



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Rao Pahlad Singh Degree College
• Name of the Head of the institution	Dr. Davender Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01285241432
• Mobile no	8222999153
• Registered e-mail	degreecollege@rpsinstitutions.org
• Alternate e-mail	rpsbalana1@gmail.com
• Address	
• City/Town	Balana
• State/UT	Haryana
• Pin Code	123029
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Self-financing

• Name of the Affiliating University	Indira Gandhi University Meerpur Rewari				
• Name of the IQAC Coordinator	Dr. Yashpal Sharma				
• Phone No.	9416888440				
• Alternate phone No.	01285241436				
• Mobile	8168719832				
• IQAC e-mail address	degreecollege@rpsinstitutions.org				
• Alternate Email address	rpsbalana1@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)					
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637535767258875929.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.25	2021	08/04/2021	07/04/2026
6.Date of Establishment of IQAC			18/10/2018		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Department of Physics	Major Research Project	SERB-DST	2018/3	1823501	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Quality Management System: IQAC has worked continuously for conveying the Teaching-Learning Process and Methodology, Curriculum and Evaluation improvements in all aspects of the academic activities through quality management system (QMS). During the COVID19 pandemic, within the span of three months from April to June 2021, it was decided to design and execute the Standard Operating Procedure (SOP) for teaching through hybrid mode (Online and face-to-face Classroom). To continue the teaching-learning process, QMS has reformed an effective and creative method for online teaching employing innovative technologies like Campus Pro and Digital Board for enhancing the progress of students, covering the syllabus on time and internal examinations/evaluation.</p> <p>2. Promote to Faculty members and Students for actively participation: IQAC has effectively encouraged the Faculty members and Students to participate in various National/International Conferences/Seminars/Workshops, Skill Development Programme, Cultural Activities, Educational/Study visits, Expert Lectures and State/District Level Science Quiz/Exhibition organized by research and academic institutions.</p> <p>3. Research Work: IQAC cell has continuously monitored the advancement of Research work/project in diverse fields. Students and teachers from different streams published Research articles in reputed high impact factor indexed International/National journals and Book Chapters.</p> <p>4. Organized Workshops: IQAC cell successfully organized two workshops; (i) Five days National Workshop on "Fundamentals of Geographical Information system" and (ii) Two days Workshop on "Electronic Circuit Design".</p> <p>5. Internal Academic Audit of teaching and non-teaching staff of</p>		

College: The Internal Academic Audit of teaching and non-teaching staff of the College took place from 19.03.2021 to 20.03.2021. All teaching and non-teaching staff members submitted a Self Appraisal Form (SAF). The SAFs were a record of both qualitative and quantitative achievements of individual staff members. Dr. Davender Singh (Principal, RPSDC, Balana) and Dr. Yashpal Sharma (Dean Academics, RPSDC, Balana) evaluated the SAFs of all staff members. First day was devoted to the audit of teaching staff including Heads of all the Departments. The auditors scrutinized all the SAFs and then a Department wise meeting was held with the individual Head of Departments and faculty members. During interactive sessions, diverse issues and suggestions for improving the quality of the teaching learning process and methodology were discussed. Second day was devoted to the audit of the non-teaching staff of College including various Departmental Labs, Library and Accounts. After scrutinizing all the SAFs, a meeting was held with the auditors and non-teaching staff of the college. Numerous issues and ideas regarding Books Management software, enhanced number of books as well as journals and availability of Labs instruments and chemicals.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct Internal Academic Audit	Internal Academic Audit of Teaching and Non-Teaching staff was conducted by Internal Assessment Committee from 19.03.2021 to 20.03.2021. Inspection reports were submitted on/before 31.03.2021 while Compliance/Suggestion reports were submitted 16.04.2021 by all the Heads of the Department.
To conduct regular IQAC meetings	Three IQAC meetings were conducted on following dates: 1. 23.11.2020, 2. 30.03.2021 and 3. 13.08.2021
To organize academic events	All the Departments of College regularly organized various student centric and academic activities such as Expert Lectures, Educational/Study

visits, Cultural activities and Interactive sessions. Expert Lectures: Department of Physics organized Expert Lecture (Virtual Event cum Expert Lecture) on the theme of "International Day of Families" by Dr. Kajal Kumar Dey (VBS Purvanchal University, Jaunpur) on 15.05.2021. Department of Physics organized Expert Lecture (Online Webinar) on "Liquid Crystal Materials and their Applications" by Dr. Jai Prakash (Aligarh Muslim University, UP) on 19.05.2021. Department of Chemistry organized an International webinar on "Importance of Polymerization for the development of new nanomaterials" by Prof. Chih Feng Huang from Dept. of Chemical Engineering, National Chung Hsing University, Taiwan on 03.06.2021. Department of Commerce organized an expert lecture in Online mode on "Demat Account" on 11.06.2021. Department of Physics organized Expert Lecture on "You Don't need to be a Nuclear Physicist to understand Nuclear Physics" by Dr. Mansi Saxena (OHIO University, USA) on 12.06.2021. Educational/Study visits: Department of Geography organized an Educational trip to Dhosi Hill, Narnaul on 20.02.2021. Cultural activities: Department of Commerce organized Online Poster making competition on "COVID Vaccination" on 10.06.2021. Department of Physics organized Cultural events; Slogan Writing, Planting tree activity Video, Trash into

	treasure ideas Video" on World Environment Day Theme "Ecosystem Reforestation" on 05.06.2021. Interactive sessions: Department of Chemistry organized "Group Discussion" on Use of Social Media on 11.06.2021.
To organize National Workshop	A National Workshop on "Fundamentals of Geographical Information Systems" was organized by Department of Geography in collaboration with Soth Asian Institute for Advanced Research & Development, Kolkata and Govt. P.G. College, Narnaul, Mahendergarh during 16-20 November, 2020 via Online mode.
To participate Training Programs for Students	M.Sc. Students, Department of Physics organized two days Workshop on Electronic Circuit Design During 17-18 February, 2021
Merit Based Scholarships for Meritorious Students	It is anticipated that a minimum of ten students from each Department was given tuition fee waiver.
Measures to enrich the faculty to qualify themselves	List of Coaching Classes and Programme (No. of students Passed the Competitive Exams): 1. CSIR-UGC NET-JRF: Physical Sciences (2) 2. GATE exam: Mathematics (2) 3. Coaching for IIT JAM: Physics (4), Chemistry (10), Mathematics (11)
Focus on 'Water Recharge System'	Water Recharge System exists in the College campus and steps were taken to promote the same in parts of campus where it is not properly functional.
13. Whether the AQAR was placed before statutory body?	Yes

<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Internal Quality Assurance Cell (IQAC)	29/03/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
Yes	24/02/2022
Extended Profile	
1. Programme	
1.1 Number of courses offered by the institution across all programs during the year	11
File Description	Documents
Data Template	View File
2. Student	
2.1 Number of students during the year	2182
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	493
File Description	Documents
Data Template	View File
2.3	745

Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		79
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		77
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		56
Total number of Classrooms and Seminar halls		
4.2		136.18384
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		150
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution plans for effective implementation of the curriculum. The curriculum for different subjects taught in the College is set by the various Departments of the affiliating university, Indira Gandhi University, Meerpur, Rewari. The planning

of the semester is started with the meeting of Dean Academics with all head of the department where academic calendar and general guidelines regarding preparation of the time table are finalized. Subjects allocation to the faculty members is decided as per their interest and specialization through a departmental meeting. Time table is prepared as per the schedule and communicated well in advance to all the faculty members and to the students. After finalization of subjects and time table faculty members prepare their lesson plan as per the academic calendar of the college. Lab manuals are prepared for each subject by the respective subject in charge along with important oral questions. Academic monitoring is managed through proper channel. Mentors are appointed for effective bridging between faculty members and students. Daily attendance is monitored by each faculty member and defaulter students with poor attendance are identified. Parents of such students are informed telephonically and by SMS alerts. College use Campus Pro App to maintain the attendance, accounts and examination related record of the students. As per the academic calendar three class tests are conducted in each semester followed by a final sessional examination based on university pattern. From the result of class test, excellent students, medium and slow learners are identified and planning to excel is done accordingly. The coverage of the syllabus is verified by the Head of the Department and Dean Academics time to time. Feedback from the students regarding quality parameters of the teaching learning process is also taken at least thrice in a semester and is monitored and evaluated properly. If feedback of any faculty member is poor, then corrective measures are advised by HOD, Dean Academics and Principal. Faculty member meetings are held every week by the HOD to take academic review and suitable remedial measures are advised, if necessary.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838066997788650.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of academic session, University notifies an academic calendar and on the basis of that college prepares its own detailed academic plan. The academic plan includes total number of teaching days, holidays, percentage of syllabus to be covered, date

of assignment submission, date of unit tests and final examination. The academic calendar also includes guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities to be organized by different departments. The unit tests, assignments, presentation, project, seminars and final pre university examination are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the academic calendar. On the basis of college level examination, advance and slow learners are identified and planning of action is implemented accordingly. Examination branch of college arrange all the necessary facilities to conduct such examinations. After evaluation of answer books the result is submitted to examination branch and marks are sent to each students through campus pro app system. Parent teachers meeting also organized twice in a semester. Before final university examination a pre university examination is also conducted covering the entire syllabus. Marks of internal assessment are given on the basis of criteria set by the university. The practical examinations are conducted in the college campus as per the schedule given by the university and marks are sent to university through college portal. The final university examinations are also conducted at college campus as per the schedule given by the university and the evaluation process is further processed by the university only.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838180755593029.pdf

1.1.3 - Teachers of the Institution participate in D. Any 1 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

487

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being an affiliated college and limitations to develop its own curriculum, college do its best to integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. The college has Women cell and Grievance Redressal Cell for women to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security. There are separate Boys & Girls hostel (In-campus) for providing the safe environment to all students. Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster exhibitions, wall paper presentations, etc.

Environment science is a mandatory paper for the students of Undergraduate 1st year. Proper classes and practical are conducted to cover the syllabus of this course. Various programs related to the theme 'save environment' are conducted throughout the year by different departments and clubs like NSS, Youth Red Cross, Chemistry, Life Sciences and Geography departments. College celebrates the day of National importance such as Earth day, Environment day and Ozone day etc. The students must understand the human values & follow professional ethics in their relevant field. A special 10 days' residential camp is conducted by the N.S.S Department for their students to familiarize with the prevailing problems of rural India. Especially we are proud enough to state that we have not noticed till this date any major issues of Ragging and complaints from students about their harassments. Beside the syllabus, the institution organized programs to inculcate human values in students and staffs. NSS unit is very active and regularly arranged social and cultural activities in the college and adopted village.

Different activities related to professional ethics are conducted by

the department of commerce. Subjects like Business Management, Banking and Banking Law, Business Regulatory Framework etc. are part of the curriculum and mandatorily taught in the department of commerce. Apart from teaching the subjects related of professional ethics department also conducted various programs like Demonetization, Filling of Income Tax Return, Awareness on Tax Regime, Communication and Personality Development etc. to develop the professional ethics among the students.

Thus the college has a special arrangement to work after the issues relevant to Gender Equality, Environment and such related social issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

40

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838073090486413.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838073090486413.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2182

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

309

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admission under various undergraduate and postgraduate courses, with completion of each unit, assignments containing a range of fundamental-to-advance problems are given, based on student's ability to solve problems, demonstration level; advanced and slow learners are identified. Moreover, students are assessed based on online and offline exams like Class tests, Open Book Test, MCQ Tests and assignments. The activities performed for advanced learners and slow learners are as follows:

Activities for Advanced Learners

- Advanced learners are encouraged to review and/or write research papers, participate in various National/International Conferences/Workshops/Seminars and Technical Events, which elaborates their research area and academic/research/industry institutions interaction.
- Coaching facility is provided for various competitive exams, separate classes are reflected in time table.
- Students are effectively encouraged to demonstrate different topics through Black Board and/or Powerpoint presentations.

