



# RAO PAHLAD SINGH DEGREE COLLEGE

(Approved by DGHE / Govt. of Haryana & Affiliated to Indira Gandhi University, Meerpur)

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Date: 23/11/2020

## Minutes of 3<sup>rd</sup> Meeting of the IQAC

IQAC Meeting held on 23-11-2020 at 4:30 pm in the office of Principal, RPS Degree College, Balana, Mahendergarh. During the Meeting following members were present.

### **Chairperson**

1. Dr. Davender Singh, Principal

### **Administrative Officer:**

1. Dr. Devender S Yadav, Registrar

### **Faculty Members:**

1. Dr. D.R. Bhardwaj, HOD Life Sciences
2. Dr. Jitender Jindal, HOD Chemistry
3. Ms. Archana Sahoo – HOD Physics
4. Dr. Rajesh Kumar – HOD Humanities
5. Dr. Hemant Kumar – HOD Geography
6. Sh. Hansraj – Asst. Prof. Mathematics

### **Management Representative:**

1. Prof. Mahesh K Yadav, Director, RPSCET

### **Nominee from Local Society, Alumni and Students**

1. Sh. Kailash Sharma
2. Mr. Krishan, Alumni

### **Nominee from Employers/Industries/Stakeholders**

1. Sh. Narender Kumar, Chairman Jeevan Jyoti School, Mandola

### **Student Members:**

1. Mr. Mohit, B.Sc. Non-Medical
2. Ms. Sanjana Bansal – B.Sc. Hons Mathematics

### **Coordinator of IQAC:**

1. Dr. Yashpal Sharma, Dean Academic Affairs

## **Action Taken Report w.r.t. 2<sup>nd</sup> IQAC Meeting**

1. The Science Exhibition was successfully organized on 20<sup>th</sup> February 2020 in association with Indian Science Congress Association, Rohtak Chapter and Dr. Satyender Khatkar was the

chief guest in this event. Detailed report has been submitted by the Convener of Science Exhibition.

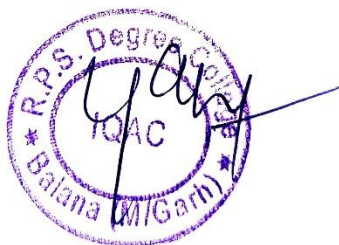
2. The one Day national seminar which was earlier scheduled in the month of March 2020 was postponed due to COVID-19 and now the same will be finalized soon.
3. Feedback from the students were collected in online mode in the month of May-June 2020 due to online classes. The feedback was analyzed and proper action was also taken wherever applicable.
4. Written feedback from alumni was also collected.

### **Minutes of the 3<sup>rd</sup> IQAC meeting:**

1. Dr. Mahesh Kumar Yadav (Management Representative) welcomes all the members.
2. Dr. Davender Singh suggested to conduct workshop on intellectual property rights (IPR) & to conduct faculty development program (FDP) at least once in a year. He also requested principal to motivate faculty members for attending training/refresher courses/FDP either in online or offline mode.
3. Dr. Yashpal Sharma informed all the members that during lockdown period various activities were conducted by the college in online mode. The faculty development program on “Recent Advances in Science and Technology” was organized from 21-27 May, 2020. It was organized through online mode. More than 450 faculty members and educationist from India and abroad participated in the program. It was quiet successful program.
4. It has been decided that the college will start the Internal Audit process of teaching and non-teaching staff members. For internal audit the Principal will constitute a committee who will look in to the matter and submit the report to IQAC.
5. Dr. Hemant Kumar informed all the members of the IQAC that National Workshop on Fundamentals of Geographical Information System was successfully organized by the Department of Geography in association with South Asian Institute for Advanced Research & Development, Kolkata and Govt. PG College Narnaul from 16-20 November 2020. The event completion report will be submitted soon.
6. Members have noted the ISO 9001:2015 certification from QFS Management System LLP for recognition the Quality Management System of the College.
7. Members noted the outstanding results of the students of various classes in the examination held in the month of December 2019 and January 2020. The detailed report will be submitted by the Controller of Examination to the Dean Academic Affairs later on.
8. It has been decided on the request of the students that college will conduct mock interview and future career options class for the final year students.
9. Mrs. Archana Sahoo informed that women cell programs/activity will include outside students also.

10. Dr. Devender Singh Yadav – Registrar suggested to look after the possibilities of certificate and Add on courses. He also suggested to increase the use of Campus Pro app in management of routine classes and online examination.
11. Dr. Mahesh Kumar Yadav – (Management Representative) suggested to conduct industrial visit/educational tour and more social awareness programs for the overall development of the students. He also suggested to aware the students about cultural values and motivate them to aware aged persons in the society about the use of new technologies like mobile apps, used of ATMs/internet and other computer related activities.
12. Dr. D. R. Bhardwaj suggested to increase the use of language lab.
13. To promote the research activities in the college it has been decided that every department will prepare a proposal of major or minor research project and submit to the next IQAC meeting so that same can be reviewed and sent to higher authorities for further action.
14. The members also reviewed the progress of the work related to NAAC peer team visit. All the departments are working for the same.
15. It has been decided that college will search the possibility of MoU with reputed institutions for students and faculty exchange.

The meeting ended with vote of thanks to chair.



**Dr. Yashpal Sharma**  
Convener, IQAC Cell  
RPS Degree College  
Balana, Mahendergarh