



RAO PAHLAD SINGH DEGREE COLLEGE

(Approved by DGHE / Govt. of Haryana & Affiliated to Indra Gandhi University, Meerpur)

Satnali Road Balana, Mohindergarh Haryana-123029

Telephone: 01285-241432 Fax: 241431

E-mail: rpsbalana@gmail.com, Website: www.rpsdegreecollege.org

Report of Employer Feedback on Syllabus and Curriculum

Objectives of Survey:

The Employer Feedback on curriculum is designed to get formative opinion from employer regarding improvement in the quality of curriculum design and delivery.


Research Methodology:

- There were 7 questions designed by the IQAC that were asked in the survey. These are as follows:
 1. Do you feel that the curriculum is defined in a way to clarify teaching goals and what you expect student to learn?
 2. Is the curriculum sufficient to bridge the gap between industry standards/ current global scenarios and academics?
 3. Is the timely coverage of curriculum possible in the mentioned number of hours?
 4. The syllabus has good balance between theory and applications.
 5. How do you rate the competencies/outcomes in relation to the course content?
 6. Is curriculum relevant for employability?
 7. Is curriculum effective in developing innovative thinking, personality, person's intellectual?
- The data has been collected directly from the employer through questionnaire.

Analysis and Interpretation:

For the academic year 2020-2021, employer feedback is sought from members of governing body. Their responses were fed to an excel sheet designed for the analysis by the team. The responses were analyzed by a team of IQAC. The question-wise outcome of the results is presented below:




Principal
R.P.S. Degree College
Balana (M.Garh)



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Report of Faculty Feedback on Syllabus and Curriculum

Objectives of Survey:

The Faculty Feedback on curriculum is designed to get formative opinion from faculty regarding improvement in the quality of curriculum design and delivery.

Research Methodology:

- There were 7 questions designed by the IQAC that were asked in the survey. These are as follows:
 1. Do you feel that the curriculum is defined in a way to clarify your teaching goals and what you expect your student to learn?
 2. Is the curriculum sufficient to bridge the gap between industry standards/ current global scenarios and academics?
 3. Is the timely coverage of curriculum possible in the mentioned number of hours?
 4. Sufficient reference material and books are available for the topic mentioned in the curriculum?
 5. The evaluation methods mentioned in the curriculum are sufficient for providing proper assessment?
 6. Curriculum is suitable to the course
 7. The curriculum/course of this subject increased my knowledge and perspective in the subject area
- The data has been collected directly from the teacher through questionnaire that shared in the staff room.

Analysis and Interpretation:

For the academic year 2020-2021, faculty feedback is sought from around 50 faculties about the curriculum and syllabus. Their responses were fed to an excel sheet designed for the analysis by the team. The responses were analyzed by a team of IQAC. The question-wise outcome of the results is presented below:



Handwritten signature of Principal and a stamp reading 'Principal R.P.S. Degree College Balana (M/Garh)'.



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Report of Alumni Feedback on Syllabus and Curriculum

Objectives of Survey:

The Alumni Feedback on curriculum is designed to get formative opinion from alumni regarding improvement in the quality of curriculum design and delivery.

Research Methodology:

- There were 7 questions designed by the IQAC that were asked in the survey. These are as follows:
 1. When you compare yourself with other counterparts from other Institution, you feel that you got most of all the facilities which is not available in other Institution.
 2. Learning value (in terms of skills, concepts, knowledge, analytical abilities or broadening perspectives).
 3. Curriculum is sufficient to make you analyze the engineering problems and its suitable solution.
 4. How do you rate the learning experience in term of their relevance to the real life application?
 5. Ability to work in teams.
 6. Ability to link theory to practice.
 7. How do you rate the course/curriculum content that you have learnt in relation to your current job?
 8. Compatibility with industry standards.
- The data has been collected directly from the alumni through questionnaire that shared when she/he come to college for collecting marks sheet.

Analysis and Interpretation:

For the academic year 2020-2021, Alumnifedback is sought from around 50 students about the curriculum and syllabus. Their responses were fed to an excel sheet designed for the analysis by the team. The responses were analyzed by a team of IQAC. The question-wise outcome of the results is presented below:



Handwritten signature of the Principal over a circular stamp. The stamp contains the text 'R.P.S. Degree College Balana (M/Garh) Principal'.



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Report of Student Feedback on Syllabus and Curriculum

Objectives of Survey:

The Students Feedback on curriculum is designed to get formative opinion from students regarding improvement in the quality of curriculum design and delivery.

