



**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

**Response:**

The organization of RPS College of Engineering & Technology believes in the commitment of its staff in the overall development of the college. The college provides effective welfare measures to both teaching and non-teaching staff. All statutory welfare measures are implemented as detailed below-

1. Many welfare measures were reviewed so as to accommodate majority of the staff under the schemes.
2. Various monetary, non-monetary measures towards personal and professional growth are being followed to the satisfaction of the employees.
3. Performance of each member of the faculty as well as the non-teaching staff is evaluated by the college through performance appraisal system.
4. Increments & promotions are given as per qualifications and service in the college. In addition, sanction of increments and recognitions to the staff that are performing up to the expectations.
5. Grant of Promotions as per norms as per the vacancies.
6. Implementation of PF for eligible staff.
7. Since inception, the college offers free transport to the staff. In view of the request, staffs are given opportunity to travel in any of the bus routes of the college.
8. Travel grant for attending conferences and workshops are provided. Registration fees, Dearness allowance, and Travel grants for faculty.
9. Casual Leave / Academic Leave / Special Leave / Compensatory Casual Leave to Faculty members.
10. Encouragement of staff for higher studies including Research.
11. Creating a mechanism for developing capabilities and skills for achieving higher quality and excellence.
12. Enabling staff to make use of the latest equipment through awareness programs.
13. Training centers, Institutional links and academic management.
14. Children of the staff are rewarded for their best performance in academics.
15. Non-teaching staff are provided with ESI facilities.
16. Subsidized canteen facility for the staff.
17. The management arranges a free picnic for the staff for recreation.
18. It also arranges occasional lunch and dinner for the teaching and non-teaching staff.



*[Signature]*

Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



# RAO PAHLAD SINGH COLLEGE OF ENGG. & TECH.

Approved by AICTE (Govt. of India & Affiliated to GGS, Meerut

Balana, Mohindergarh, Haryana - 123029

Telephone: 01285-241431 Fax: 241434


E-mail: rpsbalana@gmail.com. Website: www.rpsinstitutions.org

19. Provision of purified drinking water round the clock.
20. Rest rooms are arranged for non-teaching staff, gents and ladies separately.
21. A separate dining space is arranged for the staff in the canteen.
22. All staff rooms are equipped with sufficient number of chairs, tables, electric fans, tube lights and internet accessible computers.
23. Facilities for playing Games and Sports and other Co-curricular activities are also extended to faculty, staff and their children round the year including holidays.
24. Sports and yoga facilities are provided for staff and family.
25. Organizing Medical camps at regular intervals.
26. Provision of Medical and Maternity leaves.
27. Festival advances are also provided the staffs on special requests.

At RPS College of Engineering & Technology, Oneness is exhibited by the Management, Faculty members, Staff and students in driving the college towards achieving Academic excellence.

**An inclusive Growth model is developed at RPS College of Engineering & Technology with the active involvement of all the stakeholders of the college.**



  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)





# RAO PAHLAD SINGH COLLEGE OF ENGG. & TECH.

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## INTRODUCTION

This scheme provides welfare measure for teaching /non-teaching staff during the employment at RPS College of Engineering & Technology, Balana, M/Garh. The policy document is prepared in consideration of different aspects for overall development and satisfactory employability to staff. The document highlighted policies in the areas of academic freedom and areas of personnel prosperity as per eligible criteria and norms of KITS's management.

## OBJECTIVE

The objectives of welfare measures are as follows:

- To enhance the overall development of staff provinces of life.
- To provide ample opportunities for welfare of staff (Financial/Medical/Personal).
- To provide opportunity to acquire higher education in continuation with service.
- To provide opportunities to excel academic/administrative excellence through various activities.

## ELIGIBILITY

For full time teaching/Non teaching staff of the college.



## NATURE OF ASSISTANCE AVAILABLE UNDER THE SCHEME

### 1. Employee Provident Fund-

Institute shall provide EPF scheme to all teaching and Non-teaching staff. Every month the specified amount will deduct from employees salary and deposited with management share to employees PF Account. The employee can contact to institute accountant/Administrative staff for further details.

### 2. Employee Group Insurance

The college has collaboration with United India Insurance Company for employee Group Insurance. The sum of amount is specified in insurance policy and applicable to accidental damage.

### 3. Financial support for conference/workshop/seminar/symposia/membership

Teachers will get financial assistance for State /National/International level Seminars/Workshops/Conferences/Symposia's in the field of Engineering & Management. Teachers will also get financial support to obtain professional membership of relevant field.

Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



#### **4. Organization of Seminar/Conferences/Workshops/FDP/Administrative training program**

Institute will organize various academic/administrative training programs to upgrade skills/knowledge of teaching/Non-teaching staff. After Successful completion of training/attending the program staff will award with certificate.

#### **5. Leave**

##### **A) General:**

- a) Leave cannot be claimed as a matter of right. College authorities reserve the right to refuse or revoke leave of any description other than Medical Leave and Maternity Leave.
  - b) A leave account shall be maintained for each employee in an appropriate form.
  - c) An employee shall not take up any service or accept any employment, while on leave.
- ii) Further, the management also may impose restrictions on holding of organized events on working days and ask the staff to conduct the events such as Technical Festivals etc., only on holidays and Sundays, and declare these days as official working days.
- (iii) Apart from the above there are certain specific provisions applicable to specific type of leave.

**B) Approving Authority:** In respect of the staff of the college, the Approving authority of leave applications of any type will be Principal of the college on the recommendation of the HOD as the case may be; and in his absence Dean (Academics) is authorized to perform the duties of Principal of RPS College of Engineering & Technology.

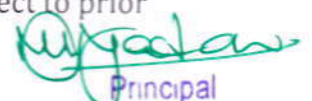


##### **C) Casual Leave:**

- i) All employees of the College shall be entitled to **12** days of casual leave.
- ii) Casual Leave in and one stretch shall not exceed seven days in total period of ten days prefixing, suffixing or sandwiching with public holidays.
- iii) Casual leaves for half day can be granted to an employee for the Forenoon or Afternoon session.
- iv) In normal circumstances, casual leave requires advance sanction. The employee has to make alternate arrangements for his/her work/ classes.

##### **D) Special Leave:**

- i) All the teaching staff members are entitled special leave up to **7** days in calendar year to take up examinations work in our college or outside, to attend conferences or seminars etc.
- ii) Special Casual Leave may also be granted for attending to calamities subject to prior approval after exhausting all casual leaves.



Principal  
R.P.S College of Engg. & Tech.  
Balana Mohindergarh (Hrs.)



**E) Maternity Leave:** All Women employees are entitled to maternity leave of 90 days each for first two pregnancies.

**F) Faculty Improvement Programme:** The faculty members may be permitted to improve their academic qualifications by attending courses / research work in higher institution of learning. The maximum number of faculty deputed is restricted to one member per department per year. In such cases the faculty members is entitled to receive his full salary during his period of study.

Management is the sanctioning authority for such leave on the recommendations of the Principal and Dean (Academics).

**G) Grand of Extraordinary Leave:** Extraordinary leave may be granted to all regular employees by Principal/ Management to work elsewhere for a period of one year, when an employee has put in 5 years or more continuous service in the college. During such leaves, he/she shall not be entitled for any pay or allowances.

**H) Leave Rules for Contingent Staff:** All the contingent staff of the College is eligible for a Casual Leave of 12 days in a calendar year.

**I) Traveling Allowances, Daily Allowance, Local Transport:** Employees of the college when deputed to any out stations shall be entitled to travelling allowances, daily allowances and other permissible expenses they incur. These shall be regulated as under:

**Note:** It is a fundamental principle that allowance is not to be a source of profit and no allowance is granted to cover the expenses of family members accompanying them when traveling on duty.

## 6. Women's Grievances Redressal Cell

College has constituted an Internal Complaint Committee/Women's Grievance Redressal Cell to address issues related to women employees/Girl students. The mechanism has been established to register/handle and solve the women's grievances as per the norms of regulatory authority.

## 7. Transport facility

The college has transport department and ensures transport facility to teaching/Non teaching staff. Employees can avail the transport facility for official work. The procedure to apply for transport facility is defined and employees should apply to avail the same.



*Rajgopal*  
Principal

R.P.S. College of Engg. & Tech  
Balana Mohindergarh (H.R.)



# RAO PAHLAD SINGH COLLEGE OF ENGG. & TECH.

Approved by AICTE / Govt. of India & Affiliated to I.G.U., Meerpur

Balana, Mohindergarh, Haryana - 123029

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E-mail: rpsbalana@gmail.com, Website: www.rpsinstitutions.org

## PROCEDURE OF APPLYING FOR THE SCHEME AND APPROVAL

The procedures are well discussed and defined to avail the welfare scheme for teaching and non-teaching staff. Employee shall follow the procedure and apply through proper channel to avail the welfare scheme. The higher authority Principal/Chairman/Secretary/ Dean (Academics) & Correspondent shall provide the decision based upon eligibility criteria and norms of RPS College's Management. Any dispute or disagreement will be addressed by higher authority as per the RPS College of Engineering & Technology norms and employees shall bind to the same.