Activities for slow learners:

- Home Assignments, Remedial Classes were conducted to eliminate the weaknesses through online lectures and one-to-one interaction with respective class mentors for better understanding and solving difficult contents of students.
- Expert Lectures were organized; (i) "Scope and General Aspects of Physics" by Dr. Rishi Pal (CBLU, Bhiwani) on 05.06.2021, (ii) "Scope in Physics after M.Sc." by Dr. Hitesh Borkar (NIT, Warangal) on 02.05.2021.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838078842020659.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2182	79

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College provides an effective platform for students to focus on imparting education through student centric process forenhancing latest skills, knowledge, attitude, values to shape their behavior in the correct manner. Departments effectively encourage students to acquire and develop problem-solving skills. The following mentioned student centric methods are adopting by faculty members in making the learning activities more interactive:

Experiential learning:

- The institution imparts the following experiential learning practices to enhance creativity and cognitive levels of the students:

- Laboratory Sessions are conducted with content syllabus experiments.
- Students-Training programme get hands on training while working in research labs.
- Educational Visits to engage the students in experiential learning while visiting the academic/research institution.
- Various academic activities are executed including Group Discussions, Self-Study, projects, black-board/PowerPoint (PPT) Presentations by students.

Participative learning:

- Students are regularly encouraged to participate in various activities for National importance like celebration of National Youth Day, Republic Day, Environmental Day, Family Day, Lohari fest and workshop on Soft-skills training programme and ICT tools organized by the Institution.
- Expert lectures on various topics are regularly organized for student participation.
- Students prepared the topics and presented their topic in front of audience (teachers and students) through ICT enabled classrooms, PPT and/or black board presentations. It creates subject knowledge, self-confidence and teaching abilities in the students.

Problem-solving methodologies:

- Regular Home Assignments and Open Book Tests based on basic to advanced problems are provided by faculty members to students.
- Internal marks are also allotted to the self-study paper and seminar it helps the teachers to evaluate the students more appropriately.
- Group Discussion plays a major role. It is a method used for testing the potential and the behavioral aspects of the students.

Theory and Practical Lectures of teaching staff are available on YouTube.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838182096500591.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the lockdown period importance of ICT enabled teaching learning methodology was understood by all the stakeholders of education field. As our college had already adopted the ICT enabled teaching methodology, we were working on the front foot in terms of online classes and it was our best practice. In addition to traditional teaching methodology faculty members of our college are also using IT enabled facilities like lecture through power point presentation, video clipping, audio clipping etc. All the classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high speed Wi-Fi connection. Followings are the ICT enabled facilities which are present in the campus and our faculty members are using it frequently:

- Faculty members use Campus Pro app (enable soft) to conduct tests.
- Online classes are conducted through Google Meet, Zoom, Microsoft Team and Youtube Live lecture system.
- The concept that needs deep and practical understanding is taught through PPT, Video Clipping and animation methodology.
- Faculty members also use online resources from NPTEL, Coursera, YouTube links, Simulation tools, Virtual labs etc.
- We have created WhatsApp groups for quick communication with the students.
- Pen tab are used by most of the faculty members to teach students effectively.
- The research journals and ebooks are available on online library to our faculty and students.
- Classrooms are enabled with OHP and LCD screen. One smart board has also been installed in one classroom.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

206

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A standard procedure of internal assessment is followed by the College. In the beginning of each semester, academic calendar is prepared and is made available on the College website as well as notice-boards of each department. Students, therefore, know about the dates of sectional tests, submission of assignments and presentation well in advance and hence can plan accordingly. Internal assessment marks are based on the performance in the sessional examination, assignment/tutorials submission, way of PPT/Black-board presentation, attendance and behavior in the class room. The marks of internal examination, presentation and attendance are shown on the notice board. If there is any difference or discrepancy in their marks, it can immediately be corrected. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of students towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews. In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	View File
Link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838086750080034.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Chief Superintendent, Centre Superintendent, Deputy Superintendent and Assistant Superintendents are appointed by affiliated university to conduct transparent and smooth university semester examinations. A flying squad is also appointed by the University to maintain the transparency of examination and to deal with examination related grievances. Moreover, an examination committee is constituted by College comprising of Controller of Examination (COE) to look after university examination and smooth conduction of exams. A College level flying squad of some senior faculty members is also deputed by College to follow strict rules and guidelines of university examination. Exam related goods and articles are kept under security in control room. University question papers are provided just before commencement of the exam on the same day. All envelopes and documents are sealed and checked by Principal and they are opened in presence of COE and superintendent every time. A close monitoring is effectively made through CCTV cameras throughout the College. Observers are also appointed by university to look after smooth and transparent conduction of university examination. College has also appointed an examination committee for grievances and complaints of students regarding semester examinations. Committee also provides necessary guidance to the students for revaluation and university related examination problems.

File Description	Documents
Any additional information	View File
Link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838087165213587.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme and course outcomes (COs) for all Programme offered by the College are stated and displayed on the College website and properly communicated to teachers and students, which can be downloaded easily. COs represent the expected knowledge and skills student acquires at the end of a Programme. The following mechanisms to communicate the stated Programme and COs of Programme to teachers and students are adopted;

- The hard copy of COs of all programmes offered are prepared by respective faculty members at the start of the semester are available in all the departments for ready reference to the

teachers and students as well as uploaded on the college website for reference.

- The introductory Lectures provided by the subject teachers are meant for communicating the COs to the students.
- Head of the departments also arrange various Orientation Programmes and/or Tutorial Meetings to make the students aware of the stated Programme and COs of the Programmes.
- COs are revised, if a need be, after seeking approvals from the IQAC and individual Department level committee.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://rpsdegreecollege.org/Learning-Objectives.aspx
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College offers UG, PG and Research program and various courses under the Faculty of Science, Arts and Commerce. For these programs and courses, College followed the curriculum designed by our affiliated university. College took care of the attainment to evaluate the Programme outcomes (POs) and course outcomes (Cos) and executed the mechanism as follows:

- Teacher's diary including attendance and sessional record are checked regularly by HODs on quickly bases followed by Principal and Dean Academics.
- Two to three sessional examinations (like CT01, CT02, CT03) are conducted in every semester.
- Syllabus coverage schedule are collected from individual faculty members.
- Verbal feedback from Students is considered followed by interaction with HOD, Dean Academics and Principal.
- POs and COs are evaluated and list of topper students is prepared as well as compared with university result and the same are communicated to the students.
- Placement committee took the review of the Students' Progression to Higher Studies and their Placement.
- Student, Alumni, Teacher and Employer surveys are conducted to the attainment of POs and COs for finding out whether the

knowledge, skill and attitude learned from this institution is adequately satisfying their expectation or not.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838089032342008.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

619

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838975197629835.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838090745609660.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

250000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.serbonline.in/SERB/HomePage

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The different departments of the college are taking lead to fulfill

the transfer of knowledge to the society. The chemistry department provides soil testing facility to the farmers so that with proper knowledge of the soil they can be able to take decision for their upcoming agriculture activities. The department also provides water testing facility. The awareness program for the solar energy use has been started by the physics department. The department of life sciences is conducting regularly the awareness drive in the rural area for motivating the farmers to use drip irrigation. The purpose is water conservation. The department is also motivating the farmers for poly house cultivation with a purpose is to enhance the annual income of the farmers. The department of commerce also conduct various awareness program related to economical issues like Jan Dhan Yojana, Demonetization, GST and saving schemes. To promote institution-neighborhood community network, the institution takes help NSS volunteers. Different camps and social awareness programs are organized time to time to engage students in social work besides studies for their holistic development. Lectures and activities are organized on issues like female foeticide, dowry system, girls education, need of education, water conservation, environment awareness and plantation to aware and empower the villagers and thereby transformation is made in their lives. Local society peoples are also involved in the activities. Awareness rallies on different current and social issues are organized by the students and NSS volunteers. Science exhibitions and quiz events motivate the students and create interest in research. National seminar sponsored by Indian council of social science research on Smart cities, Rural development and sustainable clean environment was organized in the college. The seminar is made compulsory for the post graduate course students from the current academic year. Moreover, in self study report which is a part of university syllabus, the students are motivated towards research. The college motivates the faculty members to utilize their expertise and knowledge with society on various issues. The above mentioned are the initiatives of the college for the creation and transfer of knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838244826217431.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

02

File Description	Documents
URL to the research page on HEI website	https://rpsdegreecollege.org/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

09

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published

in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

05

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has made significant contribution to the society by organizing and participating in various activities related to social issues. The student volunteers along with faculty coordinators visit neighboring localities and conduct various activities regularly. The main aim of organizing such activities is sensitizing the students about various social issues. The NSS, Youth Red Cross, other Cells/Clubs and various departments of the college take part in various initiatives like:

Cleanliness Drive, Plantation Drive, Legal Aid Programmes, Literacy mission, Blood donation camps, Prevention of drug addiction and rehabilitation of victims, Welfare of women and childcare, HIV/AIDS Awareness programmes, Free General Medical Camps, Vaccination Drive, Awareness Drive for Covid Prevention, Mask Distribution

College has adopted a nearby village, Dhadhot. NSS Special Camps are organized every year in the adopted village where activities like bush-cutting, cleanliness campaign, empowerment of women, Beti Bachao Beti Padhao Campaign, Energy Saving, health and hygiene awareness programmes, Awareness Programme on Environment Issues are carried out by NSS volunteers. During corona period the NSS volunteers visited the nearby village and distributed mask and sanitizer. Special programs were conducted to aware the people regarding prevention of Covid-19. Students are always ready to donate blood in case of emergency. NSS volunteers had visited a number of hospitals to voluntarily donate blood. Students from government schools visited the college campus and get benefited from our extraordinary lab facilities in the field of computer, physics,

chemistry, life sciences and Geography. Our college is located in the rural part of Haryana and here agriculture is the main source of livelihood. To serve this purpose we have established soil and water testing laboratory in the college. Farmers get their soil and water samples tested for obtaining good crops. Our faculty members also suggest farmers about the nature of crop that can be cultivated by analyzing the soil and water quality of that specific site. Apart from NSS, NCC, Youth Red Cross unit of the college, other departments of the college participate in the activities related to social issues that spread awareness among people. Activities like awareness drive on the issues like Demonetization, Jan Dhan Yojana, how to fill Income Tax returns, Swachh Bharat Abhiyan etc. are conducted regularly.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838187128144609.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

283

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

02

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure and physical facilities required for excellent teaching learning process as per norms. The college campus is spread over 11 acres of land in southern part of Haryana having total constructed area of 151784.75 Square Meter. There are two blocks in the college namely UG and PG blocks in which all the Departments are located as per the sitting arrangements of classes. There are 51 classrooms and 05 seminar halls for better teaching learning environment. The classrooms are spacious and well ventilated. Seminar halls are well equipped with projectors. College has 13 laboratories of Physics, Chemistry, Biology and Geography which serve the purpose of students to get the experimental knowledge related to all the concepts of subject. There are 3 computer labs in college campus out of which two labs are situated in UG block and one is in PG block. We have one language lab to improve the communication skills of students. There are two libraries in the college campus one in UG block and the other in PG block. Floor plan of two blocks are also displayed in the building. All the different units of the college like NSS, NCC, Youth Red Cross, Women Cell, Training and Placement Cell are given space for maintain their record and activities properly. There are separate offices for all the officials. College has one generator room for

power backup purpose. There are adequate infrastructure and physical facilities in the college for effective learning, and the College is periodically maintaining and improving the facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838110909412963.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has adequate facilities for cultural activities, yoga, games and sports. Various sports and cultural activities are conducted in the college throughout the year and students participate in these activities. The participation of the students is at college and university level. The detailed facilities are given below:

Sports Facilities:

Sport is an integral part of the curriculum. Various sports facilities are provided to the students within the campus which include outdoor games like Cricket, Volleyball, Football, Kho-Kho, Kabaddi, Athletics events (Race, Jump, Throw etc.). We have a running track of 400 meter. Various indoor games like Boxing, Wrestling, Vashu, Taekwondo, Swimming, Badminton, Table Tennis, Chess etc. are also part of sports events. The sports calendar is maintained by the University and same is implemented by the college. Students participate in various events and accordingly secure their positions in University and State level championship. College has its own sports committee which manage all the sports events annually.

