To prepare proposals for seeking financial assistance, (ii) To apply Major and/or Minor Research projects in DST-Haryana, SERB-DST under various schemes, (iii) To promote students and faculty members for submitting research papers in SCI/peer-reviewed high impact factor journals.
- To conduct IQAC seminars and various International/National Conferences/Workshops/Seminars/FDPs in association with other organizations.
- To organize various Social Awareness Campaigns.
- To advancement of ERP software.
- To prepare proposal for Waste management (E-, Solid-, Liquid- and Biomedical-waste).
- To search for alternative source of Energy for saving electricity.
- To improve Water conservation facility in RPS Degree College.
- To focus on strengthening of IQAC.
- To prepare AQAR for 2022-23 year.
- To apply for NIRF ranking.