



RPS
DEGREE COLLEGE

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Approved by DGHE (Govt. of Haryana) & Affiliated to I.G. University, Meerpur, Rewari

RPSDC/2021/

Date: 23-02-2021

Minutes of Meeting: Student Grievance Redressal cell

The meeting of Students Grievance Redressal cell held on 22 Feb 2021 at 11 a.m in Principal office, R. P. S Degree College, Balana, Mahendergarh. The meeting was chaired by the Principal of the College.

The following members were present in the meeting:-

1. Dr. Davender Singh, Principal, RPSDC
2. Dr Yashpal Sharma, Dean Academic Affairs, RPSDC
3. Ms. Archana Sahoo, Head, Department of Physics
4. Dr. Kavita, Convenor, Department of Physics
5. Ms. Vandana, Member, Department of Chemistry
6. Ms. Ananta Thakur, Member, Department of Maths.

The Point discussed:-

1. The planning of events to be organised in next semester.
2. **Nature of Grievance** – Unhygienic toilet.

Resolution: The members of the meeting decided to inform the Principal regarding water condition as soon as possible for necessary actions and assigned Ms. Ananta Thakur to deal with the cleaners.

3. **Nature of Grievance** – Rate of canteen items and limited menu.

Resolution: The members of the meeting decided to have a meeting with all the class representatives and discuss their issue. Moreover, Ms. Vandana was assigned to notify the Canteen Management Cell as per the requirements.

4. **Nature of Grievance** – Inadequate lightning in B. Com 5th sem classroom.

Resolution: Problem was resolved with the help of electricity incharge.

After discussing the issue, the meeting is concluded with the vote of thanks by the Chairperson

Grievance Redressal Committee:

Dr. Kavita (Convenor) *Kavita*

Ms. Archana Sahoo (Member)

Ms Ananta Thakur (Member) *Ananta*

Ms. Vandana (Member) *Vandana*

Dean (Academic Affairs)



Principal
23.02.21
Principal
R.P.S. Degree College
Balana (Mahendergarh)



RPS
DEGREE COLLEGE

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Approved by DGE (Govt. of Haryana) & Affiliated to I.G. University, Meerpur, Rowat

Date: JAN 21, 2021

REPORT OF STUDENT COMPLAINT REDRESSAL CELL
(BOYS)

A meeting of the Student Complaint Redressal Cell was held on Jan., 19, 2021 for the solution of student grievances. The following members were present.

1. Dr D R Bharadwaj
2. Dr Hemant Kumar
3. Dr Rakesh Kumar


A total of 8 applications were received from the students with their grievance. Some of the issues are common among students. All the issues were discussed and solutions have been suggested to Principal Sir for kind action.

The suggestions and solutions are as follows:

1. Students asked about more space in canteen as they have huge gathering issues particularly during lunch timings. More space to be provided and instruction forwarded to Canteen incharge.
2. During lunch time discipline to be maintained and DPE's should look after the discipline among students.
3. Some of the minor issues among students were resolved during sports by the discipline committees.
4. In hostel some students disturbing during late nights. Proper arrangements needed, discussed with Hostel Warden and minor issues of students resolved.


21/01/2021
(Dr R Bharadwaj)


(Dr. Hemant Kumar)


(Dr Rakesh Kumar)

Forwarded to I.O.A.C for review

Principal
R.P.S. Degree College
Balana (Haryana)

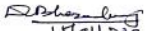


Report of a meeting held with mentees

A meeting with all the mentees of class BSc Medical 6th Semester section A was organized today on 12th January, 2021. A total of 38 students attended the meeting. It was an open meeting and all the students were allowed to discuss their problems and suggestions. Suggestions are as follows:

First of all the mentees thanked for the management for providing excellent teaching facilities.