Cultural Activities:

We have cultural committee that organize various events throughout the year and students are encouraged to participate in cultural activities. Practical sessions of cultural activities such as plays, mimes, folkdance, skit etc. are performed in the multipurpose hall. Trainers from external sources are also appointed by the college. University organize youth festival annually and our college team participate and win in most of the events. The college was overall winner in the Youth Festival organized by Indira Gandhi University,

Meerpur, Rewari in 2019. During session 2020-21 youth festival was not organized because of Covid-19. However, college organized a number of cultural events like Rangoli, Dancing, Singing, Poster Making, Slogan Writing, Poem Recitation, Best out of Waste during the session and students participated in the events enthusiastically.

Yoga:

Good mental health is the need for effective learning and to enhance the mental health of the students and faculty members, college organize regular yoga session with the help of experts. College participate in Yoga Day celebration annually. College has separate Gym for boys and girls.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838111399082639.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rpsdegreecollege.org/Information-Communication-Cell.aspx
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.99692

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is automated by integrated library management system (ILMS). We use KOHA software. The version of the software is 3.22.06.005 and year of automation is 2020 which is fully automated. The library has OPAC facility. The library software is used for multipurpose functions like enrolment of students and staff members, issue and return of the books, stock taking and e-procurement of books as well as cataloguing. Access of e-books, e-journals are also available in the library through DELNET software. Computer systems are also available for the students for the e-resources usage. Six computers along with scanner and photocopier are readily available for accessing e-resources.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838113226478967.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.26286

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

450

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has well developed IT facilities that include Computer Labs, Language Labs, CCTV Surveillance, Wi-Fi enabled campus, Digital Board etc. The college has 03 computer labs having computers with latest configuration. Software like MATLAB, C, C++, Fortran, Tally, JAVA are installed in the computers so that students can

perform their practical accordingly. Besides computers in the labs, laptops are also distributed to Head of the Departments for better maintaining the Departmental record. There are 05 seminar halls having projector. Seminars are conducted in these rooms. Collar mic and speaker systems are also installed in these rooms. The campus is under CCTV surveillance and the cameras are installed at entry and exit points, all classrooms, labs and other areas like canteen, stationary shops etc. College has erp portal (Campus Pro) through which all communications are addressed. Fee collection, online exam, message to the students and faculty members and other such activities are managed through erp portal, Campus Pro. We are using BSNL lease line for internet connection having bandwidth of 300 MBPS. Wi-Fi is provided in the campus as well in the hostel. The internet and Wi-Fi is provided with high level security and the admin have the right to block and unblock the content that can be served over the internet. By using this kind of security we generally block the unethical data. The library is also using automated and use KOHA software for issuance and returning of books. Library has OPAC facility. The library can be accessed by the students and faculty members at any time. We also have intercom facility in all the offices for quick access.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838115440799597.pdf

4.3.2 - Number of Computers

150

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

123.92406

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has set established systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratory, sports complex, computer, classroom etc. A brief description is presented below on maintenance and utilization of some facilities.

1. **Laboratories:** Lab in-charge and lab attendant are assigned to each laboratory. The responsibility of the lab in-charge is to maintain the lab in good condition in respect of all equipment's and other necessary facilities with the help of lab attendant. Stock verification is carried out at regular interval of time. Requirements related to Lab is placed before Head of the Department and finally to the management for purchase of the items. Instruments which are not performing up to the mark are repaired accordingly by hiring the technicians from other sources. All items are entered in the stock register. Lab manuals are prepared by the faculty members

and proper labs are carried out as per syllabus and requirement. I

2. Library: Librarian with supporting staff has been appointed to maintain the libraries. Librarian along with the other members of library committee prepare the purchase order of the books, manuscripts, journals and other requirement received from Head of the Departments. The purchase order is placed before the Principal and management to initiate the process as earliest. Proper stock verification is done annually. Librarian will prepare the report on the same and utilization of books by the students and staff. Along with these facilities, every Department is maintaining Departmental Libraries to help the students by issuing books for their reference work.

3. Sport complex: College sports committee comprising of all the DPEs work on maintaining and utilizing the sports facilities in college. College organize sports meet annually. Various sports facilities are provided to the students within the campus which include outdoor games like Cricket, Volleyball, Football, Kho-Kho, Kabaddi, Athletics events (Race, Jump, Throw etc.). We have a running track of 400 meter. Various indoor games like Boxing, Wrestling, Vashu, Taekwondo, Swimming, Badminton, Table Tennis, Chess etc. are also part of sports events. Requirement related to sports items are maintained by the sports committee. The sports items are issued to the students as per the schedule of the events. The repair of any item is also maintained by the committee. Proper stock verification of all the items are also done at the end of academic session.

4. Computer Facilities: Computer and IT facilities are maintained by the computer department of the college. Laptop and printer is issue to all Head of the Departments. Proper stock register is maintained and verification is carried out annually. After stock verification proper purchase order for the new items are placed before the Principal and the Management for further process. Similarly, requirement from Head of the Departments are sought annually. In case of major issues of maintenance vendors are hired for maintenance of IT facilities.

5. Classrooms: College has total 51 classrooms and 05 seminar halls. All the classrooms are under CCTV surveillance and equipped with other necessary facilities. A care taker has been appointed to look after the facilities in the classrooms. Any problem related to the classrooms like electricity fault, green board, whitewash, doors, CCTV, Windows etc. are brought in the knowledge of care taker. Care taker with the help of concerned department resolved the problem as

earliest.

6. Other Physical Facilities: Besides academic, sports, cultural there are some other physical facilities provided maintained properly. College has one parking stand for students and one for staff members. Bus facility is provided by the college in the radius of 80 KM. The buses are maintained properly by the transport in-charge. Canteen is also equipped with all necessary food items and is maintained by the canteen manager properly in view of the health and hygiene of the students and faculty members.

So college has proper system to maintain and utilizing all the facilities related to students and staff members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838118028405212.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

223

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

241

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838138171909705.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

433

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

433

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

240

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

41

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College has students' involvement in a various academic, administrative, co- curricular and extracurricular activities such as Students' council, Cultural Committee, Students Redressal Cell and Internal Quality assurance cell (IQAC). All the departmental and college level activities are organized with the help of students. The student council was formulated in the year 2018 with the objectives to make the students participation in the development of college and develop their personality and organizational skills through interaction with faculty members, Management and Administrations. The student council for the session 2020-21 was constituted on 11-01-2021 and their suggestions were asked. Proper work was conducted to implement the suggestions from the student council. Similarly, students are actively involved in the IQAC. The student representatives provide valuable administrative and organizational assistance to the Department of Physical Education in conducting various intra and intercollege events and competitions. Students organize and celebrate the National Teachers Day, on Sept. 5, every year by honoring the teachers. Students representation in cultural committee is also notable as they provide excellent support to faculty coordinators in organizing cultural events in the college. Students actively participate in the NSS, NCC and Youth Red Cross societies of the college and help in organizing activities of the club.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838142282183740.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

31

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has a registered Alumni Association (R.P.S. Alumni Association) under the Haryana Societies Registration Act. It was formed on 15-08-2020 under registration number 41. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the college. The college alumni are working in various sectors and proving their mettle in all spheres of management. The Alumni Association Contribution through various means which are as under:

1. **Financial:** The alumni association contribute financial benefit to the college by collecting Rs. 100 per head from all the alumni. College in turn spend the amount in maintaining and providing facilities to the students. For the financial year

2020-21, the contribution made by the alumni association was above Rs. 2 Lakhs. The amount was spent on maintaining the physical facilities for the students in the college.

2. **Book Donation:** All the members of Alumni association ask passed out students to donate books. Many books were collected from the alumni and kept in the library to help the students.
3. Alumni working in different organizations help the college in career guidance and placements. Various information like job fair, summer internship programs and other information related to placement and career progression of the students are shared by the alumni. The alumni association also help the college in organizing the alumni meet. Alumni also play a vital role in conducting social activities for the welfare of the society through Donations in the form of Books, water coolers, Chairs, Mats, Storage containers, Stationary, computer material etc.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838143494112467.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college ensures the vision and mission of the institution. It is in tune with the higher education and its policies by introducing modern and career oriented courses. Most of the students of the college belong to rural areas, agricultural community and economically weaker sections of the society. The institute has clear vision for higher education to the students of this society. Institute is bound to provide higher education to the people of this backward district of the state and economically and educationally weak society of this region. The institute seeks to

employability of the students through quality education and development of higher skills. The institute focuses on personality development of each student through development of positive attitude, leadership qualities and self awareness to the students with basic UG and PG degrees which are essential for various career options. The institute is prevailing issues of our society in this backward area to emerge as a centre of academic excellence and research. We have created strong communicational network between the college and parents alumni and the society to create healthy atmosphere to fulfill the clear vision of the institute. We have established a number of clubs and committees to deliberate on quality related

The faculty members update themselves about the latest trends in higher education and teaching. They know that the teacher is a continuous learner to motivate students by enhancing the specific professional competence through enrichment programmes.

RPS believes in the maxim "Success is a journey and not a destination"

File Description	Documents
Paste link for additional information	https://rpsdegreecollege.org/Vision-and-Mission.aspx#
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has well defined decentralization system. The management and Principal appoints the conveners\coordinators for various committees and nominates the members of the committees. The guidelines defining the roles and the responsibilities of the committees are communicated to the members. The Principal and conveners work together and formulate the plans with consultation of teachers to execute the work assigned to the committees. The various cells and committee conveners work independently and lead their respective teams in planning and implementing the various goals of their assigned task. The Principal holds periodical meetings with the different committees to ensure the smooth running of institution directed towards desired quality goals.

The head of the departments has full autonomy to take decisions to

ensure the growth of academic leadership.

File Description	Documents
Paste link for additional information	https://webcp.enablessoft.in/WebsiteDocs/28_1/Download/637838144644098581.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college felicitates the frontline academic plans. Various committees execute all the academic and non-academic plans in an organized and planned way. The plan of action and policies resolve around the main objectives and goals of the academic achievements. All the committees, cells and staff may plan and are discussed in meeting and same is conveyed to the management for final approval. In keeping the constant pursuit of excellence to develop a brand name, the college keeps barest changing to the educational aids and methods of teaching with existing courses. Both types of horizontal and vertical decision are employed as per the present situation with the consent of higher authorities and management for better and smooth functioning of academic sessions. All policies and plans are subjected to reviewed and discussed. The whole process is monitored and improved where ever required. All the requirements related to academic and non-academic activities are fulfilled well in time. It process is always compelled as per need for the development strategies of the college. The institutional strategic and perspective plan is executed by the IQAC. Both teaching and non-teaching staff members along with students work hard to accomplish the perspective plan. Various activities like celebration of Indian Constitution Day, Independence Day, International Women's Day, Republic Day, Teacher's Day, National Youth Day, International Yoga Day, World Environment Day, International Family Day and many Indian Festivals Like Teej, Diwali, Lohri, Janamashtmi, Makar Sankranti, Saraswati Pooja, Ganesh Chaturthi etc. to inculcate in students a good civic sense, high values of Indian culture and traditions, so that, they may prove to be good citizens.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://webcp.enablessoft.in/WebsiteDocs/28_1/Download/637838246154894454.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College has a well-defined organizational structure which is explained as under:

The principal executes all the activities of the college as per the directions and guidelines of the management. Principal acts as the apex body. Principal looks after all the sub committees of the college and coordinates with all the conveners.

The Registrar deals with all the financial matters of the college with proper dealing with Principal. He also looks after all issues related to faculty members such as welfare, discipline, leave, pay & allowances, increments etc. He also looks after all the issues related to students such as results, mark sheet, degrees, attendance, scholarship, communication with University and complete filing system of the college.

The activities related to academics such as admission process, designing academic calendar, classes monitoring, mentors record, sitting arrangements, time table, attendance, special classes, competitive classes, parent teachers meeting, practical examination etc. are controlled by Dean Academic Affairs.

The examination related issues like internal examination and University examination and marks of the students are controlled by the controller of examinations. Controller of examination works with proper coordination of Dean Academic Affairs.

Head of the departments look after all the issues related to the faculty members of their department. Teaching staff is directly related to Head which work under guidance of Dean Academics.