Research Methodology:

- There were 7 questions designed by the IQAC that were asked in the survey. These are as follows:
 1. How do you rate the syllabus of the courses that you have studied in relation to the competencies expected out of the course?
 2. How do you rate the allocation of the credits to the courses?
 3. Relevance for implementation in projects
 4. How do you rate the electives offered in relation to the technological advancements?
 5. How do you rate the evaluation scheme designed for each of the course?
 6. How do you rate the percentage of courses having LAB components?
 7. Curriculum is sufficient to make you analyze the engineering problems and its suitable solution
- The data has been collected directly from the students through questionnaire that shared in the class room.

Analysis and Interpretation:

For the academic year 2020-2021, student's feedback is sought from around 100 students about the curriculum and syllabus. Their responses were fed to an excel sheet designed for the analysis by the IQAC team. The question-wise outcome of the results is presented below:



Handwritten signature of the Principal over a rectangular stamp. The stamp contains the text 'Principal', 'R.P.S. Degree College', and 'Balana (M/Garh)'.



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A meeting of Governing Body RPS Degree College, Balana, Mahendergarh was organized on 08-04-2021 in the office of Chairperson at 01:00 pm. The agenda of the meeting was to discuss about the feedback of recent NAAC peer team visit, analysis of the feedback on syllabus and analysis of feedback regarding the faculty members to check the quality parameters. During the meeting following members were present.

1. Mrs. Pavitra Rao, Chairperson
2. Er. Manish Rao, Vice President
3. Dr. O.P. Yadav, Secretary
4. Dr. M.K. Yadav, Member, Director, RPSGOI
5. Dr. Devender Yadav, Member, Registrar
6. Dr. Davender Singh, Member, Principal RPSDC
7. Dr. Yashpal Sharma, Member, Dean Academics RPSDC

During meeting following points were discussed.

1. Dr. Mahesh K Yadav introduced all the members of the governing body
2. Dr. Davender Singh conveyed all the members regarding the Student Satisfaction Survey and the Feedback received from the Students, Faculty Members, Employers and Alumni on the syllabus and curriculum. The survey was conducted in the end of odd semester for the session 2020-21. The detailed report was prepared and put forward for valuable inputs.
3. Dr. Yashpal Sharma briefed the members about the feedback of faculty members. The feedback was analyzed by the IQAC and put forward in the form of a detailed report and pie chart. However, the feedback of most of the faculty members was satisfactory on almost all the points except a few who were given proper suggestions to improve.
4. The detailed feedback on syllabus and curriculum from all the stakeholders was analyzed and Dr. O.P. Yadav suggested that the syllabus of the University need improvements and a letter must be sent to the concerned officials of the University regarding update in the syllabus as per latest requirements.
5. Dr. Devender Yadav briefed the members about the NAAC peer team visit. It was also suggested that the frequency of the IQAC meeting must be increased.
6. Er. Manish Rao suggested some changes in the Website of the college

The meeting ended with vote of thanks to the chair.

(Handwritten signatures of the members present at the meeting)



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Date: 05-04-21

NOTICE

All the members of Governing body of the RPS Degree College are hereby requested to attend the meeting on 08-04-2021 at 01:00 pm in the office of Chairperson. The agenda of the meeting is to discuss about the feedback of recent NAAC peer team visit, Feedback analysis on syllabus and faculty analysis for quality measures. Please spare your valuable time to attend the meeting.


5/4/21
(Dr. Davender Singh)

Principal
R.P.S. Degree College
Balana (M/Garh)



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Date: 23-03-2021

NOTICE

All the members of IQAC are hereby informed that a general meeting of IQAC will be held on 30-03-2021 in the office of Principal, RPS Degree College, Balana, Mahendergarh at 03:30 pm. So all the members are requested to make it convenient to attend the meeting. The agenda of the meeting will be:

1. Action taken regarding last IQAC meeting.
2. Quality initiatives of the college in the session 2020-21.
3. Future Course of action for college growth.
4. To discuss quality measures and future initiatives.


(Dr. Davender Singh)
Principal
R.P.S. Degree College
Balana (M.C.)



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Date: 30/03/2021

Minutes of 4th Meeting of the IQAC

IQAC Meeting held on 30-03-2021 at 03:30 pm in the office of Principal, RPS Degree College, Balana, Mahendergarh. During the Meeting following members were present.