- **Cleaning in the campus and green campus was also praised by the students.**
 - ✓ Action taken : Cleaning workers to be motivated and good prizes to be given the same has been suggested to Care Taker and Principal Sir.
- **Some of the students suggested for canteen to increase in food items in canteen and sometimes for some special food.**
 - ✓ Action taken : The same has been suggested to the Incharge canteen. He has been increasing the items.
- **More of study tours to be organized.**
 - ✓ Action taken : Due to lock down in Corona pandemic it was not possible, now more of the study tours will be organized.
- **Wifi internet needed**
 - ✓ Action taken : In UG campus as well as in PG building Wifi instruments have been installed and more instruments will be installed soon.
- **Many discrepancies and late university results.**
 - ✓ Action taken : The same has been forwarded to authorities and has also been discussed to the University.
- **Table Tennis Ground needed**
 - ✓ Action taken : The application forwarded to DPE and suggested to arrange as soon as possible
- **Separate Kabaddi Sports Ground needed**
 - ✓ Action taken : The same is under consideration to authorities and soon will be provided


15/01/2021
(D R Bharadwaj)



STUDENT-TEACHER INTERACTION RECORDCLASS: M.Sc. PHYSICS 4th sem (B)

DATE: 16/06/2021

TEACHER'S NAME: Mr. SACHIN

STUDENT NAME	ROLL NO	REMARKS	SOLUTION
Dheeraj	19 PHY 37	100% time available for self-study.	Prob. Resolved by adjusting library lectures
Ishtia	19 PHY 39	Requirement of Study material for NET/GATE	Books available through Library
Yogita	19 PHY 45	Improper seating arrangement in Contern	Matter forwarded to management
Gunjan	19 PHY 47	Hostel Mess: Food Quality.	Forwarded to Hostel warden + Management
Vishal Tiwari	19 PHY 55	want to enhance experimental knowledge	Demonstration of some imp. Experiments
Muskan	19 PHY 57	Fees issue	Complaint forwarded to account office
Sanjika	19 PHY 60	Network issue during online classes	Prob. Resolved by providing recorded lectures
Shachank Sharma	19 PHY 61	Indiscipline on Campus	→ forwarded to management
Necraj	19 PHY 65	long-run from college to Home (no-time for self-study)	Hostel facility provided
Divya	19 PHY 66	missed classes due to wedding, 1	Study notes along with some book references
Sangita	19 PHY 68	Queries about Research carrier further	proper guidance provided by diff. facilities
Umesh Kumer	19 PHY 71	Peer of Presentation	Motivation + introduction to basic skills of Presentation

Sachin

A. Sachin
HOD

STUDENT-TEACHER INTERACTION RECORD

CLASS: B.Sc. NM 2nd Sem A

DATE: 12/06/2021

CLASS TEACHER: Dr. Jyoti Yadav

NAME	ROLL NO.	REMARK	SOLUTION
1. <u>Biya Verma</u> 20NM07	20NM07	There should be more copies of books in library	List forwarded to dean sir via proper channel.
2. <u>Neha</u>	20NM14	Hectic schedule due to online classes	Discussed with students and management, duration of classes reduced.
3. <u>Nikita</u>	20NM18	Disturbance in common room	Matter forwarded to DPE madam
4. <u>Anshu</u>	20NM32	Poor quality of food in canteen	meeting with canteen incharge
5. <u>Neha</u>	20NM34	Content provided by PRAYAS batch for civil science is too good	Mtg conveyed to PRAYAS head.
6. <u>Nidhi Sharma</u>	20NM198	There should be an art room in college.	Matter forwarded to Principal sir.
7. <u>Shrishti</u>	20NM199	water tap outside the washroom	forwarded to Principal sir.
8. <u>Nikita</u>	20NM204	More travel time	Advised to stay in hostel during exams
9. <u>Veenu</u>	20NM209	not proper space for sitting in labiten during lunch	matter forwarded to head
10. <u>Ravina</u>	20NM210	Disturbance in corridors during break time	matter forwarded to concerned DPE
11. <u>Lalita</u>	20NM220	Poor connectivity in online class in rural areas.	Hand-written notes Provided in students group.

Head
Seen
Jyoti
 12/6/21

A. Sahu
HOD

Mentor - Mentee Meeting Report

M.Sc (Final) Organic Spl. 3rd semester

Mentor:-
Mr. Narendra
Saini

A meeting with Mentee was held on 18-12-2020.
09 students have attended the meeting. The aim of meeting is to gain feedback from the mentee and to obtain vital insite in key areas.