*[Handwritten Signature]*

Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)





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## Media Coverage of International Webinar organized



*Principal*  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)





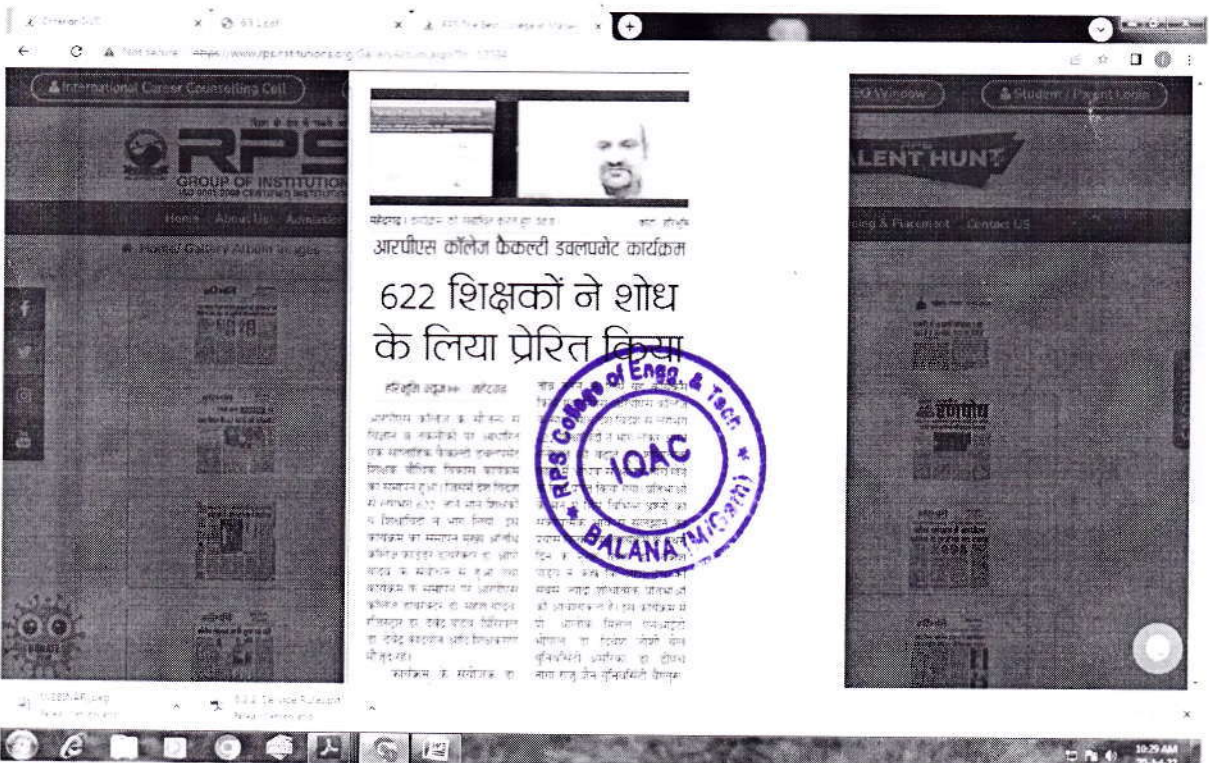
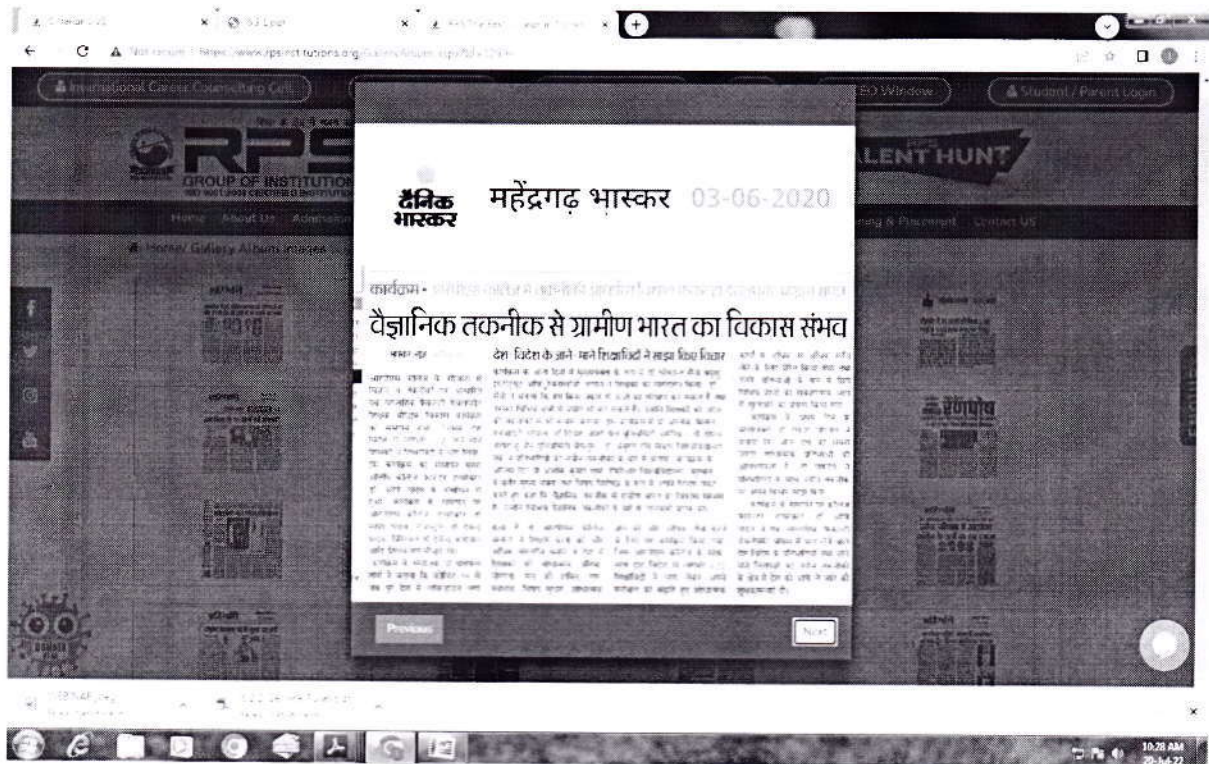
# RAO PAHLAD SINGH COLLEGE OF ENGG. & TECH.

Approved by AICTE Govt. of India & Affiliated to GGS Indraprastha University

Balana, Mohindergarh, Haryana - 123029

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E-mail: rpsbalana@gmail.com. Website: www.rpsinstitutions.org



*Rao Pahlad Singh*  
Principal  
R.P.S College of Engg. & Tech  
Balana Mohindergarh (HR.)