Chairperson

1. Dr. Davender Singh, Principal

Administrative Officer:

1. Dr. Devender S Yadav, Registrar

Faculty Members:

1. Dr. D.R. Bhardwaj, HOD Life Sciences
2. Dr. Jitender Jindal, HOD Chemistry
3. Ms. Archana Sahoo – HOD Physics
4. Dr. Rajesh Kumar – HOD Humanities
5. Dr. Hemant Kumar – HOD Geography
6. Sh. Hansraj – Asst. Prof. Mathematics

Management Representative:

1. Prof. Mahesh K Yadav, Director, RPSCET

Nominee from Local Society, Alumni and Students

1. Sh. Kailash Sharma
2. Sh. Suraj Singh
3. Ms. Nisha, Alumni

Nominee from Employers/Industries/Stakeholders

1. Sh. Narender Kumar, Chairman Jeevan Jyoti School, Mandola

Student Members:

1. Mr. Sudesh Kumar, B.Sc. Medical
2. Ms. Sanjana Bansal – B.Sc. Hons Mathematics

Coordinator of IQAC:

1. Dr. Yashpal Sharma, Dean Academic Affairs

Action Taken Report w.r.t. 3rd IQAC Meeting

1. All formalities related to NAAC Inspection have been completed.

2. College has initiated to conduct the workshop and faculty development programme in cooperation with centre/State government and here are some events conducted by the college:
 - 3 Days Workshop on ICT Tools from 07-12-2020 to 09-12-2020.
 - 2 Days Workshop on Electronic Circuit Design from 17-02-21 to 18-02-21
 - Workshop on ERP conducted on 02-12-2020.The detailed report of the event has already been submitted by the convener.
3. College has requested to Indian Science Congress Association (Rohtak Chapter) for State level science exhibition.
4. Necessary measures have been taken to make teaching and learning process more effective by using Campus Pro software/digital platform.
5. The Internal Academic Audit of teaching and non-teaching staff of the College took place from 19.03.2021 to 20.03.2021. All teaching and non-teaching staff members submitted a Self-Appraisal Form (SAF). The SAFs were a record of both qualitative and quantitative achievements of individual staff members. Dr. Davender Singh (Principal, RPSDC, Balana) and Dr. Yashpal Sharma (Dean Academics, RPSDC, Balana) evaluated the SAFs of all staff members. First day was devoted to the audit of teaching staff including Heads of all the Departments. The auditors scrutinized all the SAFs and then a Department wise meeting was held with the individual Head of Departments and faculty members. During interactive sessions, diverse issues and suggestions for improving the quality of the teaching learning process and methodology were discussed. Second day was devoted to the audit of the non-teaching staff of College including various Departmental Labs, Library and Accounts. After scrutinizing all the SAFs, a meeting was held with the auditors and non-teaching staff of the college. Numerous issues and ideas regarding Books Management software, enhanced number of books as well as journals and availability of Labs instruments and chemicals.
6. A MoU was signed with RPS College of Engineering and Technology, Mahendergarh for faculty and students exchange.
7. Three faculty members have attended the Faculty Development Programme. The details are given as under:
 - Mr. Deepak Nain, Assistant Professor in Chemistry attended “One and Two Dimensional NMR Spectroscopy for Chemists”
 - Mr. Vishnu Saini, Assistant Professor in Zoology attended Online FDP on "Artificial Intelligence"
 - Dr. Kavita, Assistant Professor in Physics attended 4-week induction /orientation programme for "Faculty in Universities/Colleges/Institutes of Higher Education"

Minutes of the 4th IQAC meeting:

1. Dr. Mahesh Kumar Yadav (Management Representative) welcomes all the members.

2. Dr. Yashpal Sharma informed all the members that confidential feedback of faculty members from students was asked again in online mode only (odd semester session 2020-21). Along with feedback important suggestions from students were also asked. The detailed report was put forward in front of all the members to analyze and proper action taken as per requirement. College is already working in the area that were suggested by the students and no new suggestions came in to the points.
3. It has been decided that the college will strengthen its Alumni Association. The Alumni cell will work in association with IQAC to increase the frequency of meetings. More alumni will be added in the team.
4. To increase the participation of students in various activities, it has been decided that students from different classes will be included in all the cells and clubs of the college.
5. Dr. D. R. Bhardwaj has suggested to add new P.G. courses in Botany and Zoology.
6. Dr. Jitender Jindal has suggested to established the R & D center at college level to improve the research activity of faculty members.
7. The members noted the academic excellence achieved by the students of the college in examination held in September-October 2020 (Even Semester session 2019-20). Students like Priyanka (94.67%), Ritu (90.67), Sudha (93.56%) and Ravika (90.44%) brought laurels to the college.
8. Members have also noted down the remarkable results of the students in various competitive examination like IIT-JAM, CSIR-NET, GATE etc. Total 25 students have qualified IIT-JAM and 04 GATE & CSIR NET in various subjects.
9. All the faculty members having Ph.D. Degree will look for the opportunities as Research Guide or Co-Guide with the affiliating or any other University recognized by UGC, New Delhi.
10. IQAC will frame the questions for Student Satisfaction Survey and will be placed before the committee members in the next IQAC meeting or finalize the same with consent of Principal.
11. Research work must be more focused and number of publications must be increased with quality papers.
12. College will start taking feedback from all the stakeholders regarding the syllabus and curriculum and analysis will be done accordingly.