S.No.	Roll No.	Name of Student (Mentee)	Remarks by Mentee	Action taken by Mentor
1.	19CHEM09	Karuna	Sports activity must be increased	Remark Forwarded to the DPE
2.	19CHEM72	Madhu	Youth Festivals Must be organised in the college campus on Regular Basis.	Remark Forwarded to the Dean Academics
3.	19CHEM16	Alok yadav	Food provided in canteen must be Hygenic and must initiate a Campaign to avoid Junk food	Carry Forwarded to the Canteen Manager and Dean Academics
4.	19CHEM55	Pushpa yadav	Menu of Hostel food must be changed	Remark Forwarded to the Hostel warden
5.	19CHEM37	Nikita	There should be separate and proper sitting arrangement for girls in Canteen.	Carry Forwarded to the Canteen Manager
6.	19CHEM44	Renu	College must be from Monday to Friday	carry Forwarded to the Head of Dept. & Dean Academics.
7.	19CHEM47	Jyoti yadav	Number of Teaching hour must be Reduced.	Remark Forwarded to HoD
8.	19CHEM11	Reena	Number of library Lectures must be increased	Remarks Forwarded to Time-Table Committee
9.	19CHEM48	Annu	Number of Educational Trips must be increased	Remarks Forwarded to HoD & Dean Academics

Submitted to
Dean/Principal
Sir
Date

STUDENT-TEACHER INTERACTION RECORD

CLASS: M.Sc (PHY) 4th Sem. Section (A)

DATE: 25 March, 2021

CLASS TEACHER: Ms. Poojamma Yendale

NAME	ROLL NO.	REMARK	SOLUTION
Nishu Tomwal	19PHY01	Indiscipline in canteen area.	Forwarded to Discipline committee and solved.
Suman	19PHY02	Book issued by library are torn.	Forwarded to library incharge.
Balkesh	19PHY03	Bus comes at stand before time.	Forwarded to Bus transport incharge and problem solved.
Manju	19PHY08	Hygiene Issue in Toilets.	Forwarded to maintenance in charge and solved.
Anu	19MPHY14	Canteen area sitting arrangement.	Forwarded to canteen authority and resolved.
Sweta	19PHY06	Fans do not work properly.	Forwarded to maintenance incharge and HOD.
Meenu	19PHY10	More classes for Nuclear physics.	Forwarded to HOD incharge and problem solved.
Savita.	19PHY31	Canteen area sitting arrangement.	Forwarded to canteen authority and solved.
Muskaan	19PHY15	Need of chairs in girls common room.	Forwarded to books women street cell conversion.
Nisha.	19PHY30	Books shortage in lib. (Physical lib.)	Forwarded to. On mobile sin and Dean sin.
Dheeraj	19PHY37.	outsiders come sometimes and eat	Forwarded to Discipline committee and solved.

Poojamma Yendale

Mentor

A. Sahu
HOD

Ist Mentor Mentees Meeting Record

Session - 2020-21

The first Mentor - mentees meeting of class B.Sc Non-medical First sem Section C students (Sr. No ~~20NM126-20NM150~~) Session 2020-2021 was held on. 6/01/2021

The main agenda of the meeting is to identify the problems of students and providing reasonable solutions so that the process of learning and teaching can continue smoothly. The below given table shows the number of students attended the meeting, their problems / suggestion and possible action taken by the mentor in order to satisfy students.

Sr. No	Name	Roll No	Problems by students	Action Taken
1	Rakesh	20NM133	less Number of coaching classes	Talked to Dean Sir about increasing coaching classes
2	Deepthi	20NM139	One Time Fees Pay Problem	Talked to Principal Sir & management to give her few more chances & time.
3	Namanta Yadav	20NM138	Problem in calculus	Talked to Concern Teacher to take extra classes
4	Uditi Garg	20NM193	Library time is Not sufficient	Talked to Dean Sir about problem.
5	Mohit	20NM188	No Issue	
6	Ritika	20NM195	low quality of food in canteen	Talked to in charge of canteen about food quality
7	pruskan	20NM196	less number of Educational Tour	Talked to Principal Sir about to increase No. of tour
8	Uvek	20NM 201	Sports lecture Problem	Talked to Dean Sir to give a Regular Period of sports

Dattat
06/01/2021



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Date: 07.04.2021

REPORT: DISCIPLINE COMMITTEE FOR THE SEMESTER OCT2020-MARCH2021

In order to maintain discipline among students, RPS Degree College, Balana, Mohindergarh has formulated the Discipline Committee comprising of the Head of the Institution and Senior Staff members. The Discipline Committee of College aims to create a safe and motivating environment in the college and to bring professionalism among students by inculcation of best practice. In addition, the committee is focusing to have an optimistic approach by imparting discipline among the students. Moreover, the primary target of the committee is to maintain high level disciplines in the college premises and encourage good and healthy practice among students of RPS Degree College.