# RAO PAHLAD SINGH COLLEGE OF ENGG. & TECH.

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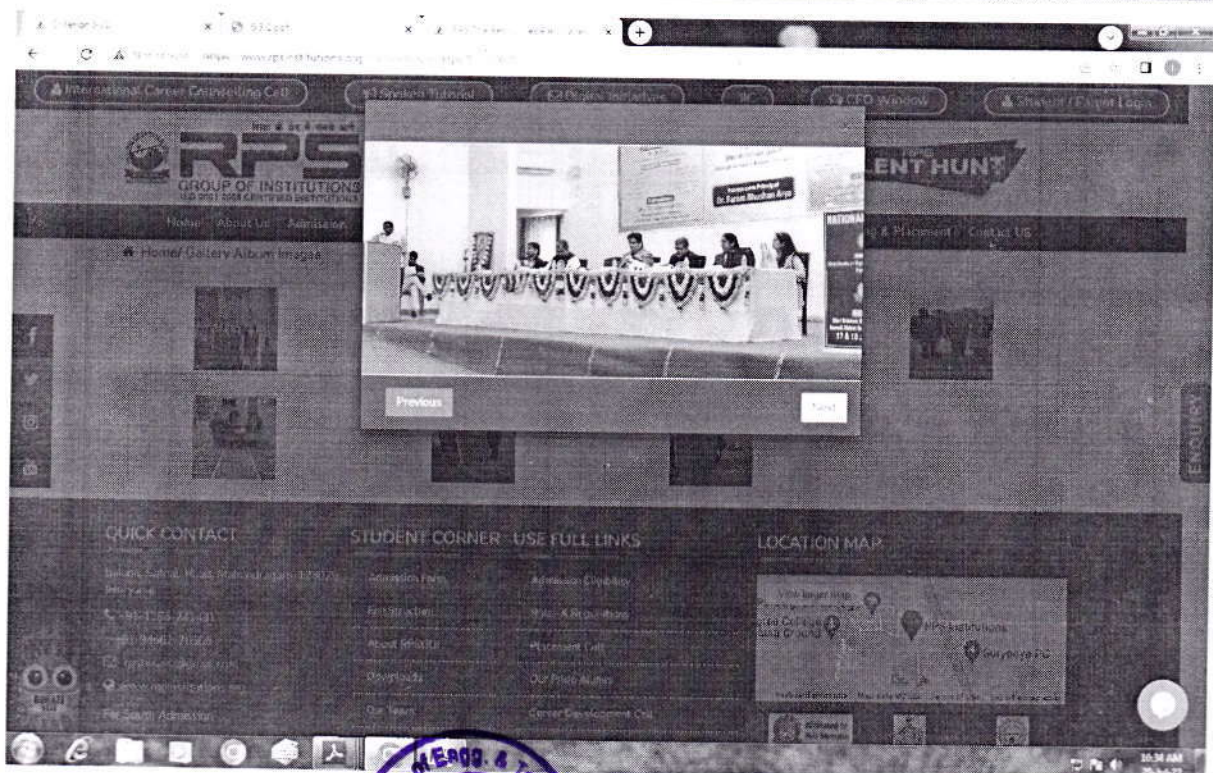
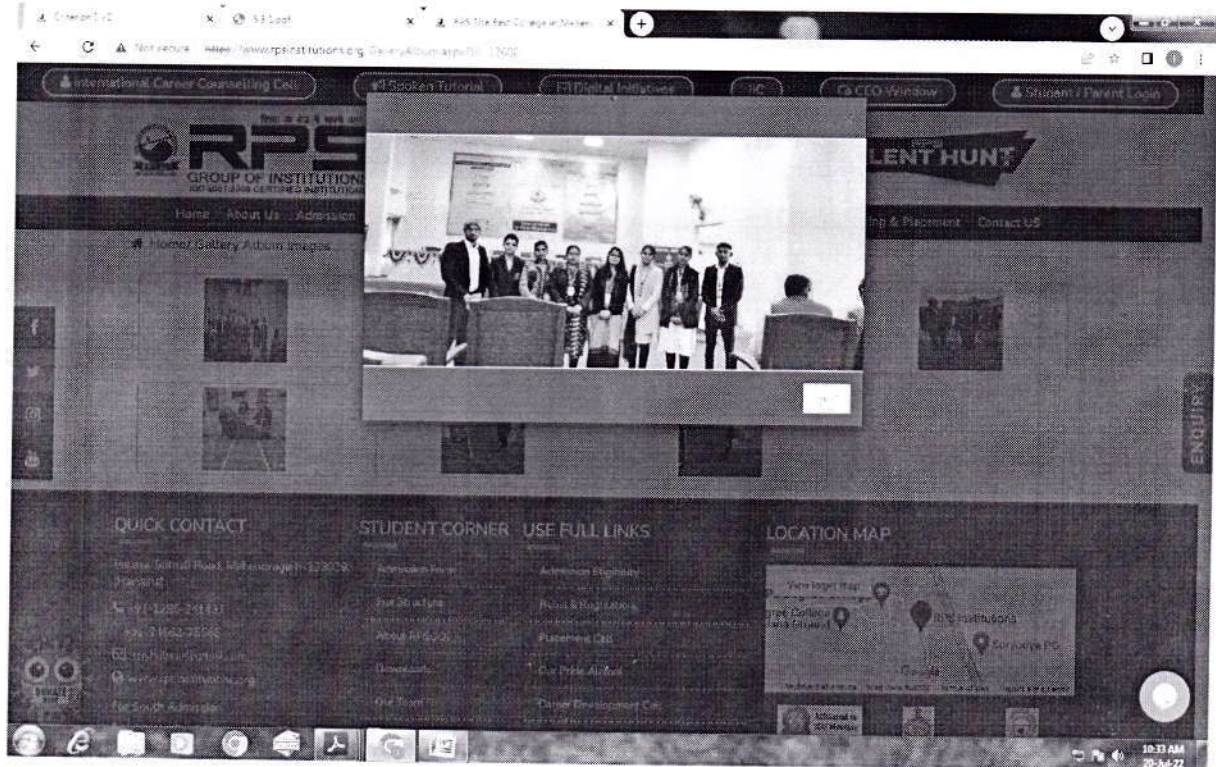
## GLIMPSE OF FACULTY DEVELOPMENT PROGRAM ORGANIZED AT RPS CET



*M. Yadav*  
Principal  
R.P.S College of Engg. & Tech  
Balana Mohindergarh (HR.)



## GLIMPSE OF NATIONAL SEMINAR CONDUCTED AT RPCSET



*K. S. Garg*  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



## GLIMPSE OF STAFF FALICITATION PROGRAM



*Rajinder*  
Rajinder  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



APPLICATION FOR LEAVE

1. Name: DR. GUNDEEP TANWAR Designation: Professor  
 2. Department/ Section: CSE  
 3. Type of Leave applied for: (Casual-Leave / Duty Leave / CCL / AL)  
 4. Period from Leave: From 2/7/2022 To — (Days 01 (one))  
 5. Holidays (If to be Combined): —  
 6. Purpose / Reason: To conduct practical exam  
 7. Address During Leave: BRCM.C.E.T., BALANA  
 8. Whether Classes Arranged: ( YES / NO )

Head of Deptt./ Section  
 CL Due.....CL Balance.....

(Dealing Assistant)

G Tanwar  
 (Sign. of Applicant)

G Tanwar  
 30/6/2022

(Sanctioning Authority)

ARRANGEMENT OF CLASSES

Date	Subject	Year/ Sem	Batch	Time From - TO	Venue	Arranged By	
						Name	Sign.



M. Aggarwal  
 Principal

R.P.S. College of Engg. & Tech  
 Balana Mohindergarh (HR.)



# RAO PAHLAD SINGH GROUP OF INSTITUTIONS

(Engineering, Management)

Approved by AICTE/Govt. of India, Affiliated to I.G.U., Meerpur  
Balana, Mohindergarh, Haryana - 123029

Contact No. : 01285-241431 ; Fax : 01285-241434

Email : rpsbalana@gmail.com ; Website : www.rpsinstitutions.org



Ref. No. RPSGOI/2022/1389

Date : 12<sup>th</sup> April 2022

## Internal Complaints Committee

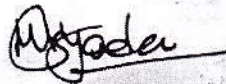
As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F.AICTE/WH/2016/01 dated 10th June, 2016, the Internal Complaints Committee will comprise of the undermentioned persons.

- |  |                     |
|--|---------------------|
| 1. Ms. Geetanjali Gandhi- Assistant Professor in CSE | - Presiding Officer |
| 2. Ms. Paridhi Tutlani- Assistant Professor in CSE   | - Member            |
| 3. Mr. Satya Narayan- Assistant Professor in English | - Member            |
| 4. Ms. Pinki, B.Tech CSE (Roll no. 18CS42)           | - Student           |
| 5. Ms. Swati- B.Tech. CSE (19CS48)                   | - Student           |
| 6. Ms. Rajbala- Peon                                 | - Member            |
| 7. Ms. Priti- BCA (19BCA26)                          | - Student           |
| 8. Mr. Ajay Sharma- Accountant                       | - Member            |

The term of office of the members of the ICC shall be a period of three years. One-third of the members of the ICC will be changed every year.

The committee will submit a report in Principal's Office by 30<sup>th</sup> June every year with following details:-

- Number of complaints of sexual harassment received in the year.
- Number of orientation or training Programmes carried out for the members of the ICC to deal with complaints.
- Number of complaints disposed of during the year.
- Number of cases pending for more than 90 days.
- Number of Workshops or awareness Programme carried out for the officers, functionaries, faculty and students to sensitize them against sexual harassment.
- Nature of action taken by the Institution against the perpetrators.