The ended with vote of thanks to the chair.



Dr. Yashpal Sharma
Convener, IQAC Cell
RPS Degree College
Balana, Mahendergarh



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Date: 06-08-2021

NOTICE

All the members of IQAC are hereby informed that a general meeting of IQAC will be held on 13-08-2021 in the office of Principal, RPS Degree College, Balana, Mahendergarh at 03:30 pm. So all the members are requested to make it convenient to attend the meeting. The agenda of the meeting will be:

1. Action taken regarding last IQAC meeting.
2. Discussion on the overall suggestion given by peer team.
3. Quality initiatives of the college for the session 2021-22.
4. Future course of action for college growth.
5. To discuss quality measures and future initiatives.


06.08.21
(Dr. Dayender Singh)
R.P.S. Degree College
Principal, Balana (M/Garh)



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Date: 13/08/2021

Minutes of 5th Meeting of the IQAC

IQAC Meeting held on 13-08-2021 at 03:30 pm in the office of Principal, RPS Degree College, Balana, Mahendergarh. During the Meeting following members were present.

Chairperson

1. Dr. Davender Singh, Principal

Administrative Officer:

1. Dr. Devender S Yadav, Registrar

Faculty Members:

1. Dr. D.R. Bhardwaj, HOD Life Sciences
2. Dr. Jitender Jindal, HOD Chemistry
3. Ms. Archana Sahoo – HOD Physics
4. Dr. Rajesh Kumar – HOD Humanities
5. Dr. Hemant Kumar – HOD Geography
6. Sh. Hansraj – Asst. Prof. Mathematics

Management Representative:

1. Prof. Mahesh K Yadav, Director, RPSCET

Nominee from Local Society, Alumni and Students

1. Sh. Kailash Sharma
2. Sh. Suraj Singh
3. Ms. Nisha, Alumni

Nominee from Employers/Industries/Stakeholders

1. Sh. Narender Kumar, Chairman Jeevan Jyoti School, Mandola

Student Members:

1. Mr. Sudesh Kumar, B.Sc. Medical

Coordinator of IQAC:

1. Dr. Yashpal Sharma, Dean Academic Affairs

Action Taken Report w.r.t. 4th IQAC Meeting

1. NAAC peer team visit has been successfully completed on 02/04/2021 & 03/04/2021.

2. The feedback on syllabus from students, Faculty Members, Employers and Alumni was collected and analyzed. The detailed analysis report was put forward in the Board of Governance meeting and it has been decided that curriculum must be updated and a letter regarding it was sent to the Dean Academic Affairs, I.G. University, Meerpur, Rewari.
3. The detailed report of confidential feedback of faculty members from students was also put forward and proper action was also taken wherever applicable.
4. The questions for Students Satisfaction Survey (SSS) was prepared by the IQAC and approved by the Principal. The survey was conducted for the session 2020-21 and detailed report was submitted after analysis. The report will be made available online very soon.
5. A number of workshops/FDPs/Orientation Programmes were conducted by the college. The details are as under:
 - National Workshop on Data Analysis on Excel and SPSS conducted by Department of Geography from 28-06-21 to 30-06-21.
 - Faculty Development Programme on Applications of Geographical Information Systems organized by Department of Geography from 06-07-21 to 19-07-21.
 - One Day Faculty Improvement Programme on Teaching Methodology and Stress Management on 24-04-2021.
 - Five Days Soft Skills Training Programme from 05-07-21 to 09-07-21.
6. Following academic Activities were organized by various Departments to strengthen the teaching learning process. The details are as follows:

Expert Lectures:

- Department of Physics organized Expert Lecture (Virtual Event cum Expert Lecture) on the theme of “International Day of Families” by Dr. Kajal Kumar Dey (VBS Purvanchal University, Jaunpur) on 15.05.2021.
- Department of Physics organized Expert Lecture (Online Webinar) on “Liquid Crystal Materials and their Applications” by Dr. Jai Prakash (Aligarh Muslim University, UP) on 19.05.2021.
- Department of Chemistry organized an International webinar on “Importance of Polymerization for the development of new nanomaterials” by Prof. Chih Feng Huang from Dept. of Chemical Engineering, National Chung Hsing University, Taiwan on 03.06.2021.
- Department of Commerce organized an expert lecture in Online mode on “Demat Account” on 11.06.2021.
- Department of Physics organized Expert Lecture on “You Don’t need to be a Nuclear Physicist to understand Nuclear Physics” by Dr. Mansi Saxena (OHIO University, USA) on 12.06.2021.