The report of the problems of students and the steps taken by the committee is mentioned below:

S.NO	DATE	NAME	ROLL NO.	ISSUE	SOLUTION
1.	27 Oct 2020	Neelam Harsh Shalu yadav Munni Monika Mintu	20HP10 20HP03 20HP38 20HP13 20NM158 20NM48	Noise of fan	Fans were Repaired
2.	05Nov 2020	Ritika Diksha Sakshi	19NM15 19NM120 19NM148	Some students damaged fans and tubelight	Action against student taken and fan and tubelight was replaced
3.	25 Nov 2020	Sonalika Ekta Kusum Piyush	20BCOM06 20BCOM08 20BCOM27 20BCOM32	Regarding water tap	Water tap installed outside the wash room area.
4.	15 Dec 2020	Priyanka Suman Bai Supreet Kaur Alka	19NM170 19NM14 19NM90 19Nm113	Regarding indiscipline of students during lunch break	Action against the students taken
5.	17 Dec 2020	Preeti Amita Neha Vikas Umesh Ajay	20PHY47 20PHY10 20PHY25 20PHY72 20PHY79 20PHY57	About random Power cut	Problem resolved with the help of electricity incharge



6.	12 Jan 2021	Sweta Muskan Yogita Muskan Maan	19PHY06 19PHY57 19PHY42 19PHY15	Lack of seating arrangement in canteen area	Provided shed seating arrangement
7.	13 Feb 2021	Reena Nikku Sapna	20NM83 20NM75 20NM80	Regarding indiscipline of students during lunch break	Action against the students taken
8.	02 Mar 2021	Chanchal Diksha Yadav Muskan	19NM89 19NM41 19NM73	Lack of some necessary things in stationary shop and canteen	Forwarded to canteen Incharge
9.	13 Mar 2021	Ankit Nishtha Jyoti Yogita	20BA10 20BA12 20BA20 20BA18	Regarding noise from outside	Action Taken

A. Sahoo

Archana Sahoo

(Convenor)



D. Davender Singh
07.04.21

Dr. Davender Singh

(Principal)
Principal
R.P.S. Degree College
Bahana (M/Garh)

To

The Principal
RPSDC Balana
Munash

SUBJECT - Regarding Noise from fan in the class-room
R.Sir,

With due respect we want to say that in our class one fan is not working properly. It is making lots of noise. Due to which teacher's voice is not coming properly and there is a lack of concentration in studies. Please solve this issue. We shall be thankful to you.

Yours Sincerely,
HP 1st year students

Date - 27 Oct 2021

Neelam 20HP10
Harsh 20HP03
SHALU Yadav 20HP38
Annni 20HP13
Manika 20NM158
Mintu 20NM48

Harsh

Mintu

Neelam

Manika



To
 The Principal
 RPSDC, Balana, M.Gadh.




05 November 2020

Subject → Regarding Fan's condition in our Classroom.
 due to student's carelessness.

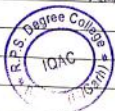
Respected Sir,

We are the students of B.Sc Non
 -Medical 4th sem, section-c, through this application
 We want to draw your concern towards Fan's
 and lights in our Classroom. There are 4 fans
 out of which 2 are not working properly.
 kindly solve our problems. We shall be thankful
 to you.

Yours obediently

Ritika	19NM15		} B.Sc NM 4th C.
Diksha	19NM120		
Sakshi	19NM148		

Kindly may Consider





Remarks

Teacher's Signature

To

Date - 25 Nov 2020

The Principle
RPSDC Balana
Mlbresh

SUBJECT:- Regarding water traps should be outside the
washroom.

Sir, we are the students of B.Com 1st year, in your college.
we want to attract your kind attention towards washrooms
hygiene drinking water should be outside the washrooms at
least for a toilet. It will be give a good impression on
the visitors. Specially Parents. Kindly do work on this issue
we all are thankful to you.