Principal

Copy to:-

1. Registrar
2. Dean
3. IQAC Incharge
4. All HoDs
5. Accounts
6. All members mentioned above



  
Principal  
R.P.S College of Engg. & Tech  
Balana Mohindergarh (HR)



**Policy Certificate - Group Care 360° PA**

RAO PAHLAD SINGH GROUP OF INSTITUTIONS  
VILL- BALANA  
MOHINDERGARH  
MAHENDERGARH  
MAHENDERGARH-123029  
HARYANA  
GSTN : NA  
STATE CODE : 06

Policy No	42293220
Name of Policyholder	RAO PAHLAD SINGH GROUP OF INSTITUTIONS
Cover type	Individual
Policy Period - Start Date	00:00 hrs 28-Apr-2022
Policy Period - End Date	Midnight 27-Apr-2023

**Premium Details**

Premium	CGST	IGST	SGST	UGST	Total Premium	Premium Payment Mode
₹ 2,450	₹ 220.5	₹ 0	₹ 220.5	₹ 0	₹ 2,891	ANNUAL PREMIUM

**Details of Insured**

S No.	Particulars	Nos.
1	Primary Insured Members	49
2	Dependents	0
	Total	49



For details of each insured refer to "Annexure A"

**Details of Cover**

S No.	Particulars	Amount
1	Total Sum Insured	₹ 4,900,000

**Intermediary Details**

Name	Code	Contact Number
A2V insurance broker GRP SLS	20420495	9582743333

*M. J. G. D. S.*  
Principal  
28/4/2022

R.P.S. College of Engg. & Tech  
Balana, Mohindergarh (HR.)

for Claims & Assistance: Call 1800-102-4488



Benefits

S. No.	Benefit	Coverage Details
1	Accidental Death	100% of Sum Insured
2	Permanent Total Disability	100% of Sum Insured
3	Permanent Partial Disability	As per PPD table
4	Total Temporary Disability	Lower of 1% of SI/5000/actual Salary for 104 weeks
5	Medical Expenses(OPD variable)	10% of SI or 40% of claim Amount or actual whichever less

Basic Detail of policy:

S No.	Benefit	Coverage Details
1.	Industry Type	Other Industry
2.	Maximum Sum insured	Rs. 100000
3.	Top 50 lives sum insured	Rs. 4900000
4.	Rate Per Mille (Excluding Tax)	0.5000
5.	Risk Class	I
6.	Sum Insured Base	Flat

Other Term and Conditions

1. Any One Accidental Limit: Restricted to INR 50 crore or Top 10 lives Sum Insured whichever is lower for each city on per event basis.
2. Terrorism is covered in the policy except for that arising out of Nuclear; Biological and/or chemical means which is outside the scope of the policy.

For **Care Health Insurance Limited**  
(Formerly known as Religare Health Insurance Company Limited)

*Manish Dodeja*

Authorized Signatory

Date of Issue : 24-May-2022



Place of Issue : Gurgaon, Haryana

Registered office address: Care Health Insurance Limited  
(Formerly known as Religare Health Insurance Company Limited),  
5th Floor, 19 Chawla House, Nehru Place, New Delhi - 110019

Service Branch : CHIL, Vipul Tech Square, Tower-C, 3Rd Floor, Golf Course Road, Gurgaon , Haryana - 122009 Branch Contact No. : 1800-102-4488

Correspondence Address: Care Health Insurance Limited  
(Formerly known as Religare Health Insurance Company Limited)

Unit no 604 - 607, 6th Floor, Tower C, Unitech Cyber Park,  
Sector 39, Gurgaon -122001.(HARYANA)

Call us : 1800-102-4488 Fax : 1800-200-6677

Website : www.careinsurance.com E-mail : customerfirst@careinsurance.com

Consolidated Stamp Duty paid vide E-Challan GRN no. 89495132 dated 18 April 2022, RCM Applicability- N/A  
SAC: 997133 and Description of Service: Accident and Health Insurance Services State GSTIN No.: 06AADCR6281N1ZW  
IRDA Registration Number - 148

UIN : RHIHLGP20126V011920 CIN – U66000DL2007PLC161503

*Manish Dodeja*

Principal/2022

R.P.S College of Engg. & Tech  
Balana Mohindergarh (HR.)

Signature valid

Digitally signed by  
MANISH DODEJA  
Date: 2022.05.24  
14:23:55  
Reason: I am the author  
Location: India



## Annexure A

Policy No	Name	Client No	MBRNO	DPNTNO	Emp code	Age	Gender	Charged amount include S Tax	Sum Insured	Realtions hip
42293220	MAHESH KUMAR YADAV	39535364	00001	00	RPS2022001	57	M	59	100000	Member
42293220	DEVENDER SINGH	39535365	00002	00	RPS2022002	44	M	59	100000	Member
42293220	RAJENDER SINGH	39535366	00003	00	RPS2022003	52	M	59	100000	Member
42293220	VATAN	39535367	00004	00	RPS2022004	32	M	59	100000	Member
42293220	ANURAG MANDAIYA	39535368	00005	00	RPS2022005	48	M	59	100000	Member
42293220	RAJIV	39535369	00006	00	RPS2022006	46	M	59	100000	Member
42293220	ANIL PUNIA	39535370	00007	00	RPS2022007	33	M	59	100000	Member
42293220	KARAMBIR	39535371	00008	00	RPS2022008	36	M	59	100000	Member
42293220	SANDEEP	39535373	00009	00	RPS2022009	30	M	59	100000	Member
42293220	PANKAJ SONI	39535374	00010	00	RPS2022010	32	M	59	100000	Member
42293220	DINESH KUMAR YADAV	39535375	00011	00	RPS2022011	29	M	59	100000	Member
42293220	SANDEEP	39535372	00012	00	RPS2022012	31	M	59	100000	Member
42293220	SUMIT KUMAR	39535376	00013	00	RPS2022013	42	M	59	100000	Member
42293220	SATYANARAIN	39535377	00014	00	RPS2022014	41	M	59	100000	Member
42293220	RITU MOHAN	39535378	00015	00	RPS2022015	35	M	59	100000	Member
42293220	AJAY KUMAR	39535379	00016	00	RPS2022016	27	M	59	100000	Member
42293220	HITENDER PAL	39535381	00017	00	RPS2022017	26	M	59	100000	Member
42293220	GAJANAND	39535382	00018	00	RPS2022018	42	M	59	100000	Member
42293220	PRASHANTA KUMAR	39535383	00019	00	RPS2022019	33	M	59	100000	Member
42293220	AAKANSHA TYAGI	39535384	00020	00	RPS2022020	24	M	59	100000	Member
42293220	MONIKA YADAV	39535385	00021	00	RPS2022021	26	M	59	100000	Member
42293220	NITIN KUMAR	39535386	00022	00	RPS2022022	25	M	59	100000	Member
42293220	MANISH KAUSHIK	39535387	00023	00	RPS2022023	34	M	59	100000	Member
42293220	SACHIN KUMAR	39535388	00024	00	RPS2022024	29	M	59	100000	Member
42293220	ANIL KUMAR	39535389	00025	00	RPS2022025	32	M	59	100000	Member
42293220	PARVEEN YADAV	39535390	00026	00	RPS2022026	26	M	59	100000	Member
42293220	PARIDHI TUTLANI	39535391	00027	00	RPS2022027	26	F	59	100000	Member
42293220	GEETANJALI GANDHI	39535392	00028	00	RPS2022028	39	F	59	100000	Member
42293220	VIPIN KUMAR	39535393	00029	00	RPS2022029	29	M	59	100000	Member
42293220	SEEMA	39535394	00030	00	RPS2022030	24	F	59	100000	Member
42293220	VARSHA SAINI	39535395	00031	00	RPS2022031	23	F	59	100000	Member
42293220	KUSUM LATA	39535396	00032	00	RPS2022032	30	F	59	100000	Member
42293220	SUNNY MISRA	39535397	00033	00	RPS2022033	30	M	59	100000	Member
42293220	RAVINDER KUMAR	39535398	00034	00	RPS2022034	39	M	59	100000	Member
42293220	SAROJ KUMAR GUPTA	39535399	00035	00	RPS2022035	43	M	59	100000	Member
42293220	SWATI CHHIKARA	39535400	00036	00	RPS2022036	29	F	59	100000	Member
42293220	SARITA KUMARI	39535401	00037	00	RPS2022037	28	F	59	100000	Member
42293220	REETU	39535402	00038	00	RPS2022038	27	F	59	100000	Member
42293220	GUNDEEP TANWAR	39535403	00039	00	RPS2022039	44	M	59	100000	Member
42293220	NITESH	39535404	00040	00	RPS2022040	22	M	59	100000	Member
42293220	VIKASH SHARMA	39535405	00041	00	RPS2022041	59	M	59	100000	Member
42293220	DEVENDER	39535406	00042	00	RPS2022042	26	M	59	100000	Member
42293220	VISHAL KUMAR MITTAL	39535407	00043	00	RPS2022043	27	M	59	100000	Member
42293220	MANISH BHARDWAJ	39535408	00044	00	RPS2022044	28	M	59	100000	Member
42293220	AJAY KUMAR	39535409	00045	00	RPS2022045	29	M	59	100000	Member
42293220	RAJNISH SHARMA	39535410	00046	00	RPS2022046	37	M	59	100000	Member
42293220	VANDANA ARORA	39535411	00047	00	RPS2022047	25	F	59	100000	Member
42293220	SANDEEP KUMAR	39535412	00048	00	RPS2022048	34	M	59	100000	Member
42293220	DHARMBIR	39535413	00049	00	RPS2022049	31	M	59	100000	Member



*M. Yadav*  
28/04/2022  
Principal  
R.P.S College of Engg. & Tech  
Balana Mohindergarh (HR.)