Educational/Study visits:

- Department of Geography organized an Educational trip to Dhosi Hill, Narnaul on 20.02.2021.

Cultural activities:

- Department of Commerce organized Online Poster making competition on “COVID Vaccination” on 10.06.2021.
- Department of Physics organized Cultural events; Slogan Writing, Planting tree activity Video, Trash into treasure ideas Video” on World Environment Day Theme “Ecosystem Reforestation” on 05.06.2021.

Interactive sessions:

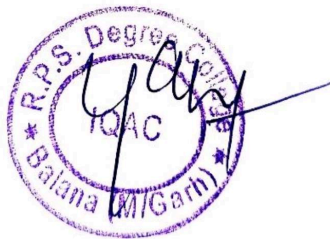
- Department of Chemistry organized “Group Discussion” on Use of Social Media on 11.06.2021.
7. Dr. Yashpal Sharma and Dr. D.R. Bhardwaj were recognized as Co-supervisor by B.M. University, Rohtak.
 8. Total Nine (09) research papers were published in International journals by the faculty members of various Departments.

Minutes of the meeting:

1. Dr. Mahesh Kumar Yadav (Management Representative) welcomes all the members.
2. It has been decided that the college will prepare and submit the AQAR annually and this work has been given to coordinator IQAC. All the Heads, Faculty Members and Cells will work together for this task.
3. It is required to update that future five-year plan on the college website. This task was given to IQAC coordinator for implementation. Similarly, best practices of the college will also be displayed on the website. The IQAC coordinator along with other Head of the Departments will complete the task as earliest.
4. The Students Satisfaction Survey and Feedback form of the students will be made available online so that students can fill the forms properly. The changes in Feedback form as suggested by the members of IQAC will be incorporated before uploading.
5. The self-appraisal form need some improvements. The new form will be designed by the IQAC and put forward in the next meeting for finalization.
6. More work will be done to strengthen the ICT facilities of the college.
7. College will start the process for recognition under section of 2(F) and 12(B) of UGC act so that financial grants can be received as per norms. IQAC and Principal of the college will work for this recognition.
8. It has also been decided that college must go for NIRF.
9. Keeping in view the Geographical location of the institute, it was suggested that college must go for alternate sources of energy like Solar Energy and Biogas Plant.
10. The women cell should organize Self Defense Training Programme for Girl Students initially with 30-50 students. The convener of the Women cell and IQAC coordinator will look in to the matter.

11. The House suggested that college must focus on Green audit, Energy Audit and Environment Audit. However, college has already certified by various Agencies for Clean and Green Campus Recognition/Awards and beyond the campus environmental promotional activities.
12. It has been suggested that the college shall initiate the green campus initiative.
13. The feedback from all the stakeholders on syllabus and curriculum will be collected annually, analyzed and action taken report must be submitted accordingly. Regular follow up will be made from the concerned authorities in this regards.

The meeting ended with vote of thanks to chair.



Dr. Yashpal Sharma
Convener, IQAC Cell
RPS Degree College
Balana, Mahendergarh



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Reg no. RPSDC/2021/194

Date: 19-04-2021

To,

The Dean Academic Affairs
I.G. University, Meerpur, Rewari

Subject: Request to Update the Ongoing Curriculum


Respected Sir

With reference to the subject cited above I request you to update the ongoing curriculum of some of the subjects. We received feedbacks from students, faculty members, alumni and employers. After analysis of the feedback a meeting of Governing body was conducted and it has been decided that the curriculum must be updated as per current academic scenario.

As per our findings the current curriculum is not effective in developing innovative thinking, personality and person's intellectual. So, I request you to update the curriculum as per the latest requirements so that it can bridge the gap between industry standards, current global scenarios and academics.

Thanking You

Sincerely Yours


19.04.21
(Dr. Davender Singh) Mege
Principal, Balana (M.C.)
RPS Degree College, Balana