Yours obediently
B.Com 1st year students.

20 Bcom 06	Sonalika
20 Bcom 08	EKTA
20 Bcom 27	KUSUM
20 Bcom 32	Piyush



Expt. No.

Date

Page No.

To

The Principal

RPS Degree College, Balans, M. Branch.

Subject: Regarding indiscipline of Students (Boys)

Respected Sir,

Through this application I want to draw your kind attention towards indiscipline of Boys around a particular place in our college campus at the time of lunch break specially during exam time and during evening time. Kindly Sir resolve our issue we shall be thankful to you.

Yours Obediently,

Alka 19NM113

Priyanka 19NM170

Suman Bai 19NM14

Supreet Kaur 19NM90

Alka
Priyanka
Suman

B.Sc Non-Medical
4th Sem.

Date:- 15 December 2020

Kindly may Consider



Handwritten signature/initials

Remarks

Teacher's Signature



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Date: 03.08.2021

REPORT: Discipline committee April2021- July2021

In order to maintain disciplines among students, RPS Degree College, Balana, Mohindergarh has formulated the Discipline Committee comprising of the Head of the Institution and Senior Staff members. The Discipline Committee of College aims to create a safe and motivating environment in the college and to bring professionalism among students by inculcation of best practice. In addition, the committee is focusing to have an optimistic approach by imparting discipline among the students. Moreover, the primary target of the committee is to maintain high level disciplines in the college premises and encourage good and healthy practice among students of RPS Degree College.

The report of the problems of students and the steps taken by the committee is mentioned below:

S.NO	DATE	NAME	ROLL NO.	ISSUE	SOLUTION
1.	04 may 2021	Bharti Nisha Paru; Deepa	18NM08 18Nm34 18Nm192 18Nm194	Enteries of students of other class during online lecture	Action taken
2.	15 May 2021	Monu Komal Sonika	19BCOM35 19BCOM28 19BCOM10	Regarding disturbance of unmuting their mike in ongoing online class	Informed to the class incharge and problem resolved
3.	17 June 2021	Laxmi Pooja	19HP05 19HP06	Regarding disturbance of unmuting their mike in ongoing online class	Action taken
4.	22 July 2021	Abhishek Pankaj Animesh	19BCOM67 19BCOM68 19BCOM40	To increase lunch time in online classes	Informed to authority and action taken

Dr. Jitender Jindal

(Convenor)

03.08.21
Dr. Davender Singh

(Principal)



To
The Principal,
R.P.S DC Balau,
M.Gash

04.05.21

Subject: Regarding the entries of some students of
other class and their disturbance

R. Sir, with due respect we want to say that we are
student of B.sc NM sthc in your college.

Sir, some student to other class are enter in our
class and disturb to all class student. Is that
problem the all class are undisciplin and not take
proper study.

Sir please solve this problem

Yours sincerely.

18NM08 Bheeti

~~Bheeti~~

34 Nisha

~~Nisha~~

192 Parul

~~Parul~~

124

~~Dyabir~~

~~Deepa~~



Teacher's Signature

To,

The principal
RPs Degree college
Balana

Subject:- Regarding disturbance of Unmuting their
mikes in ongoing online class

Sir, we are student of class B.com IInd Year
of your college. During online class. Some
students donot mute their mike after the
repeated warning of teacher's. This problem
donot give a proper sound to understand the
topic.

Sir, Please solve this problem.

Yours sincerely.

B.com IInd Year student

- 19 B.com 35 Manu Manu
- 19 B.com 28 Komal Komal
- 19 B.com 10 Sonika Sonika

Date :- 15 March 2021

Date - 17 June 2021

To
The Principal
RPS Degree College
Balana

Subject: Regarding disturbance of unmuteing their
mikes in ongoing online class

Sir,
We (Laxmi & Pooja) are student
of class Hon. Physic 3rd Sem of your
college. During online class, some students
donot mute their mike after the reported
warning of teacher. This problem donot
give a proper sound to understand the
topic.

Sir, Please solve this problem.

Yours Sincerely

B.Sc. HP-3rd Sem student

Name - Laxmi, Pooja



Kindly may consider it.

Dr. Jyoti Yadav