



RAO PAHLAD SINGH DEGREE COLLEGE

(Approved by DGHE / Govt. of Haryana & Affiliated to Indira Gandhi University, Meerpur)

Satnali Road Balana, Mohindergarh Haryana-123029

Telephone: 01285-241432 Fax: 241431

E-mail: rpsbalana@gmail.com, Website: www.rpsdegreecollege.org

Date: 30/03/2021

Minutes of 4th Meeting of the IQAC

IQAC Meeting held on 30-03-2021 at 03:30 pm in the office of Principal, RPS Degree College, Balana, Mahendergarh. During the Meeting following members were present.

Chairperson

1. Dr. Davender Singh, Principal

Administrative Officer:

1. Dr. Devender S Yadav, Registrar

Faculty Members:

1. Dr. D.R. Bhardwaj, HOD Life Sciences
2. Dr. Jitender Jindal, HOD Chemistry
3. Ms. Archana Sahoo – HOD Physics
4. Dr. Rajesh Kumar – HOD Humanities
5. Dr. Hemant Kumar – HOD Geography
6. Sh. Hansraj – Asst. Prof. Mathematics

Management Representative:

1. Prof. Mahesh K Yadav, Director, RPSCET

Nominee from Local Society, Alumni and Students

1. Sh. Kailash Sharma
2. Sh. Suraj Singh
3. Ms. Nisha, Alumni

Nominee from Employers/Industries/Stakeholders

1. Sh. Narender Kumar, Chairman Jeevan Jyoti School, Mandola

Student Members:

1. Mr. Sudesh Kumar, B.Sc. Medical
2. Ms. Sanjana Bansal – B.Sc. Hons Mathematics

Coordinator of IQAC:

1. Dr. Yashpal Sharma, Dean Academic Affairs

Action Taken Report w.r.t. 3rd IQAC Meeting

1. All formalities related to NAAC Inspection have been completed.

2. College has initiated to conduct the workshop and faculty development programme in cooperation with centre/State government and here are some events conducted by the college:

- 3 Days Workshop on ICT Tools from 07-12-2020 to 09-12-2020.
- 2 Days Workshop on Electronic Circuit Design from 17-02-21 to 18-02-21
- Workshop on ERP conducted on 02-12-2020.

The detailed report of the event has already been submitted by the convener.

3. College has requested to Indian Science Congress Association (Rohtak Chapter) for State level science exhibition.

4. Necessary measures have been taken to make teaching and learning process more effective by using Campus Pro software/digital platform.

5. The Internal Academic Audit of teaching and non-teaching staff of the College took place from 19.03.2021 to 20.03.2021. All teaching and non-teaching staff members submitted a Self-Appraisal Form (SAF). The SAFs were a record of both qualitative and quantitative achievements of individual staff members. Dr. Davender Singh (Principal, RPSDC, Balana) and Dr. Yashpal Sharma (Dean Academics, RPSDC, Balana) evaluated the SAFs of all staff members. First day was devoted to the audit of teaching staff including Heads of all the Departments. The auditors scrutinized all the SAFs and then a Department wise meeting was held with the individual Head of Departments and faculty members. During interactive sessions, diverse issues and suggestions for improving the quality of the teaching learning process and methodology were discussed. Second day was devoted to the audit of the non-teaching staff of College including various Departmental Labs, Library and Accounts. After scrutinizing all the SAFs, a meeting was held with the auditors and non-teaching staff of the college. Numerous issues and ideas regarding Books Management software, enhanced number of books as well as journals and availability of Labs instruments and chemicals.

6. A MoU was signed with RPS College of Engineering and Technology, Mahendergarh for faculty and students exchange.

7. Three faculty members have attended the Faculty Development Programme. The details are given as under:

- Mr. Deepak Nain, Assistant Professor in Chemistry attended “One and Two Dimensional NMR Spectroscopy for Chemists”
- Mr. Vishnu Saini, Assistant Professor in Zoology attended Online FDP on "Artificial Intelligence"
- Dr. Kavita, Assistant Professor in Physics attended 4-week induction /orientation programme for "Faculty in Universities/Colleges/Institutes of Higher Education"

Minutes of the 4th IQAC meeting:

1. Dr. Mahesh Kumar Yadav (Management Representative) welcomes all the members.

2. Dr. Yashpal Sharma informed all the members that confidential feedback of faculty members from students was asked again in online mode only (odd semester session 2020-21). Along with feedback important suggestions from students were also asked. The detailed report was put forward in front of all the members to analyze and proper action taken as per requirement. College is already working in the area that were suggested by the students and no new suggestions came in to the points.
3. It has been decided that the college will strengthen its Alumni Association. The Alumni cell will work in association with IQAC to increase the frequency of meetings. More alumni will be added in the team.
4. To increase the participation of students in various activities, it has been decided that students from different classes will be included in all the cells and clubs of the college.
5. Dr. D. R. Bhardwaj has suggested to add new P.G. courses in Botany and Zoology.
6. Dr. Jitender Jindal has suggested to established the R & D center at college level to improve the research activity of faculty members.
7. The members noted the academic excellence achieved by the students of the college in examination held in September-October 2020 (Even Semester session 2019-20). Students like Priyanka (94.67%), Ritu (90.67), Sudha (93.56%) and Ravika (90.44%) brought laurels to the college.
8. Members have also noted down the remarkable results of the students in various competitive examination like IIT-JAM, CSIR-NET, GATE etc. Total 25 students have qualified IIT-JAM and 04 GATE & CSIR NET in various subjects.
9. All the faculty members having Ph.D. Degree will look for the opportunities as Research Guide or Co-Guide with the affiliating or any other University recognized by UGC, New Delhi.
10. IQAC will frame the questions for Student Satisfaction Survey and will be placed before the committee members in the next IQAC meeting or finalize the same with consent of Principal.
11. Research work must be more focused and number of publications must be increased with quality papers.
12. College will start taking feedback from all the stakeholders regarding the syllabus and curriculum and analysis will be done accordingly.

The ended with vote of thanks to the chair.



Dr. Yashpal Sharma
Convener, IQAC Cell
RPS Degree College
Balana, Mahendergarh