The college governing body is consisting of President, Vice-

President, Secretary, Members etc. who coordinate with one another and work in good functioning of the college.

College has various sub committees, the convener of which along with other member's work for the betterment of the college and in welfare of the students.

College has a well-defines appointment process that include advertisement in leading newspaper followed by the interview process through a committee constituted by the Vice-Chancellor of the affiliating University. The terms and conditions of appointment is also mentioned in the appointment orders and there are well defined service rules for all the teaching and non-teaching staff members.

So it can be said that college has effective and efficient administrative set up and all the stakeholders work for the betterment of the college in in the welfare of the students

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637839067954868448.pdf
Link to Organogram of the institution webpage	https://rpsdegreecollege.org/Governing-Body.aspx
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute always encourages the faculty development and empowerment strategies for the welfare of staff. The faculty are encouraged to participate in orientation, refresher courses, short short-term course, seminars, conferences, workshops, symposia and training courses to keep them professionally updated.

Non-teaching staff are also encouraged to catch up advances in academic strategies. Faculty are allowed to avail academic leaves and duties leave for their development in specific areas of expertise. Resource persons and advisory associations also empower the faculty. The institute also follows appraisal formats that covers are perspectives for evaluation of teachers. The non-teaching staff are also evaluated on the basis of self-appraisal form. This system makes them competent in work output.

The travelling allowance, D.A. etc. are provided to the faculty whenever needed. Annual increments, promotional increments on the basis of performance of appraisal etc. are provided to the staff. Hostel accommodation, internet facilities, transport facilities and staff concession are facilities to the staff of the institute.

File Description	Documents
Paste link for additional information	https://webcp.enablessoft.in/WebsiteDocs/28_1/Download/637839067954868448.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

College has a well-defined Appraisal System called as Performance Based Appraisal System (PBAS) for Teaching and Non-Teaching Staff members of the institution. For teaching staff, the self-appraisal form is divided in to three categories mentioned below:

1. Teaching, Learning and Evaluation related activities
2. Co-Curricular, Extension and Professional Development related activities
3. Research Publications and Academic Contributions

At the end of academic session, the Appraisal form is distributed among all the faculty members and are directed to submit the same to the office of Principal. The self-appraisal form is evaluated by Head, Dean and finally by the Principal and marks are allotted as per the rules and regulations of PBAS. These scores are used for the award of career advancements to faculty members and for promotion to next higher position. Feedback survey is also conducted among the students and various parameters of teaching staff and teaching learning process are evaluated through that feedback form. A team consisting of Head of the Department and Dean Academic Affairs goes through the feedback forms collected from the students and suggest suitable measures to improve the teaching-learning process.

Non-Teaching staff members are accessed through annual appraisal form. The various parameters for staff members are assessed under different categories like Character, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, efficient organization of documents and technical abilities.

The overall assessment is based on cumulative grade by the dealing officer followed by the report of Principal.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838152352190009.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College regularly conducts internal and external financial audits. College has one account officer that deals with all the account related issues. Registrar look after all the financial matters of the college. We have well defined audit system. The internal audit is done by the joint committee consisting of college accountant, Registrar and Principal. In the internal audit the expenditure incurred in different aspects are analyzed by auditing all the bills related to labs, library, maintenance etc. The internal audit is conducted after a regular time period. External audit is done by the registered Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a self-financing college, the financial rules framed out by the management are followed for utilization of funds. Management has full financial support and funds are released based on the requirements of the departments. Requirements related to labs, library, maintenance, sports etc. are placed before the purchase committee consisting of Head of the Department, Registrar and Principal. Quotations are also invited from different firms as per the applicability and requirements. All the items received are entered in the stock registers maintained in the department concerned. Proper inspection of the stock registers is also carried out time to time. The funds allocated and expenditure incurred are regularly checked by the internal audit committee followed by the external audit done by the registered Chartered Accountant. College always ensures that proper utilization of resources is there.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838195403946131.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. Here are two main points that are initiated by th IQAC during the year:

1. Internal Academic Audit of teaching and non-teaching staff:
Internal academic audit took place during 19-20 March, 2021. All

teaching and non-teaching staff submitted a Self-Appraisal Form (SAF). SAFs were a record of both qualitative and quantitative achievements of individual staff members. Principal and Dean Academics evaluated SAFs of all staff members. First day was devoted to audit of teaching staff including Head of all Departments. The auditors scrutinized all SAFs and then a Department wise meeting was held with individual Head of Departments and teaching staff. During interactive sessions, diverse issues and suggestions for improving the quality of teaching-learning process and methodology were discussed. Second day was devoted to the audit of non-teaching staff of College including various Departmental Labs, Library and Accounts. After scrutinizing all SAFs, a meeting was held with the auditors and non-teaching staff of college. Numerous issues and ideas regarding Books Management software, enhanced number of books as well as journals and availability of Labs instruments and chemicals.

2. Organized Workshops: IQAC was successfully organized two workshops and One FDP; (i) National Workshop on "Fundamentals of Geographical Information system" during 16-20 November, 2020, (ii) Workshop on "Electronic Circuit Design" during 17-18 February, 2021 and (iii) FDP on "Application Geographical Information Systems" during 06-19 July, 2021.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838153094015827.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC mainly focuses on the improvement of quality is being done by various methods/activities. The regular meetings of the IQAC are conducted at periodic intervals (on 23.11.2020, 30.03.2021 and 13.08.2021) to ensure stocktaking and earmarking of the scopes of improvement in all possible operating and learning outcomes. The Academic Calendar is prepared in advance, displayed and circulated in the Institution. Regular feedback obtained from different stakeholders and properly analyzed with the HODs, Dean Academics and Principal to improve the quality of teaching-learning process. The discipline committee members make regular visits to ensure smooth

functioning of classes. The major tasks set up by the IQAC during the year are; (i) effectively use of ICT by faculty members and students in teaching and learning, (ii) conduct Online Teaching-Learning environment during Covid-19 pandemic, (iii) accomplish internal academic audit for teaching and non-teaching staff, (iv) expert lectures by visiting faculty are also organized with the help of smart-board and powerpoint (PPT) presentations and (v) students and staff are regularly encouraged for publications, faculty involvement in FDPs and guide to research scholar.

File Description	Documents
Paste link for additional information	https://webcp.enablessoft.in/WebsiteDocs/28_1/Download/637838153094015827.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://rpsdegreecollege.org/IOAC-Meeting.aspx
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality and sensitization in education mean that males and females have equal opportunities in terms of economic, social and cultural developments. Keeping in view, institution creates as well as promotes social and economic empowerment of Women under the light of College motto "Beti Bachao, Beti Padhao" by organizing different programs/workshops relating to Women development. Measures initiated by the Institution for promotion of gender equality during the year are as follows:

- Developed an environment amongst students to aware those about the problems encountered by Women of all communities due to gender issues.
- College has taken several measures to enhance safety and security on campus by constituting discipline Committee, Women cell and installing CCTV cameras. The women security guard is also available at Girls hostel. Faculty has been directed to keep the door of class rooms open during the lectures.
- Celebrated International Women's day and counselled girl students by Women cell committee members for leadership skills.
- Common rooms are provided to enhance faith in self as a Woman by empowering girl students and women faculty.
- Enlightened the importance of self-hygiene and good nutrition.
- Women candidates are also provided a fee relaxation from payment of admission/registration.

File Description	Documents
Annual gender sensitization action plan	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838156257486674.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College is reducing the environmental impact through the recycling scheme included office/library/laboratory stationery, electronics/laboratory material and furniture. The campus has a well-developed waste management system implemented successfully via installing dustbins throughout campus for individual solid-liquid waste segregation. Following are the types of facilities in the Institution for the management of degradable and non-degradable waste:

- **Solid waste:** The effective solid waste management system executed with the support of students, staff, cleaning staff and with defined procedures. The bio degradable waste treated like food wastage by students in hostels as well as canteen and used for agricultural process.
- **Liquid waste:** Liquid waste contains mainly the wastewater, sewage water and rain water. The major liquid waste obtained from the hostels, mess, canteen and washrooms. The treated waste water is used for the gardening process.
- **E-waste management:** The E-waste is limited by maintaining as own repair centre for computers, printers and related items. All the repair or non-operating complaints are streamlined and report of the repair service is monitored.
- **Waste recycling system:** MoUs for solid waste management using external expertise agents.
- **Hazardous chemicals and radioactive waste:** Campus is free from any kind of Hazardous chemicals and radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **D. Any 1of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College always try to sensitize students towards cultural, regional, linguistic, communal socioeconomic and other diversities of the state and nation as well. College organize a number of programmes related to the issues given above. Some of the initiatives of the college are as under:

1. Conduction of different programmes through NSS and NCC wing of the college in which students participate and learn about our culture. Mostly NSS camps are organized in nearby villages in which students understand the socioeconomic issues of the community. Various activities like Cleanliness drive, Tree plantation, Awareness on Save water save earth, awareness on wildlife, awareness programmes related to financial matters in villages are organized through NSS camps in which students actively participate.
2. Various cultural programmes are organized by the college throughout the session on different festivals and occasions. Teej is a local festival of Haryana and Rajasthan. We celebrate Teej in our college through different activities conducted by Women Cell. Similarly, Diwali is also celebrated and students participate in different types of activities like diya making, Rangoli Making, Mehendi Competition etc. Holi is a festival of colours and college always try to spread different colours of happiness and success in student's life. We organize special programmes on the occasion of Holi, Makar Sankranti, Lohri etc. So students actively participate in the activities meant for various cultural issues.
3. As far as linguistic issue is concerned the department of humanities organize Hindi Diwas every year and various activates like Slogan Writing, Essay Writing, Speech Competition etc. are conducted to sensitize students regarding the language.
4. 1st November is celebrated as Haryana Day. Various cultural activates are organized on this specific day and students get awareness about the importance of 1st November.

So it can be said that college is doing its best to inculcate the feelings in the students related to various issue like cultural, regional, linguistic and communal socioeconomic.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College sincerely sensitizes students and employees to the constitutional obligations about values, rights, duties and responsibilities. First of all, the curriculum of some of the subjects is framed in such a way that inculcate constitutional obligations among the students. Similarly, Constitution Day is celebrated on 26th November every year. The event starts with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay writing competition, speech competition, slogan writing, debate on the related themes. College hoists the flag during national festivals and invites eminent persons who inspire students and faculty members by informing the qualities of freedom fighters, real national Heroes, brave soldiers etc. and to emphasize the duties and responsibilities of citizens. Code of conduct is prepared for students and staff members. Rallies are organized on the themes like Vote Power, Road Safety, Fundamental Rights, Climate Change Awareness, Environment Protection etc. College organized Blood Donation Camp in association with Red Cross Society, Narnaul. College frequently organizes different activities related to various issues social aspects through which students and faculty members.

The regular meetings of the IQAC are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres of campus life. Regular feedback obtained from different stakeholders help in proper identification of the target area. The major tasks set up by the IQAC in the last year was to take care of the mental health issues of students during the pandemic times, others included development of awareness among the various stakeholders on gender issues, IPR and ethics

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://webcp.enablessoft.in/WebsiteDocs/28_1/Download/637838166286239598.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is A. All of the above

a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates/ organizes national and international commemorative days, events and festivals because these play an important role in planting seed of Nationalism and Patriotism among students and staff members. Our college celebrates these events with great enthusiasm to honor the ideology of nationalism and to pay tribute to our great National Leaders and Heroes. All the Teaching & Non-Teaching Staff Members and Students participate in these events and spread the message of Unity, Peace, Love and Happiness. Some of the days of National and International importance which are celebrated and organized by the college are as under:

1. College celebrates Republic Day on 26th January every year by hoisting the flag and conveying the message of Nationalism, Unity, Happiness and Peace.
2. National Voter's Day is also celebrated on 25th January every year. NSS unit of the college also organize rally on this day to aware the people for their electoral rights.
3. International Women Day is celebrated on 8th March every year. Women cell of the college organize various activities on this day. Students and faculty members participate in the events with great enthusiasm and spread the message to stop the gender based discrimination.
4. Independence Day is celebrated every year on 15th August. The

event starts with flag hoisting ceremony followed by motivational talk from Principal, Director and the Chief Guest.