# RAO PAHLAD SINGH COLLEGE OF ENGG. & TECH.

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Balana, Mohindergarh, Haryana - 123007

Telephone: 01285-241431 Fax: 241432

E-mail: rpsbalana@gmail.com, Website: www.rpsinstitutions.org

Ref: RPS CET/CSE/2021-22/07

22<sup>nd</sup> March, 2022

## NOTICE

This is pleased to inform you all that Computer Science and Engineering Department is going to organise an online short term Course/FDP associated with National Institute of Technical Teachers Training & Research (NITTTR) Chandigarh on "Machine Learning using python through ICT" from 28<sup>th</sup> March to 1<sup>st</sup> April, 2022. There will be three sessions per day. All lectures/Sessions will be delivered by NITTTR Chandigarh in online/ICT mode.


All faculties/staffs from CSE, ECE & ME departments are requested to attend.

### Highlights of FDP

- ❖ Venue of FDP is Lab 5 (Computer Science & Engineering Dep.)
- ❖ There will be three sessions per day
- ❖ FDP will be free of charge
- ❖ 80% attendance is compulsory to attend quiz to get certificate.
- ❖ Qualifying min. marks is 40% for certificate
- ❖ Hand on practice session will be arranged for all simultaneously.




  
HOD

  
22/3/2022  
DIRECTOR

Cc:

1. Dean, RPS CET
2. Registrar
3. HODs of CSE/ECE/ME to circulate in staffs/Faculties
4. Remote centre local coordinator

  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



**Department of Computer Science and Engineering, NITTTR, Chandigarh**  
**Time Table for STC on Machine Learning using Python**  
**from 28.03.2022 TO 01.04.2022 (ICT-177)**

Day	9:30 a.m. to 11 a.m.	11:30 a.m. - 1:00 p.m.	1:00 p.m. - 2:00 p.m.	2:30 p.m.- 4:00 p.m.
28.03.2022 (Monday)	Overview of Machine Learning (Er. Shano Solanki)	Introduction to Linear Regression with One Variable (Dr. Mahipal Jadeja)	L U N C H B R E A K	Multivariate Linear Regression (Dr. Mahipal Jadeja)
29.03.2022 (Tuesday)	Overview of types of clustering, DBSCAN and EM Algorithm for clustering (Dr. Sarbjeet Singh)	Dimensionality Reduction using PCA (Dr. Sarbjeet Singh)		Python Data Structures and File Handling (Er. Shano Solanki)
30.03.2022 (Wednesday)	Heart Attack Prediction using Logistic Regression (Shruti Wadhwa)	Pneumonia Detection using SVM (Shruti Wadhwa)		Python for Data Visualization (Er. Shano Solanki)
31.03.2022 (Thursday)	Ensembled Learning Techniques (Dr. Gaurav Kumar)	Movie Rating Prediction using Collaborative Filtering and Low Rank Matrix Factorization (Dr. Gaurav Kumar)		Practice Session (Er. Shano Solanki)
01.04.2022 (Friday)	Crop Recommendation using Random Forest (Shruti Wadhwa)	Intrusion Detection Using K-Nearest Neighbor (Shruti Wadhwa)		Quiz, Feedback and Evaluation (Er. Shano Solanki)

**Course Coordinator:** Er. Shano Solanki, Associate Prof., CSE

**Outside Experts:** Dr. Sarbjeet Singh, Professor CSE, UIET, Chandigarh

Dr. Mahipal Jadeja, Assistant Professor, MNIT, Jaipur

Dr. Gaurav Kumar, Magma Research and Consultancy Limited, Ambala

Shruti Wadhwa Khatri, Director, Hash Logic Infosec Pvt. Ltd., Chandigarh

**Head of Department**



Principal  
 R.P.S. College of Engg. & Tech  
 Balana Mohindergarh (HK.)





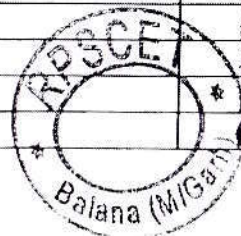
STC on  
Machine Learning Using Python  
(Online Mode)  
(From 28/03/2022 to 01/04/2022)  
OPlan No. ICT-177


COMPILED ATTENDANCE SHEET

NAME OF REMOTE CENTER: RPS COLLEGE OF ENGINEERING AND TECHNOLOGY

NAME OF REMOTE CENTER COORDINATOR, MOBILE NO., EMAIL: SAROJ KUMAR GUPTA, 8512878482, sarojkumargupta@gmail.com

Sr. No.	Name of the Participant	Name of the Department/ Designation	Day 1 28.03.2022	Day 2 29.03.2022	Day 3 30.03.2022	Day 4 31.03.2022	Day 5 01.04.2022	Eligibility for Certificate Yes/No
1	fname lname	CSE/Assistant Professor	P	A	A	P	A	Yes
2	PRAVEEN	PHYSICS/Asst. Prof.	P	P	P	P	P	Yes
3	SACHIN	PHYSICS/Asst. Prof.	P	P	P	P	P	Yes
4	PRIYA	PHYSICS/Asst. Prof.	P	P	P	P	P	Yes
5	Dr. JYOTI YADAV	PHYSICS/Asst. Prof.	P	P	P	P	P	Yes
6	Dr. JITENDRA K.	PHYSICS/Asst. Prof.	P	P	P	P	P	Yes
7	Mr. GAJANAND	ME/Asst. Prof.	P	P	P	P	P	Yes
8	ARCHANA SAHOO	PHYSICS/Asst. Prof.	P	P	P	P	P	Yes
9	POONAM YADAV	PHYSICS/Asst. Prof.	P	A	A	A	A	NO
10	Dr. PRITI MARATHA	CS/Asst. Prof.	P	P	P	P	P	Yes
11	Mr. DHARAMBIR	CSE/Asst. Prof.	P	P	P	P	P	Yes
12	Mr. VATAN	CSE/Asst. Prof.	P	P	P	P	P	Yes
13	Mr. RAJNISH SHARMA	CSE/Asst. Prof.	P	P	P	P	P	Yes
14	Mr. SACHIN KUMAR	CSE/Asst. Prof.	P	P	P	P	P	Yes
15	Ms. PARIDHI TUTLANI	CSE/Asst. Prof.	P	P	P	P	P	Yes
16	Ms. GARITA KUMARI	CSE/Asst. Prof.	P	P	P	P	P	Yes
17	Ms. REETU	CSE/Asst. Prof.	P	P	P	P	P	Yes
18	Ms. GEETANJALI G.	CSE/Asst. Prof.	P	P	P	P	P	Yes
19	SAROJ K. GUPTA	CSE/Asst. Prof.	P	P	P	P	P	Yes
20	Mr. VIPIN KUMAR	ME/AP	P	P	P	P	P	Yes
21	Mr. MANISH KAUSIK	ME/AP	P	P	P	P	P	Yes
22	SUNNY MISRA	ME/AP	P	P	P	P	P	Yes
23	Mr. RAJIV	ME/AP	P	P	P	P	P	Yes
24	ANURAG MANDARIA	ME/AP	P	P	P	P	P	Yes
25	ANIL PUNIA	ME/AP	P	P	P	P	P	Yes



  
 Principal S.N. - 1.  
 RPS College of Engg. & Tech.  
 Balana (M/Gan) (HR)



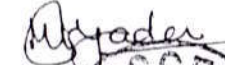

			28/03/22	29/03/22	30/03/22	31/03/22	01/04/22	
26	Mr. KARAMBIR	EE/MP	P	P	A	P	P	Yes
27	SANDEEP KUMAR	ECE/AP	P	P	P	P	P	Yes
28	DINESH K.YADAV	ECE/AP	P	P	P	P	P	Yes
29	Mr. SANDEEP	ECE/AP	P	P	P	P	P	Yes
30	Ms. VANDANA ARORA	ECE/AP	P	P	P	P	P	Yes
31	NITIN KUMAR	EE/AP	P	A	P	P	P	Yes
32	DEEPAK NAIN	CHEMISTRY/AP	P	A	A	A	A	NO
33	Dr. ANIL KUMAR	CHEMISTRY/AP	P	A	A	A	A	NO
34	Mr. GOURAV	CHEMISTRY/AP	P	A	A	A	A	NO
35	ANIL KUMAR	MANAGEMENT/AP	P	P	P	A	P	Yes
36	VISHAL MITTAL	EE/AP	A	P	P	P	P	Yes
37	Dr. GUNDEEPTANWAR	CSE/Associate Prof.	P	P	P	P	P	Yes
38	SANGEETA	CSE/Asst. Prof.	A	P	P	P	P	Yes
39	ATAY KUMAR	Programmer	P	P	P	P	P	Yes
40								Yes

Verified by (Signed & Stamped):


  
**SAROJ KUMAR GUPTA**  
 (Local Coordinator)



Verified by (Signed & Stamped):

  
 (Director/VC/Principal/Dean of Institution)  


Sheet No: 2.