5. College celebrates the Birth Anniversary of Mahatma Gandhi Ji every year on 2nd October. Expert talk from eminent speakers on Gandhian Thoughts is organized along with active participation of students.
6. Hindi Diwas is also celebrated by the college on 14th September every year. Various activities like Poem, Singing, Essay Writing, Slogan Writing etc. are organized on this day.
7. Teacher’s Day is celebrated by the students to honor their teachers every year on 5th September on the occasion of birth anniversary of Dr. S. Radhakrishnan.
8. International Day of Yoga is celebrated on 21st June every year by the college by organizing Yoga activity in college campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2.1 Best Practices

1. Title of the Practice

Making Continuous Remarkable Efforts for improving Academic and Knowledge Content as well as all-round Development of Stakeholders.

2. Objectives of the Practice

- To develop the Moral and Social Values importance.
- To create Comprehension Skills and state-of-the-art knowledge.
- To accelerate the Teaching-Learning efficiency.

3. The Context

College provides cultural, social, academic and research framework to address appropriate knowledge, skills and abilities in students and teachers. ICT tools are used to achieve Vision & Mission of Institution.

4. The Practices

Following best practices are executed by students and faculty-members;

- Community Based Programs by NSS and YRC Unit:

1. Vaccination Drive from 06.07.2021-07.07.2021, 11.08.2021 and 15.09.2021.
2. Plantation Drive from 08.07.2021-09.07.2021.

- Social Development Programs:

1. "Solar Project Awareness" on 28.07.2021 and 30.07.2021,
2. "Awareness on Drip Irrigation" on 13.02.2021.

5. Evidence of Success

Students are continually encouraged and inspire to join, organize and perform on various social engagement programmes for enrichment of ideas and skills to the social community. Certificates of Appreciation are received from RRG Youth Foundation, Mahendergarh and Gram Panchayat, Dhanasri.

6. Problems Encountered and Resources Required

No major problems encountered during the activities. ICT resources like projector, Laptop/Desktop, Wi-Fi, CCTV cameras and Digital board are used for making an effective Teaching-Learning process within stipulated time limit.

File Description	Documents
Best practices in the Institutional website	https://rpsdegreecollege.org/Best-Practice.aspx
Any other relevant information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637839081281268537.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College has provided tremendous priority and thrust to its Program of Diversity Inclusion and Integration. Keeping in view, the Vision and Mission of College, bring technical and general education to rural India, provide object oriented education and develop the human potential as capable and intellectual leader that can serve as resource person anywhere in the world. Under the diversity inclusion and integration program, the College provided a crucial support structure to conduct Online Teaching-Learning environment, during Covid-19 pandemic. Eminent persons from distinct academic and research institutions are invited for guest lectures and workshops/seminars on career counselling. Students are regularly encouraged to present their research through poster/oral presentations. Emphasis is paid on access to e-journals and e-books by use of ICT and to obtain feedback from students, alumni, teaching and non-teaching staff and employers through Google form and acquire the information about qualitative changes which are required. Various scientific, cultural and social activities as well as academic tours and field surveys are conducted at Department/College level in association with IQAC to develop leadership, social, cultural and political skills. College specially focuses on coaching for the competitive examinations like NET, GATE, IIT-JAM, SSC-CGL, UPSC and other state exams.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution plans for effective implementation of the curriculum. The curriculum for different subjects taught in the College is set by the various Departments of the affiliating university, Indira Gandhi University, Meerpur, Rewari. The planning of the semester is started with the meeting of Dean Academics with all head of the department where academic calendar and general guidelines regarding preparation of the time table are finalized. Subjects allocation to the faculty members is decided as per their interest and specialization through a departmental meeting. Time table is prepared as per the schedule and communicated well in advance to all the faculty members and to the students. After finalization of subjects and time table faculty members prepare their lesson plan as per the academic calendar of the college. Lab manuals are prepared for each subject by the respective subject in charge along with important oral questions. Academic monitoring is managed through proper channel. Mentors are appointed for effective bridging between faculty members and students. Daily attendance is monitored by each faculty member and defaulter students with poor attendance are identified. Parents of such students are informed telephonically and by SMS alerts. College use Campus Pro App to maintain the attendance, accounts and examination related record of the students. As per the academic calendar three class tests are conducted in each semester followed by a final sessional examination based on university pattern. From the result of class test, excellent students, medium and slow learners are identified and planning to excel is done accordingly. The coverage of the syllabus is verified by the Head of the Department and Dean Academics time to time. Feedback from the students regarding quality parameters of the teaching learning process is also taken at least thrice in a semester and is monitored and evaluated properly. If feedback of any faculty member is poor, then corrective measures are advised by HOD, Dean Academics and Principal. Faculty member meetings are held every week by the HOD to take academic review and suitable remedial measures are advised, if necessary.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838066997788650.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of academic session, University notifies an academic calendar and on the basis of that college prepares its own detailed academic plan. The academic plan includes total number of teaching days, holidays, percentage of syllabus to be covered, date of assignment submission, date of unit tests and final examination. The academic calendar also includes guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities to be organized by different departments. The unit tests, assignments, presentation, project, seminars and final pre university examination are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the academic calendar. On the basis of college level examination, advance and slow learners are identified and planning of action is implemented accordingly. Examination branch of college arrange all the necessary facilities to conduct such examinations. After evaluation of answer books the result is submitted to examination branch and marks are sent to each students through campus pro app system. Parent teachers meeting also organized twice in a semester. Before final university examination a pre university examination is also conducted covering the entire syllabus. Marks of internal assessment are given on the basis of criteria set by the university. The practical examinations are conducted in the college campus as per the schedule given by the university and marks are sent to university through college portal. The final university examinations are also conducted at college campus as per the schedule given by the university and the evaluation process is further processed by the university only.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838180755593029.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

487

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Being an affiliated college and limitations to develop its own curriculum, college do its best to integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. The college has Women cell and Grievance Redressal Cell for women to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security. There are separate Boys & Girls hostel (In-campus) for providing the safe environment to all students. Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster exhibitions, wall paper presentations, etc.

Environment science is a mandatory paper for the students of Undergraduate 1st year. Proper classes and practical are

conducted to cover the syllabus of this course. Various programs related to the theme 'save environment' are conducted throughout the year by different departments and clubs like NSS, Youth Red Cross, Chemistry, Life Sciences and Geography departments. College celebrates the day of National importance such as Earth day, Environment day and Ozone day etc. The students must understand the human values & follow professional ethics in their relevant field. A special 10 days' residential camp is conducted by the N.S.S Department for their students to familiarize with the prevailing problems of rural India. Especially we are proud enough to state that we have not noticed till this date any major issues of Ragging and complaints from students about their harassments. Beside the syllabus, the institution organized programs to inculcate human values in students and staffs. NSS unit is very active and regularly arranged social and cultural activities in the college and adopted village.

Different activities related to professional ethics are conducted by the department of commerce. Subjects like Business Management, Banking and Banking Law, Business Regulatory Framework etc. are part of the curriculum and mandatorily taught in the department of commerce. Apart from teaching the subjects related of professional ethics department also conducted various programs like Demonetization, Filling of Income Tax Return, Awareness on Tax Regime, Communication and Personality Development etc. to develop the professional ethics among the students.

Thus the college has a special arrangement to work after the issues relevant to Gender Equality, Environment and such related social issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

40

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838073090486413.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838073090486413.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2182

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

309

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admission under various undergraduate and postgraduate courses, with completion of each unit, assignments containing a

range of fundamental-to-advance problems are given, based on student's ability to solve problems, demonstration level; advanced and slow learners are identified. Moreover, students are assessed based on online and offline exams like Class tests, Open Book Test, MCQ Tests and assignments. The activities performed for advanced learners and slow learners are as follows:

Activities for Advanced Learners

- Advanced learners are encouraged to review and/or write research papers, participate in various National/International Conferences/Workshops/Seminars and Technical Events, which elaborates their research area and academic/research/industry institutions interaction.
- Coaching facility is provided for various competitive exams, separate classes are reflected in time table.
- Students are effectively encouraged to demonstrate different topics through Black Board and/or Powerpoint presentations.

Activities for slow learners:

- Home Assignments, Remedial Classes were conducted to eliminate the weaknesses through online lectures and one-to-one interaction with respective class mentors for better understanding and solving difficult contents of students.
- Expert Lectures were organized; (i) "Scope and General Aspects of Physics" by Dr. Rishi Pal (CBLU, Bhiwani) on 05.06.2021, (ii) "Scope in Physics after M.Sc." by Dr. Hitesh Borkar (NIT, Warangal) on 02.05.2021.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838078842020659.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2182	79

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College provides an effective platform for students to focus on imparting education through student centric process for enhancing latest skills, knowledge, attitude, values to shape their behavior in the correct manner. Departments effectively encourage students to acquire and develop problem-solving skills. The following mentioned student centric methods are adopted by faculty members in making the learning activities more interactive:

Experiential learning:

- The institution imparts the following experiential learning practices to enhance creativity and cognitive levels of the students:
- Laboratory Sessions are conducted with content syllabus experiments.
- Students-Training programme get hands on training while working in research labs.
- Educational Visits to engage the students in experiential learning while visiting the academic/research institution.
- Various academic activities are executed including Group Discussions, Self-Study, projects, black-board/PowerPoint (PPT) Presentations by students.

Participative learning:

- Students are regularly encouraged to participate in various activities for National importance like celebration of National Youth Day, Republic Day, Environmental Day, Family Day, Lohari fest and workshop on Soft-skills training programme and ICT tools organized by the Institution.
- Expert lectures on various topics are regularly organized for student participation.
- Students prepared the topics and presented their topic in front of audience (teachers and students) through ICT enabled classrooms, PPT and/or black board presentations. It creates subject knowledge, self-confidence and teaching abilities in the students.

Problem-solving methodologies:

- Regular Home Assignments and Open Book Tests based on basic to advanced problems are provided by faculty members to students.
- Internal marks are also allotted to the self-study paper and seminar it helps the teachers to evaluate the students more appropriately.
- Group Discussion plays a major role. It is a method used for testing the potential and the behavioral aspects of the students.

Theory and Practical Lectures of teaching staff are available on YouTube.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838182096500591.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the lockdown period importance of ICT enabled teaching learning methodology was understood by all the stakeholders of education field. As our college had already adopted the ICT enabled teaching methodology, we were working on the front foot in terms of online classes and it was our best practice. In addition to traditional teaching methodology faculty members of our college are also using IT enabled facilities like lecture through power point presentation, video clipping, audio clipping etc. All the classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high speed Wi-Fi connection. Followings are the ICT enabled facilities which are present in the campus and our faculty members are using it frequently:

- Faculty members use Campus Pro app (enable soft) to conduct tests.
- Online classes are conducted through Google Meet, Zoom, Microsoft Team and Youtube Live lecture system.
- The concept that needs deep and practical understanding is taught through PPT, Video Clipping and animation

methodology.

- Faculty members also use online resources from NPTEL, Coursera, YouTube links, Simulation tools, Virtual labs etc.
- We have created WhatsApp groups for quick communication with the students.
- Pen tab are used by most of the faculty members to teach students effectively.
- The research journals and ebooks are available on online library to our faculty and students.
- Classrooms are enabled with OHP and LCD screen. One smart board has also been installed in one classroom.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

206

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A standard procedure of internal assessment is followed by the College. In the beginning of each semester, academic calendar is prepared and is made available on the College website as well as notice-boards of each department. Students, therefore, know about the dates of sectional tests, submission of assignments and presentation well in advance and hence can plan accordingly. Internal assessment marks are based on the performance in the sessional examination, assignment/tutorials submission, way of PPT/Black-board presentation, attendance and behavior in the class room. The marks of internal examination, presentation and attendance are shown on the notice board. If there is any difference or discrepancy in their marks, it can immediately be corrected. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of students towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews. In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	View File
Link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838086750080034.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Chief Superintendent, Centre Superintendent, Deputy Superintendent and Assistant Superintendents are appointed by affiliated university to conduct transparent and smooth university semester examinations. A flying squad is also appointed by the University to maintain the transparency of examination and to deal with examination related grievances. Moreover, an examination committee is constituted by College comprising of Controller of Examination (COE) to look after university examination and smooth conduction of exams. A College level flying squad of some senior faculty members is also deputed by College to follow strict rules and guidelines of university examination. Exam related goods and articles are kept under security in control room. University question papers are provided

just before commencement of the exam on the same day. All envelopes and documents are sealed and checked by Principal and they are opened in presence of COE and superintendent every time. A close monitoring is effectively made through CCTV cameras throughout the College. Observers are also appointed by university to look after smooth and transparent conduction of university examination. College has also appointed an examination committee for grievances and complaints of students regarding semester examinations. Committee also provides necessary guidance to the students for revaluation and university related examination problems.