  
 Principal  
 R.P.S. College of Engg. & Tech  
 Balana Mohindergarh (HR.)

Balana Mohindergarh





**National Institute of Technical Teachers  
Training and Research, Chandigarh**

**MINISTRY OF EDUCATION, GOVERNMENT OF INDIA**

**Certificate**

*This is to certify that*

**AJAY KUMAR**

RPS COLLEGE OF ENGINEERING & TECHNOLOGY,  
MAHENDRAGARH (HARYANA)

*Participated in AICTE recognized Short Term Course*

*on*

**Machine Learning using Python  
through ICT**

*conducted by*

**Computer Science and Engineering  
Department**

*from*

**28.03.2022 to 01.04.2022 (One Week)**


*at*

**RPS College of Engineering & Technology,  
Mahendragarh (Haryana)**

  
Coordinator



  
Director

  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)





Certificate No: ICT/4305/21-22

**National Institute of Technical Teachers  
Training and Research, Chandigarh**

MINISTRY OF EDUCATION, GOVERNMENT OF INDIA

**Certificate**

*This is to certify that*

**SAROJ KUMAR GUPTA**

RPS COLLEGE OF ENGINEERING & TECHNOLOGY,  
MAHENDRAGARH (HARYANA)

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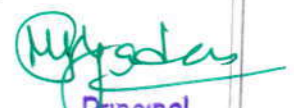
*at*

**RPS College of Engineering & Technology,  
Mahendragarh (Haryana)**

  
Coordinator



  
Director

  
Principal  
R.P.S. College of Engg. & Tech.  
Balana Mohindergarh (H.)



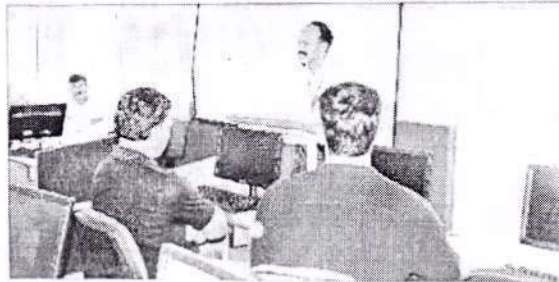
**GLIMPSE OF FACULTY DEVELOPMENT PROGRAM ORGANIZED BY CSE DEPARTMENT**

# आरपीएस में साप्ताहिक फैकेल्टी डेवलेपमेंट प्रोग्राम शुरू

■ नए युग में बढ़ती तकनीक के साथ विद्यार्थियों को जोड़ने की जरूरत

हरिद्वीपि वृद्धि महेदवद

आरपीएस इंजिन. कॉलेज बलाना में सात दिवसीय फैकेल्टी डेवलेपमेंट कार्यक्रम का शुभारम्भ वृधवार सुबह 10 बजे हुआ। इसमें कॉलेज डायरेक्टर डा. महेश यादव, रजिस्ट्रार डा. देवेन्द्र यादव, डीन प्रो. राजेन्द्र सिंह यादव व सभी शिक्षकगण उपस्थित रहे। कार्यक्रम का शुभारम्भ मा. सरस्वती के द्वारा प्रज्वालन से शुरू हुआ। कार्यक्रम




महेदवद। सात दिवसीय फैकेल्टी डेवलेपमेंट कार्यक्रम में प्रस्ता लीते हुए।

की समन्वयक सरोज कुपुता ने बताया कि कॉलेज के सभी विभागीय सौम्यता, उमरा, समर, कर्तव्यसल सौम्य विभागीय विधी कॉलेज के


संयोजन सातगीय से शुरू हुआ। इस प्रकार के कार्यक्रम समय-समय पर कर्माता जाते रहते हैं। इसमें शिक्षकों में नए गट्ट निमाण व विद्यार्थियों को

उनके सही लक्ष्य तक पहुंचाने के लिए अपने-अपने विचार प्रस्तुत किए गए। यह कार्यक्रम नीटर विश्वविद्यालय के द्वारा शुरू हुआ। कॉलेज डायरेक्टर डा. महेश यादव ने बताया कि आज के समय में विद्यार्थियों को सही दिशा-निर्देश करके उन्हें लक्ष्य तक पहुंचाया जा सकता है। कॉलेज रजिस्ट्रार डा. देवेन्द्र यादव ने बताया कि आज हमें विद्यार्थियों के लिए विशेष शोध की आवश्यकता है। नए युग में बढ़ती तकनीक के साथ-साथ विद्यार्थियों को नई तकनीक से जोड़ने की सख्त जरूरत है।

DAY 5



**RPS**  
GROUP OF INSTITUTIONS  
Under the aegis of RPS Education Society, Meerut




Department of Computer Science & Engineering  
Organises FDP on

## Machine Learning using Python through ICT


from 28<sup>th</sup> March - 1<sup>st</sup> April, 2022

Delivered by  
**NITTTR Chandigarh** in Online/ICT Mode

For More Information Contact  
**Saroj Kumar Gupta** (Center Coordinator)  
Assistant Professor (CSE) 8512878482



Principal  
RPS College of Engg. & Tech  
Balana, Mohindergarh (HR.)



RPS College of Engg. & Tech.  
IQAC  
BALANA (HR.)



### 6.3. Institutions Performance Appraisal System for teaching and non-teaching staff

#### Response:

The college believes that the purpose of an educational institution can be best served only when the staff is enriched and empowered in the right direction. Therefore, the college gives due importance to the performance of teaching and non-teaching staff.

Yes, Institution has Performance Appraisal System for teaching and non-teaching staff. Performance appraisal is done annually at the end of each Semester. The management always plays an active role in the performance appraisal of the staff. The management keeps a keen vigil on the working behavior of the members of the teaching as well as the non-teaching faculty.

The Performance Based Appraisal Reports (PBAS) provide good feedback to faculty, staff and management to help them in understanding the changing needs of students. All faculty members submit prescribed Performa for self-appraisal. The confidential reporting system is also practiced in the college.

The Principal submits a confidential report on the performance of each teacher to the Management on an annual basis.

Two types of Performa are being used for this purpose

- (i) for Teaching Staff and
- (ii) (ii) for Non- Teaching Staff.

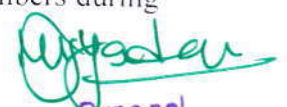
Faculty Performance Appraisal consists of following two important parts.

1. Self Appraisal form being filled up by faculty members
2. Assessment of these self appraisal forms by a review committee IQAC prepares the format of Self



#### Appraisal form being filled up by the faculty members which consists of following parameters:

- a. Students Feedback on teaching performance of concerned faculty members. Examination results of the subject(s) taught by the concerned faculty member for the Semester.
- b. Research Publications by concerned faculty member during Semester.
- c. Details of Faculty development programs attended by the faculty members during semester
- d. Details of any other specific achievement.

  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



6.3.1.

## RPS Group of Institutions, Balana, Mohindergarh

Student's Feed Back: Session 2021-22  
Course / Semester: B. Tech. ( 4<sup>th</sup> ) Semester:

Sr No	Subject	Name of Faculty	Presentation & Communication Skill	Subject Knowledge & Coverage	Use of Resources	Interactive Teaching	Motivation	Approach ability Beyond Class Hours	Total (30)
1	Org. Behavior	Dr. Ravinder	5	5	3	4	3	3	23
2	Hyd. Engg.	Mr. Nitesh	4	5	5	4	4	5	27
3	DCS	Mr. Manish	5	4	3	5	5	4	26
4	GPAS	Mr. Manish	5	4	3	4	5	4	25
5	S. A.	Mr. Prashanta	5	5	3	4	4	3	24
6	M. T. E.	Mr. Parveen	4	4	3	4	4	5	24

Outstanding : 5  
Very Good : 4  
Good : 3  
Fair : 2  
Unsatisfactory : 1

## RPS Group of Institutions, Balana, Mohindergarh

Student's Feed Back: Session 2021-22  
Course / Semester: B. Tech. ( 6<sup>th</sup> ) Semester:

Sr No.	Subject	Name of Faculty	Presentation & Communication Skill	Subject Knowledge & Coverage	Use of Resources	Interactive Teaching	Motivation	Approach ability Beyond Class Hours	Total (30)
1	WWT	Mr. Sandeep	4	4	5	5	5	4	27
2	Foundation Engg.	Mr. Nitesh	4	4	3	4	4	4	23
3	Repair & Rehab.	Mr. Nitesh	5	4	3	4	5	4	25
4	Highway Engg. - II	Mr. Prashanta	5	5	4	4	4	5	27
5	Irrigation Engg.	Mr. Parveen	4	4	3	4	3	4	22
6									

Outstanding : 5  
Very Good : 4  
Good : 3  
Fair : 2  
Unsatisfactory : 1



*M. Prashanta*  
Principal  
R.P.S. College of Engg. & Tech.  
Balana Mohindergarh (HR.)