File Description	Documents
Any additional information	View File
Link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838087165213587.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme and course outcomes (COs) for all Programme offered by the College are stated and displayed on the College website and properly communicated to teachers and students, which can be downloaded easily. COs represent the expected knowledge and skills student acquires at the end of a Programme. The following mechanisms to communicate the stated Programme and COs of Programme to teachers and students are adopted;

- The hard copy of COs of all programmes offered are prepared by respective faculty members at the start of the semester are available in all the departments for ready reference to the teachers and students as well as uploaded on the college website for reference.
- The introductory Lectures provided by the subject teachers are meant for communicating the COs to the students.
- Head of the departments also arrange various Orientation Programmes and/or Tutorial Meetings to make the students aware of the stated Programme and COs of the Programmes.
- COs are revised, if a need be, after seeking approvals from the IQAC and individual Department level committee.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://rpsdegreecollege.org/Learning-Objectives.aspx
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College offers UG, PG and Research program and various courses under the Faculty of Science, Arts and Commerce. For these programs and courses, College followed the curriculum designed by our affiliated university. College took care of the attainment to evaluate the Programme outcomes (POs) and course outcomes (Cos) and executed the mechanism as follows:

- Teacher's diary including attendance and sessional record are checked regularly by HODs on quickly bases followed by Principal and Dean Academics.
- Two to three sessional examinations (like CT01, CT02, CT03) are conducted in every semester.
- Syllabus coverage schedule are collected from individual faculty members.
- Verbal feedback from Students is considered followed by interaction with HOD, Dean Academics and Principal.
- POs and COs are evaluated and list of topper students is prepared as well as compared with university result and the same are communicated to the students.
- Placement committee took the review of the Students' Progression to Higher Studies and their Placement.
- Student, Alumni, Teacher and Employer surveys are conducted to the attainment of POs and COs for finding out whether the knowledge, skill and attitude learned from this institution is adequately satisfying their expectation or not.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838089032342008.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

619

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838975197629835.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838090745609660.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

250000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.serbonline.in/SERB/HomePage

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The different departments of the college are taking lead to fulfill the transfer of knowledge to the society. The chemistry

department provides soil testing facility to the farmers so that with proper knowledge of the soil they can be able to take decision for their upcoming agriculture activities. The department also provides water testing facility. The awareness program for the solar energy use has been started by the physics department. The department of life sciences is conducting regularly the awareness drive in the rural area for motivating the farmers to use drip irrigation. The purpose is water conservation. The department is also motivating the farmers for poly house cultivation with a purpose is to enhance the annual income of the farmers. The department of commerce also conduct various awareness program related to economical issues like Jan Dhan Yojana, Demonetization, GST and saving schemes. To promote institution-neighborhood community network, the institution takes help NSS volunteers. Different camps and social awareness programs are organized time to time to engage students in social work besides studies for their holistic development. Lectures and activities are organized on issues like female foeticide, dowry system, girls education, need of education, water conservation, environment awareness and plantation to aware and empower the villagers and thereby transformation is made in their lives. Local society peoples are also involved in the activities. Awareness rallies on different current and social issues are organized by the students and NSS volunteers. Science exhibitions and quiz events motivate the students and create interest in research. National seminar sponsored by Indian council of social science research on Smart cities, Rural development and sustainable clean environment was organized in the college. The seminar is made compulsory for the post graduate course students from the current academic year. Moreover, in self study report which is a part of university syllabus, the students are motivated towards research. The college motivates the faculty members to utilize their expertise and knowledge with society on various issues. The above mentioned are the initiatives of the college for the creation and transfer of knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838244826217431.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

02

File Description	Documents
URL to the research page on HEI website	https://rpsdegreecollege.org/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

09

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

05

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has made significant contribution to the society by organizing and participating in various activities related to social issues. The student volunteers along with faculty coordinators visit neighboring localities and conduct various activities regularly. The main aim of organizing such activities is sensitizing the students about various social issues. The NSS, Youth Red Cross, other Cells/Clubs and various departments of the college take part in various initiatives like:

Cleanliness Drive, Plantation Drive, Legal Aid Programmes, Literacy mission, Blood donation camps, Prevention of drug addiction and rehabilitation of victims, Welfare of women and childcare, HIV/AIDS Awareness programmes, Free General Medical Camps, Vaccination Drive, Awareness Drive for Covid Prevention, Mask Distribution

College has adopted a nearby village, Dhadhot. NSS Special Camps are organized every year in the adopted village where activities like bush-cutting, cleanliness campaign, empowerment of women, Beti Bachao Beti Padhao Campaign, Energy Saving, health and hygiene awareness programmes, Awareness Programme on Environment Issues are carried out by NSS volunteers. During corona period the NSS volunteers visited the nearby village and distributed mask and sanitizer. Special programs were conducted to aware the people regarding prevention of Covid-19. Students are always ready to donate blood in case of emergency. NSS volunteers had visited a number of hospitals to voluntarily donate blood.

Students from government schools visited the college campus and get benefited from our extraordinary lab facilities in the field of computer, physics, chemistry, life sciences and Geography. Our college is located in the rural part of Haryana and here agriculture is the main source of livelihood. To serve this purpose we have established soil and water testing laboratory in the college. Farmers get their soil and water samples tested for obtaining good crops. Our faculty members also suggest farmers about the nature of crop that can be cultivated by analyzing the soil and water quality of that specific site. Apart from NSS, NCC, Youth Red Cross unit of the college, other departments of the college participate in the activities related to social issues that spread awareness among people. Activities like awareness drive on the issues like Demonetization, Jan Dhan Yojana, how to fill Income Tax returns, Swachh Bharat Abhiyan etc. are conducted regularly.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838187128144609.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

283

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

02

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure and physical facilities required for excellent teaching learning process as per norms. The college campus is spread over 11 acres of land in southern part of Haryana having total constructed area of 151784.75 Square Meter. There are two blocks in the college namely UG and PG blocks in which all the Departments are located as per the sitting arrangements of classes. There are 51 classrooms and 05 seminar halls for better teaching learning environment. The classrooms are spacious and well ventilated. Seminar halls are well equipped with projectors. College has 13 laboratories of Physics, Chemistry, Biology and Geography which serve the purpose of students to get the experimental knowledge related to all the

concepts of subject. There are 3 computer labs in college campus out of which two labs are situated in UG block and one is in PG block. We have one language lab to improve the communication skills of students. There are two libraries in the college campus one in UG block and the other in PG block. Floor plan of two blocks are also displayed in the building. All the different units of the college like NSS, NCC, Youth Red Cross, Women Cell, Training and Placement Cell are given space for maintain their record and activities properly. There are separate offices for all the officials. College has one generator room for power backup purpose. There are adequate infrastructure and physical facilities in the college for effective learning, and the College is periodically maintaining and improving the facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838110909412963.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has adequate facilities for cultural activities, yoga, games and sports. Various sports and cultural activities are conducted in the college throughout the year and students participate in these activities. The participation of the students is at college and university level. The detailed facilities are given below:

Sports Facilities:

Sport is an integral part of the curriculum. Various sports facilities are provided to the students within the campus which include outdoor games like Cricket, Volleyball, Football, Kho-Kho, Kabaddi, Athletics events (Race, Jump, Throw etc.). We have a running track of 400 meter. Various indoor games like Boxing, Wrestling, Vashu, Taekwondo, Swimming, Badminton, Table Tennis, Chess etc. are also part of sports events. The sports calendar is maintained by the University and same is implemented by the college. Students participate in various events and accordingly secure their positions in University and State level championship. College has its own sports committee which manage all the sports events annually.

Cultural Activities:

We have cultural committee that organize various events throughout the year and students are encouraged to participate in cultural activities. Practical sessions of cultural activities such as plays, mimes, folkdance, skit etc. are performed in the multipurpose hall. Trainers from external sources are also appointed by the college. University organize youth festival annually and our college team participate and win in most of the events. The college was overall winner in the Youth Festival organized by Indira Gandhi University, Meerpur, Rewari in 2019. During session 2020-21 youth festival was not organized because of Covid-19. However, college organized a number of cultural events like Rangoli, Dancing, Singing, Poster Making, Slogan Writing, Poem Recitation, Best out of Waste during the session and students participated in the events enthusiastically.

Yoga:

Good mental health is the need for effective learning and to enhance the mental health of the students and faculty members, college organize regular yoga session with the help of experts. College participate in Yoga Day celebration annually. College has separate Gym for boys and girls.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838111399082639.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rpsdegreecollege.org/Information-Communication-Cell.aspx
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.99692

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is automated by integrated library management system (ILMS). We use KOHA software. The version of the software is 3.22.06.005 and year of automation is 2020 which is fully automated. The library has OPAC facility. The library software is used for multipurpose functions like enrolment of students and staff members, issue and return of the books, stock taking and e-procurement of books as well as cataloguing. Access of e-books, e-journals are also available in the library through DELNET software. Computer systems are also available for the students for the e-resources usage. Six computers along with scanner and photocopier are readily available for accessing e-resources.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838113226478967.pdf
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
3.26286	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
450	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has well developed IT facilities that include Computer Labs, Language Labs, CCTV Surveillance, Wi-Fi enabled campus, Digital Board etc. The college has 03 computer labs having computers with latest configuration. Software like MATLAB, C, C++, Fortran, Tally, JAVA are installed in the computers so that students can perform their practical accordingly. Besides computers in the labs, laptops are also distributed to Head of the Departments for better maintaining the Departmental record. There are 05 seminar halls having projector. Seminars are conducted in these rooms. Collar mic and speaker systems are also installed in these rooms. The campus is under CCTV surveillance and the cameras are installed at entry and exit points, all classrooms, labs and other areas like canteen, stationary shops etc. College has erp portal (Campus Pro) through which all communications are addressed. Fee collection, online exam, message to the students and faculty members and other such activities are managed through erp portal, Campus Pro. We are using BSNL lease line for internet connection having bandwidth of 300 MBPS. Wi-Fi is provided in the campus as well in the hostel. The internet and Wi-Fi is provided with high level security and the admin have the right to block and unblock the content that can be served over the internet. By using this kind of security we generally block the unethical data. The library is also using automated and use KOHA software for issuance and returning of books. Library has OPAC facility. The library can be accessed by the students and faculty members at any time. We also have intercom facility in all the offices for quick access.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838115440799597.pdf

4.3.2 - Number of Computers	
150	
File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File
4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
123.92406	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
College has set established systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratory, sports complex, computer, classroom etc. A brief description is presented below on	

maintenance and utilization of some facilities.

1. Laboratories: Lab in-charge and lab attendant are assigned to each laboratory. The responsibility of the lab in-charge is to maintain the lab in good condition in respect of all equipment's and other necessary facilities with the help of lab attendant. Stock verification is carried out at regular interval of time. Requirements related to Lab is placed before Head of the Department and finally to the management for purchase of the items. Instruments which are not performing up to the mark are repaired accordingly by hiring the technicians from other sources. All items are entered in the stock register. Lab manuals are prepared by the faculty members and proper labs are carried out as per syllabus and requirement. I

2. Library: Librarian with supporting staff has been appointed to maintain the libraries. Librarian along with the other members of library committee prepare the purchase order of the books, manuscripts, journals and other requirement received from Head of the Departments. The purchase order is placed before the Principal and management to initiate the process as earliest. Proper stock verification is done annually. Librarian will prepare the report on the same and utilization of books by the students and staff. Along with these facilities, every Department is maintaining Departmental Libraries to help the students by issuing books for their reference work.

3. Sport complex: College sports committee comprising of all the DPES work on maintaining and utilizing the sports facilities in college. College organize sports meet annually. Various sports facilities are provided to the students within the campus which include outdoor games like Cricket, Volleyball, Football, Kho-Kho, Kabaddi, Athletics events (Race, Jump, Throw etc.). We have a running track of 400 meter. Various indoor games like Boxing, Wrestling, Vashu, Taekwondo, Swimming, Badminton, Table Tennis, Chess etc. are also part of sports events. Requirement related to sports items are maintained by the sports committee. The sports items are issued to the students as per the schedule of the events. The repair of any item is also maintained by the committee. Proper stock verification of all the items are also done at the end of academic session.

4. Computer Facilities: Computer and IT facilities are maintained by the computer department of the college. Laptop and printer is issue to all Head of the Departments. Proper stock register is maintained and verification is carried out annually. After stock

verification proper purchase order for the new items are placed before the Principal and the Management for further process. Similarly, requirement from Head of the Departments are sought annually. In case of major issues of maintenance vendors are hired for maintenance of IT facilities.

5. Classrooms: College has total 51 classrooms and 05 seminar halls. All the classrooms are under CCTV surveillance and equipped with other necessary facilities. A care taker has been appointed to look after the facilities in the classrooms. Any problem related to the classrooms like electricity fault, green board, whitewash, doors, CCTV, Windows etc. are brought in the knowledge of care taker. Care taker with the help of concerned department resolved the problem as earliest.

6. Other Physical Facilities: Besides academic, sports, cultural there are some other physical facilities provided maintained properly. College has one parking stand for students and one for staff members. Bus facility is provided by the college in the radius of 80 KM. The buses are maintained properly by the transport in-charge. Canteen is also equipped with all necessary food items and is maintained by the canteen manager properly in view of the health and hygiene of the students and faculty members.

So college has proper system to maintain and utilizing all the facilities related to students and staff members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838118028405212.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

223

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
241	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838138171909705.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

433

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

433

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

240

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

41

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College has students' involvement in a various academic, administrative, co- curricular and extracurricular activities such as Students' council, Cultural Committee, Students Redressal Cell and Internal Quality assurance cell (IQAC). All the departmental and college level activities are organized with the help of students. The student council was formulated in the year 2018 with the objectives to make the students participation in the development of college and develop their personality and organizational skills through interaction with faculty members, Management and Administrations. The student council for the session 2020-21 was constituted on 11-01-2021 and their suggestions were asked. Proper work was conducted to implement the suggestions from the student council. Similarly, students are actively involved in the IQAC. The student representatives provide valuable administrative and organizational assistance to the Department of Physical Education in conducting various intra and intercollege events and competitions. Students organize and celebrate the National Teachers Day, on Sept. 5, every year by honoring the teachers. Students representation in cultural committee is also notable as they provide excellent support to faculty coordinators in organizing cultural events in the

college. Students actively participate in the NSS, NCC and Youth Red Cross societies of the college and help in organizing activities of the club.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838142282183740.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

31

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has a registered Alumni Association (R.P.S. Alumni Association) under the Haryana Societies Registration Act. It was formed on 15-08-2020 under registration number 41. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the college. The college alumni are working in various sectors and proving their mettle in all spheres of management. The Alumni Association Contribution through various means which are as under:

1. Financial: The alumni association contribute financial

benefit to the college by collecting Rs. 100 per head from all the alumni. College in turn spend the amount in maintaining and providing facilities to the students. For the financial year 2020-21, the contribution made by the alumni association was above Rs. 2 Lakhs. The amount was spent on maintaining the physical facilities for the students in the college.

2. **Book Donation:** All the members of Alumni association ask passed out students to donate books. Many books were collected from the alumni and kept in the library to help the students.
3. Alumni working in different organizations help the college in career guidance and placements. Various information like job fair, summer internship programs and other information related to placement and career progression of the students are shared by the alumni. The alumni association also help the college in organizing the alumni meet. Alumni also play a vital role in conducting social activities for the welfare of the society through Donations in the form of Books, water coolers, Chairs, Mats, Storage containers, Stationary, computer material etc.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838143494112467.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college ensures the vision and mission of the institution. It is in tune with the higher education and its policies by introducing modern and career oriented courses. Most of the

students of the college belong to rural areas, agricultural community and economically weaker sections of the society. The institute has clear vision for higher education to the students of this society. Institute is bound to provide higher education to the people of this backward district of the state and economically and educationally week society of this region. The institute seeks to

employability of the students through quality education and development of higher skills. The institute focuses on personality development of each student through development of positive attitude, leadership qualities and self awareness to the students with basic UG and PG degrees which are essential for various career options. The institute is prevailing issues of our society in this backward area to emerge as a centre of academic excellence and research. We have created strong communicational network between the college and parents alumni and the society to create healthy atmosphere to fulfill the clear vision of the institute. We have established a number of clubs and committees to deliberate on quality related

The faculty members update themselves about the latest trends in higher education and teaching. They know that the teacher is a continuous learner to motivate students by enhancing the specific professional competence through enrichment programmes.

RPS believes in the maxim "Success is a journey and not a destination"

File Description	Documents
Paste link for additional information	https://rpsdegreecollege.org/Vision-and-Mission.aspx#
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has well defined decentralization system. The management and Principal appoints the conveners\coordinators for various committees and nominates the members of the committees. The guidelines defining the roles and the responsibilities of the committees are communicated to the members. The Principal and conveners work together and formulate the plans with consultation

of teachers to execute the work assigned to the committees. The various cells and committee conveners work independently and lead their respective teams in planning and implementing the various goals of their assigned task. The Principal holds periodical meetings with the different committees to ensure the smooth running of institution directed towards desired quality goals.

The head of the departments has full autonomy to take decisions to ensure the growth of academic leadership.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838144644098581.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college felicitates the frontline academic plans. Various committees execute all the academic and non-academic plans in an organized and planned way. The plan of action and policies resolve around the main objectives and goals of the academic achievements. All the committees, cells and staff may plan and are discussed in meeting and same is conveyed to the management for final approval. In keeping the constant pursuit of excellence to develop a brand name, the college keeps barest changing to the educational aids and methods of teaching with existing courses. Both types of horizontal and vertical decision are employed as per the present situation with the consent of higher authorities and management for better and smooth functioning of academic sessions. All policies and plans are subjected to reviewed and discussed. The whole process is monitored and improved where ever required. All the requirements related to academic and non-academic activities are fulfilled well in time. It process is always compelled as per need for the development strategies of the college. The institutional strategic and perspective plan is executed by the IQAC. Both teaching and non-teaching staff members along with students work hard to accomplish the perspective plan. Various activities like celebration of Indian Constitution Day, Independence Day, International Women's Day, Republic Day, Teacher's Day, National Youth Day, International Yoga Day, World Environment Day, International Family Day and many Indian Festivals Like Teej, Diwali, Lohri, Janamashtmi,

Makar Sankranti, Saraswati Pooja, Ganesh Chaturthi etc. to inculcate in students a good civic sense, high values of Indian culture and traditions, so that, they may prove to be good citizens.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838246154894454.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College has a well-defined organizational structure which is explained as under:

The principal executes all the activities of the college as per the directions and guidelines of the management. Principal acts as the apex body. Principal looks after all the sub committees of the college and coordinates with all the conveners.

The Registrar deals with all the financial matters of the college with proper dealing with Principal. He also looks after all issues related to faculty members such as welfare, discipline, leave, pay & allowances, increments etc. He also looks after all the issues related to students such as results, mark sheet, degrees, attendance, scholarship, communication with University and complete filing system of the college.

The activities related to academics such as admission process, designing academic calendar, classes monitoring, mentors record, sitting arrangements, time table, attendance, special classes, competitive classes, parent teachers meeting, practical examination etc. are controlled by Dean Academic Affairs.

The examination related issues like internal examination and University examination and marks of the students are controlled by the controller of examinations. Controller of examination works with proper coordination of Dean Academic Affairs.

Head of the departments look after all the issues related to the

faculty members of their department. Teaching staff is directly related to Head which work under guidance of Dean Academics.

The college governing body is consisting of President, Vice-President, Secretary, Members etc. who coordinate with one another and work in good functioning of the college.

College has various sub committees, the convener of which along with other member's work for the betterment of the college and in welfare of the students.

College has a well-defines appointment process that include advertisement in leading newspaper followed by the interview process through a committee constituted by the Vice-Chancellor of the affiliating University. The terms and conditions of appointment is also mentioned in the appointment orders and there are well defined service rules for all the teaching and non-teaching staff members.

So it can be said that college has effective and efficient administrative set up and all the stakeholders work for the betterment of the college in in the welfare of the students

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637839067954868448.pdf
Link to Organogram of the institution webpage	https://rpsdegreecollege.org/Governing-Body.aspx
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute always encourages the faculty development and empowerment strategies for the welfare of staff. The faculty are encouraged to participate in orientation, refresher courses, short short-term course, seminars, conferences, workshops, symposia and training courses to keep them professionally updated.

Non-teaching staff are also encouraged to catch up advances in academic strategies. Faculty are allowed to avail academic leaves and duties leave for their development in specific areas of expertise. Resource persons and advisory associations also empower the faculty. The institute also follows appraisal formats that covers are perspectives for evaluation of teachers. The non-teaching staff are also evaluated on the basis of self-appraisal form. This system makes them competent in work output.

The travelling allowance, D.A. etc. are provided to the faculty whenever needed. Annual increments, promotional increments on the basis of performance of appraisal etc. are provided to the staff. Hostel accommodation, internet facilities, transport facilities and staff concession are facilities to the staff of the institute.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637839067954868448.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

02

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

College has a well-defined Appraisal System called as Performance Based Appraisal System (PBAS) for Teaching and Non-Teaching Staff members of the institution. For teaching staff, the self-appraisal form is divided in to three categories mentioned below:

1. Teaching, Learning and Evaluation related activities
2. Co-Curricular, Extension and Professional Development related activities
3. Research Publications and Academic Contributions

At the end of academic session, the Appraisal form is distributed among all the faculty members and are directed to submit the same to the office of Principal. The self-appraisal form is evaluated by Head, Dean and finally by the Principal and marks are allotted as per the rules and regulations of PBAS. These scores are used for the award of career advancements to faculty members and for promotion to next higher position. Feedback survey is also conducted among the students and various parameters of teaching staff and teaching learning process are evaluated through that feedback form. A team consisting of Head of the Department and Dean Academic Affairs goes through the feedback forms collected from the students and suggest suitable measures to improve the teaching-learning process.

Non-Teaching staff members are accessed through annual appraisal form. The various parameters for staff members are assessed under

different categories like Character, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, efficient organization of documents and technical abilities. The overall assessment is based on cumulative grade by the dealing officer followed by the report of Principal.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838152352190009.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College regularly conducts internal and external financial audits. College has one account officer that deals with all the account related issues. Registrar look after all the financial matters of the college. We have well defined audit system. The internal audit is done by the joint committee consisting of college accountant, Registrar and Principal. In the internal audit the expenditure incurred in different aspects are analyzed by auditing all the bills related to labs, library, maintenance etc. The internal audit is conducted after a regular time period. External audit is done by the registered Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a self-financing college, the financial rules framed out by the management are followed for utilization of funds. Management has full financial support and funds are released based on the requirements of the departments. Requirements related to labs, library, maintenance, sports etc. are placed before the purchase committee consisting of Head of the Department, Registrar and Principal. Quotations are also invited from different firms as per the applicability and requirements. All the items received are entered in the stock registers maintained in the department concerned. Proper inspection of the stock registers is also carried out time to time. The funds allocated and expenditure incurred are regularly checked by the internal audit committee followed by the external audit done by the registered Chartered Accountant. College always ensures that proper utilization of resources is there.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838195403946131.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. Here are two main points that are initiated by th IQAC during the year:

1. Internal Academic Audit of teaching and non-teaching staff:

Internal academic audit took place during 19-20 March, 2021. All teaching and non-teaching staff submitted a Self-Appraisal Form (SAF). SAFs were a record of both qualitative and quantitative achievements of individual staff members. Principal and Dean Academics evaluated SAFs of all staff members. First day was devoted to audit of teaching staff including Head of all Departments. The auditors scrutinized all SAFs and then a Department wise meeting was held with individual Head of Departments and teaching staff. During interactive sessions, diverse issues and suggestions for improving the quality of teaching-learning process and methodology were discussed. Second day was devoted to the audit of non-teaching staff of College including various Departmental Labs, Library and Accounts. After scrutinizing all SAFs, a meeting was held with the auditors and non-teaching staff of college. Numerous issues and ideas regarding Books Management software, enhanced number of books as well as journals and availability of Labs instruments and chemicals.

2. Organized Workshops: IQAC was successfully organized two workshops and One FDP; (i) National Workshop on "Fundamentals of Geographical Information system" during 16-20 November, 2020, (ii) Workshop on "Electronic Circuit Design" during 17-18 February, 2021 and (iii) FDP on "Application Geographical Information Systems" during 06-19 July, 2021.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838153094015827.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC mainly focuses on the improvement of quality is being done by various methods/activities. The regular meetings of the IQAC are conducted at periodic intervals (on 23.11.2020, 30.03.2021 and 13.08.2021) to ensure stocktaking and earmarking of the scopes of improvement in all possible operating and learning outcomes. The Academic Calendar is prepared in advance, displayed and circulated in the Institution. Regular feedback obtained from different stakeholders and properly analyzed with the HODs, Dean

Academics and Principal to improve the quality of teaching-learning process. The discipline committee members make regular visits to ensure smooth functioning of classes. The major tasks set up by the IQAC during the year are; (i) effectively use of ICT by faculty members and students in teaching and learning, (ii) conduct Online Teaching-Learning environment during Covid-19 pandemic, (iii) accomplish internal academic audit for teaching and non-teaching staff, (iv) expert lectures by visiting faculty are also organized with the help of smart-board and powerpoint (PPT) presentations and (v) students and staff are regularly encouraged for publications, faculty involvement in FDPs and guide to research scholar.

File Description	Documents
Paste link for additional information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838153094015827.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://rpsdegreecollege.org/IQAC-Meeting.aspx
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Gender equality and sensitization in education mean that males and females have equal opportunities in terms of economic, social and cultural developments. Keeping in view, institution creates as well as promotes social and economic empowerment of Women under the light of College motto "Beti Bachao, Beti Padhao" by organizing different programs/workshops relating to Women development. Measures initiated by the Institution for promotion of gender equality during the year are as follows:

- Developed an environment amongst students to aware those about the problems encountered by Women of all communities due to gender issues.
- College has taken several measures to enhance safety and security on campus by constituting discipline Committee, Women cell and installing CCTV cameras. The women security guard is also available at Girls hostel. Faculty has been directed to keep the door of class rooms open during the lectures.
- Celebrated International Women's day and counselled girl students by Women cell committee members for leadership skills.
- Common rooms are provided to enhance faith in self as a Woman by empowering girl students and women faculty.
- Enlightened the importance of self-hygiene and good nutrition.
- Women candidates are also provided a fee relaxation from payment of admission/registration.

File Description	Documents
Annual gender sensitization action plan	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838156257486674.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for**B. Any 3 of the above**

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College is reducing the environmental impact through the recycling scheme included office/library/laboratory stationery, electronics/laboratory material and furniture. The campus has a well-developed waste management system implemented successfully via installing dustbins throughout campus for individual solid-liquid waste segregation. Following are the types of facilities in the Institution for the management of degradable and non-degradable waste:

- **Solid waste:** The effective solid waste management system executed with the support of students, staff, cleaning staff and with defined procedures. The bio degradable waste treated like food wastage by students in hostels as well as canteen and used for agricultural process.
- **Liquid waste:** Liquid waste contains mainly the wastewater, sewage water and rain water. The major liquid waste obtained from the hostels, mess, canteen and washrooms. The treated waste water is used for the gardening process.
- **E-waste management:** The E-waste is limited by maintaining as own repair centre for computers, printers and related items. All the repair or non-operating complaints are streamlined and report of the repair service is monitored.
- **Waste recycling system:** MoUs for solid waste management using external expertise agents.
- **Hazardous chemicals and radioactive waste:** Campus is free from any kind of Hazardous chemicals and radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

C. Any 2 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College always try to sensitize students towards cultural, regional, linguistic, communal socioeconomic and other diversities of the state and nation as well. College organize a number of programmes related to the issues given above. Some of the initiatives of the college are as under:

1. Conduction of different programmes through NSS and NCC wing of the college in which students participate and learn about our culture. Mostly NSS camps are organized in nearby villages in which students understand the socioeconomic issues of the community. Various activities like Cleanliness drive, Tree plantation, Awareness on Save water save earth, awareness on wildlife, awareness programmes related to financial matters in villages are organized through NSS camps in which students actively participate.
2. Various cultural programmes are organized by the college throughout the session on different festivals and occasions. Teej is a local festival of Haryana and Rajasthan. We celebrate Teej in our college through different activities conducted by Women Cell. Similarly, Diwali is also celebrated and students participate in different types of activities like diya making, Rangoli Making, Mehendi Competition etc. Holi is a festival of colours and college always try to spread different colours of happiness and success in student's life. We organize special programmes on the occasion of Holi, Makar Sankranti, Lohri etc. So students actively participate in the activities meant for various cultural issues.
3. As far as linguistic issue is concerned the department of humanities organize Hindi Diwas every year and various activates like Slogan Writing, Essay Writing, Speech Competition etc. are conducted to sensitize students regarding the language.
4. 1st November is celebrated as Haryana Day. Various cultural activates are organized on this specific day and students get awareness about the importance of 1st November.

So it can be said that college is doing its best to inculcate the feelings in the students related to various issue like cultural, regional, linguistic and communal socioeconomic.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College sincerely sensitizes students and employees to the constitutional obligations about values, rights, duties and responsibilities. First of all, the curriculum of some of the subjects is framed in such a way that inculcate constitutional obligations among the students. Similarly, Constitution Day is celebrated on 26th November every year. The event starts with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay writing competition, speech competition, slogan writing, debate on the related themes. College hoists the flag during national festivals and invites eminent persons who inspire students and faculty members by informing the qualities of freedom fighters, real national Heroes, brave soldiers etc. and to emphasize the duties and responsibilities of citizens. Code of conduct is prepared for students and staff members. Rallies are organized on the themes like Vote Power, Road Safety, Fundamental Rights, Climate Change Awareness, Environment Protection etc. College organized Blood Donation Camp in association with Red Cross Society, Narnaul. College frequently organizes different activities related to various issues social aspects through which students and faculty members.

The regular meetings of the IQAC are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres of campus life. Regular feedback obtained from different stakeholders help in proper identification of the target area. The major tasks set up by the IQAC in the last year was to take care of the mental health issues of students during the pandemic times, others included development of awareness among the various stake holders on gender issues, IPR and ethics

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637838166286239598.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates/ organizes national and international commemorative days, events and festivals because these play an important role in planting seed of Nationalism and Patriotism among students and staff members. Our college celebrates these events with great enthusiasm to honor the ideology of nationalism and to pay tribute to our great National Leaders and Heroes. All the Teaching & Non-Teaching Staff Members and Students participate in these events and spread the message of Unity, Peace, Love and Happiness. Some of the days of National and

International importance which are celebrated and organized by the college are as under:

1. College celebrates Republic Day on 26th January every year by hoisting the flag and conveying the message of Nationalism, Unity, Happiness and Peace.
2. National Voter's Day is also celebrated on 25th January every year. NSS unit of the college also organize rally on this day to aware the people for their electoral rights.
3. International Women Day is celebrated on 8th March every year. Women cell of the college organize various activities on this day. Students and faculty members participate in the events with great enthusiasm and spread the message to stop the gender based discrimination.
4. Independence Day is celebrated every year on 15th August. The event starts with flag hoisting ceremony followed by motivational talk from Principal, Director and the Chief Guest.
5. College celebrates the Birth Anniversary of Mahatma Gandhi Ji every year on 2nd October. Expert talk from eminent speakers on Gandhian Thoughts is organized along with active participation of students.
6. Hindi Diwas is also celebrated by the college on 14th September every year. Various activities like Poem, Singing, Essay Writing, Slogan Writing etc. are organized on this day.
7. Teacher's Day is celebrated by the students to honor their teachers every year on 5th September on the occasion of birth anniversary of Dr. S. Radhakrishnan.
8. International Day of Yoga is celebrated on 21st June every year by the college by organizing Yoga activity in college campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2.1 Best Practices

1. Title of the Practice

Making Continuous Remarkable Efforts for improving Academic and Knowledge Content as well as all-round Development of Stakeholders.

2. Objectives of the Practice

- To develop the Moral and Social Values importance.
- To create Comprehension Skills and state-of-the-art knowledge.
- To accelerate the Teaching-Learning efficiency.

3. The Context

College provides cultural, social, academic and research framework to address appropriate knowledge, skills and abilities in students and teachers. ICT tools are used to achieve Vision & Mission of Institution.

4. The Practices

Following best practices are executed by students and faculty-members;

- Community Based Programs by NSS and YRC Unit:

1. Vaccination Drive from 06.07.2021-07.07.2021, 11.08.2021 and 15.09.2021.
2. Plantation Drive from 08.07.2021-09.07.2021.

- Social Development Programs:

1. "Solar Project Awareness" on 28.07.2021 and 30.07.2021,
2. "Awareness on Drip Irrigation" on 13.02.2021.

5. Evidence of Success

Students are continually encouraged and inspire to join, organize and perform on various social engagement programmes for enrichment of ideas and skills to the social community.

Certificates of Appreciation are received from RRG Youth Foundation, Mahendergarh and Gram Panchayat, Dhanasri.

6. Problems Encountered and Resources Required

No major problems encountered during the activities. ICT resources like projector, Laptop/Desktop, Wi-Fi, CCTV cameras and Digital board are used for making an effective Teaching-Learning process within stipulated time limit.

File Description	Documents
Best practices in the Institutional website	https://rpsdegreecollege.org/Best-Practice.aspx
Any other relevant information	https://webcp.enablesoft.in/WebsiteDocs/28_1/Download/637839081281268537.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College has provided tremendous priority and thrust to its Program of Diversity Inclusion and Integration. Keeping in view, the Vision and Mission of College, bring technical and general education to rural India, provide object oriented education and develop the human potential as capable and intellectual leader that can serve as resource person anywhere in the world. Under the diversity inclusion and integration program, the College provided a crucial support structure to conduct Online Teaching-Learning environment, during Covid-19 pandemic. Eminent persons from distinct academic and research institutions are invited for guest lectures and workshops/seminars on career counselling. Students are regularly encouraged to present their research through poster/oral presentations. Emphasis is paid on access to e-journals and e-books by use of ICT and to obtain feedback from students, alumni, teaching and non-teaching staff and employers through Google form and acquire the information about qualitative changes which are required. Various scientific, cultural and social activities as well as academic tours and field surveys are conducted at Department/College level in association with IQAC to develop leadership, social, cultural and political skills. College specially focuses on coaching for the competitive examinations like NET, GATE, IIT-JAM, SSC-CGL, UPSC and other

state exams.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- The College plans to introduce new courses at UG and PG level in some of the Departments.
- Effectively focuses on strengthening of IQAC.
- Facilitate continuous upgradation and updation of knowledge and use of technology by faculty members and students.
- Enrichment of ERP software.
- Focus on strengthening of research activities: Proposals for financial assistance will be submitted to various Govt. Departments/Societies for organization of Conferences/Workshops/Seminars/FDPs. Research projects will be submitted by faculty members to various funding agencies and will also be promoted faculty to submit research papers in SCI/peer-reviewed high impact factor journals/conference proceedings.
- International/National Conferences/Workshops/Seminars/FDPs will be organized in association with IQAC and other organizations. Students and Teaching staff will be encouraged to participate and present their research work in various International/National Conferences/Workshops/Seminars/FDPs and training programme.
- Preparing for AQAR 2021-22.
- Proposal for Recognition of College under Section 2(f) & 12(B) of the UGC Act - 1956
- Proposal for NIRF