## RPS Group of Institutions, Balana, Mohindergarh

Student's Feed Back: Session 2021-22  
Course / Semester: B. Tech. ( ECE ) Semester: 7<sup>th</sup>

Sr. No.	Subject	Name of Faculty	Presentation & Communication Skill	Subject Knowledge & Coverage	Use of Resources	Interactive Teaching	Motivation	Approach ability Beyond Class Hours	Total (30)
1	AWP	Sandeep Yadav	4	5	5	5	5	4	28
2	R & S	Dinesh Kumar Yadav	4	5	5	4	4	4	26
3	DEVS	Pankaj Soni	4	5	5	4	4	4	26
4	FOL	Sandeep Kumar	4	5	5	4	4	4	26
5	SS	Dr. Ritu Mohan	5	5	5	4	4	4	27
6.									

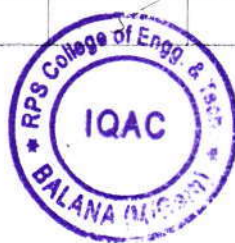
Outstanding : 5  
Very Good : 4  
Good : 3  
Fair : 2  
Unsatisfactory : 1

## RPS Group of Institutions, Balana, Mohindergarh

Student's Feed Back: Session 2021-22  
Course / Semester: B. Tech. ( EE ) Semester: 7<sup>th</sup>

Sr. No.	Subject	Name of Faculty	Presentation & Communication Skill	Subject Knowledge & Coverage	Use of Resources	Interactive Teaching	Motivation	Approach ability Beyond Class Hours	Total (30)
1	REDG	Karambans Shekhar	4	5	4	4	5	4	26
2	ESS	Pankaj Soni	4	5	5	4	4	4	26
3	CAPSA	Vishal Kumar Nishu	4	5	4	4	4	5	26
4	CC	Pankaj Soni	4	5	5	4	4	4	26
5	APTD	Nitin Kumar	4	5	4	5	5	4	27
6.	FOM	Dr. Ravinder Singh	5		4	4	5	4	27

Outstanding : 5  
Very Good : 4  
Good : 3  
Fair : 2  
Unsatisfactory : 1



*[Signature]*  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



## RPS Group of Institutions, Balana, Mohindergarh

Student's Feed Back: Session 2021-22  
Course / Semester: B. Tech. ( 7<sup>th</sup> ) Semester: ( C.S.E )

Sr. No.	Subject	Name of Faculty	Presentation & Communication Skill	Subject Knowledge & Coverage	Use of Resources	Interactive Teaching	Motivation	Approach ability Beyond Class Hours	Total (30)
1.	Neural Network	Ms. Vatan	3	4	4	4	3	4	22
2.	Machine Learning	Ms. Saroj	4	3	3	4	5	5	24
3.	Web Mining	Dr. Gundeep	4	4	4	3	4	3	22
4.	Network Security & Cryptography	Ms. Paridhi	4	3	4	4	3	3	21
5.									
6.									

Outstanding : 5  
Very Good : 4  
Good : 3  
Fair : 2  
Unsatisfactory : 1



## RPS Group of Institutions, Balana, Mohindergarh

Student's Feed Back: Session 2021-22  
Course / Semester: ~~B. Tech.~~ ( 5<sup>th</sup> ) Semester:  
BCA

Sr. No.	Subject	Name of Faculty	Presentation & Communication Skill	Subject Knowledge & Coverage	Use of Resources	Interactive Teaching	Motivation	Approach ability Beyond Class Hours	Total (30)
1.	MIS	Ms. Reetu	3	3	3	4	4	3	20
2.	CGI	Ms. Sarita	3	4	3	4	4	3	21
3.	DCN	Ms. Anil Wadhwa	4	4	4	3	3	3	21
4.	VB	Ms. Dharmbei	3	4	4	3	3	3	20
5.									
6.									

Outstanding : 5  
Very Good : 4  
Good : 3  
Fair : 2  
Unsatisfactory : 1

*Aryadatta*  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



**RPS Group of Institutions, Balana, Mohindergarh**

Student's Feed Back: Session 2021-22  
Course / Semester: B. Tech. (7<sup>th</sup>) Semester: ME

Sr. No.	Subject	Name of Faculty	Presentation & Communication Skill	Subject Knowledge & Coverage	Use of Resources	Interactive Teaching	Motivation	Approach ability Beyond Class Hours	Total (30)
1.	RAC	MR VIPIN K.S.	4	5	4	5	5	4	27
2.	SEE	MR GAJANAND	5	5	4	5	4	5	28
3.	DME - II	MR Anurej	5	4	4	5	4	4	26
4.									
5.									
6.									

Outstanding : 5  
Very Good : 4  
Good : 3  
Fair : 2  
Unsatisfactory : 1




**RPS Group of Institutions, Balana, Mohindergarh**

Student's Feed Back: Session 2021-22  
Course / Semester: B. Tech. (6<sup>th</sup>) Semester: ME

Sr. No.	Subject	Name of Faculty	Presentation & Communication Skill	Subject Knowledge & Coverage	Use of Resources	Interactive Teaching	Motivation	Approach ability Beyond Class Hours	Total (30)
1.	DOM	MR SUMAN	4	5	4	4	4	4	25
2.	EEGT	MR GAJANAND	5	5	4	5	4	4	27
3.	HT	MR VIPIN K.S.	5	5	4	5	5	4	28
4.	DME - I	MR Anurej	5	4	4	5	4	4	26
5.									
6.									

Outstanding : 5  
Very Good : 4  
Good : 3  
Fair : 2  
Unsatisfactory : 1

  
 Principal  
 R.P.S. College of Engg. & Tech  
 Balana Mohindergarh (HR.)



## RPS Group of Institutions, Balana, Mohindergarh

Student's Feed Back: Session 2021-22

Course / Semester: B. Tech. ( ) Semester: (MBA)-IV SEM

Sr. No.	Subject	Name of Faculty	Presentation & Communication Skill	Subject Knowledge & Coverage	Use of Resources	Interactive Teaching	Motivation	Approach ability Beyond Class Hours	Total (30)
1.	S.D.M.	Dr. Kavinder Ks.	5	5	5	5	5	4	29
2.	BECSR	Seema.	5	4	5	4	4	4	26
3.	P.B.	Mr. Devender	5	5	4	4	4	5	27
4.	R.M.	Mr. Anil	5	5	4	5	5	4	28
5.	SHRM	Dr. Kusum	4	5	5	4	5	5	28
6.	E.D.	Vaagha Saini	4	4	5	4	5	5	27

Outstanding : 5  
 Very Good : 4  
 Good : 3  
 Fair : 2  
 Unsatisfactory : 1



## RPS Group of Institutions, Balana, Mohindergarh

Student's Feed Back: Session 2021-22

Course / Semester: B. Tech. ( VI ) Semester:  
 BBA

Sr. No.	Subject	Name of Faculty	Presentation & Communication Skill	Subject Knowledge & Coverage	Use of Resources	Interactive Teaching	Motivation	Approach ability Beyond Class Hours	Total (30)
1.	F.I.B.	Ms. Seema	4	4	4	5	4	4	25
2.	C.T.	Mr. Devender	4	4	5	4	4	5	26
3.	S.A.D.	Ms. Kanika	4	4	4	4	4	5	25
4.	C.P.	Dr. Kusum Lata	4	5	5	4	4	4	26
5.	E-Comm	Ms. Poojika	4	4	4	5	4	4	25
6.	P.S.S.D	S.N. Sharma	4	4	4	4	4	4	24

Outstanding : 5  
 Very Good : 4  
 Good : 3  
 Fair : 2  
 Unsatisfactory : 1

*(Signature)*

Principal  
 R.P.S. College of Engg. & Tech  
 Balana Mohindergarh (HR.)



**RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029**

*(Affiliated to I.G.U. Meerpur, Rewari)*

**ANNUAL SELF-APPRAISAL FORM  
FOR THE FACULTIES AND EQUIVALENT POSTS  
(To be submitted along with self-attested documents/testimonials)**

**Academic Year: 2022-23**

General Information		
1.	Name	
2.	Designation	DINESH KUMAR YADAV
3.	Department	ASSISTANT PROFESSOR
5.	Date of Birth	ELECTRONICS & COMMUNICATION ENGG.
6.	Date of Joining	17-11-1992
7.	Category (GEN/SC/ST/OBC/PWD/EWS)	11-07-2016
8.	Mobile No.	OBC
	E-mail	9467674766
		dineshyadav4465@gmail.com

**CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Teaching (No of classes taught/total no of classes assigned*100) % Above 80%: 40 Marks, 60 - 80%: 30 Marks, below 60%: 20 Marks	40	40	40
2(a)	Students' examination result (Performance) *Dec 2022 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
2(b)	Students' examination result (Performance) *May 2023 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
3	Feedback from students* 5 Point: 10 Marks, 04 Point: 8 Marks, 03 Point: 6 Marks Below 3 Point: 03 Marks *On Five-point scaling (on average basis of subjects taken).	10	10	10
4	College examination duties (Question paper setting, evaluation of answer scripts, invigilation, evaluation duties for internal/ continuous assessment work) as per duties allotted.	10	10	10
5	Development of Resource/ learning materials/ E-content/Use of ICT in Teaching Learning	20	15	15

**CATEGORY II: CO-CURRICULAR AND PROFESSION RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Institutional Co-curricular activities for students such as student welfare, mentoring, field studies/ educational tours, industrial visit, training and placement activities	15	15	15



2	Institutional Governance responsibilities like Heads, Warden, Mess in charge, Sports In charge, Convener of various college committees.	15	15	15
3	Conference/ Seminar/ Workshop/ Short Term Course etc. Organized. International: 10 Marks National: 05 Marks	10	—	—
4	Membership of professional associations, Committees, Boards of Studies, Faculty, editorial committees of journal etc.	10	—	—

**CATEGORY -III: RESEARCH AND RELATED CONTRIBUTIONS**

Sr. No.	Nature of Activity	Marks Criteria	Score allotted	Self-appraisal Score	Verified Score
1	Research Publications (Papers Published in Refereed/UGC listed Journals)	Papers in Journals with Impact Factor>10: 25 Marks Papers in Journals with Impact Factor>5: 15 Marks Papers in Journals with Impact Factor>1: 10 Marks Papers in Journals with No Impact Factor: 05 Marks	30	05	05
2	Publication (Book & Book Chapter)	Text or Ref. Book Published with International Publisher: 10 Marks Text or Ref. Book Published with National Publisher: 05Marks Book Chapter: 05 Marks	15	—	—
3	Papers Presented/Invited Lectures in Conferences/Seminars/Workshops etc.	International Level: 6 Marks National Level: 3 Marks FDP/ Short Term Course/ Orientation/ Refresher Course Attended: 6 Marks	15	06	06
4	Research Projects	Major Research Project Completed: 10 Marks Major Research Project Ongoing: 05 Marks Minor Research Project Completed: 07 Marks Minor Research Project Ongoing: 03 Marks Consultancy Project Completed: 05 Marks Consultancy Project Ongoing: 02 Marks	10	—	—
5	Patents	International Patent: 10 Marks National Patent: 05 Marks	10	—	—
6	Research Guidance	Ph.D. Degree Awarded: 10 Marks Ph.D. Thesis Submitted: 05 Marks M.Phil/PG Dissertation Awarded: 03 Marks	10	03	03
7	Awards & Fellowship	International: 10 Marks National: 05 Marks	10	00	—

Total Self Appraisal Score:

Total Verified Score: 139

Declaration

I, DINESH KUMAR YADAV..... hereby declare the information given by me is true and no fact has been suppressed. I also certify that all my Publications/Books submitted are original and are in the related field and subject/discipline. All my publications are published through standard peer reviewed process. I also certify that the Publications/Books submitted by me do not fall under the category of plagiarism.

  
(Signature of Faculty)

  
Head of the Department

  
Dean Academic Affairs

In-Charge

Page 2 of 2

  
Principal  
R.P.S College of Engg. & Tech  
Balana Mohindergarh (HR.)





RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029

(Affiliated to I.G.U. Meerpur, Rewari)

ANNUAL SELF-APPRAISAL FORM  
FOR THE FACULTIES AND EQUIVALENT POSTS  
(To be submitted along with self-attested documents/testimonials)

Academic Year: 2022-23

General Information		
1.	Name	SUMIT
2.	Designation	Assistant Professor
3.	Department	Mechanical Engineering
5.	Date of Birth	18 Feb 1997
6.	Date of Joining	27 Sep. 2022
7.	Category (GEN/SC/ST/OBC/PWD/EWS)	General
8.	Mobile No.	9671139149
	E-mail	sumitsingla598@gmail.com

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Teaching (No of classes taught/total no of classes assigned*100) % Above 80%: 40 Marks, 60 – 80%: 30 Marks, below 60%: 20 Marks	40	40	40
2(a)	Students' examination result (Performance) *Dec 2022 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
2(b)	Students' examination result (Performance) *May 2023 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
3	Feedback from students* 5 Point: 10 Marks, 04 Point: 8 Marks, 03 Point: 6 Marks Below 3 Point: 03 Marks *On Five-point scaling (on average basis of subjects taken.).	10	10	10
4	College examination duties (Question paper setting, evaluation of answer scripts, invigilation, evaluation duties for internal/ continuous assessment work) as per duties allotted.	10	07	07
5	Development of Resource/ learning materials/ E-content/Use of ICT in Teaching Learning	20	15	15

CATEGORY II: CO-CURRICULAR AND PROFESSION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Institutional Co-curricular activities for students such as student welfare, mentoring, field studies/ educational tours, industrial visit, training and placement activities.	15	12	12



2	Institutional Governance responsibilities like Heads, Warden, Mess in charge, Sports In charge, Convener of various college committees.	15	07	07
3	Conference/ Seminar/ Workshop/ Short Term Course etc. Organized. International: 10 Marks National: 05 Marks	10	05	05
4	Membership of professional associations, Committees, Boards of Studies, Faculty, editorial committees of journal etc.	10	00	00

**CATEGORY -III: RESEARCH AND RELATED CONTRIBUTIONS**

Sr. No.	Nature of Activity	Marks Criteria	Score allotted	Self-appraisal Score	Verified Score
1	Research Publications (Papers Published in Refereed/UGC listed Journals)	Papers in Journals with Impact Factor>10: 25 Marks Papers in Journals with Impact Factor>5: 15 Marks Papers in Journals with Impact Factor>1: 10 Marks Papers in Journals with No Impact Factor: 05 Marks	30	05	05
2	Publication (Book & Book Chapter)	Text or Ref. Book Published with International Publisher: 10 Marks Text or Ref. Book Published with National Publisher: 05Marks Book Chapter: 05 Marks	15	00	00
3	Papers Presented/Invited Lectures in Conferences/Seminars/Workshops etc.	International Level: 6 Marks National Level: 3 Marks FDP/ Short Term Course/ Orientation/ Refresher Course Attended: 6 Marks	15	06	06
4	Research Projects	Major Research Project Completed: 10 Marks Major Research Project Ongoing: 05 Marks Minor Research Project Completed: 07 Marks Minor Research Project Ongoing: 03 Marks Consultancy Project Completed: 05 Marks Consultancy Project Ongoing: 02 Marks	10	07	07
5	Patents	International Patent: 10 Marks National Patent: 05 Marks	10	00	00
6	Research Guidance	Ph.D. Degree Awarded: 10 Marks Ph.D. Thesis Submitted: 05 Marks M.Phil/PG Dissertation Awarded: 03 Marks	10	00	00
7	Awards & Fellowship	International: 10 Marks National: 05 Marks	10	00	00

Total Self Appraisal Score: **134**

Total Verified Score: **134**

**Declaration**


I, SUMIT hereby declare the information given by me is true and no fact has been suppressed. I also certify that all my Publications/Books submitted are original and are in the related field and subject/discipline. All my publications are published through standard peer reviewed process. I also certify that the Publications/Books submitted by me do not fall under the category of plagiarism.

  
(Signature of Faculty)

  
Head of the Department

  
Dean Academic Affairs



  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
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ANNUAL SELF-APPRAISAL FORM  
FOR THE FACULTIES AND EQUIVALENT POSTS  
(To be submitted along with self-attested documents/testimonials)

Academic Year: 2022-23

General Information		
1.	Name	Pradeep Kumar
2.	Designation	Assistant Professor
3.	Department	Computer Science & Engineering
5.	Date of Birth	01-05-1981
6.	Date of Joining	02-02-2023
7.	Category (GEN/SC/ST/OBC/PWD/EWS)	GEN
8.	Mobile No.	8432821357
	E-mail	pmsuccess81@gmail.com

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Teaching (No of classes taught/total no of classes assigned*100) % Above 80%: 40 Marks, 60 – 80%: 30 Marks, below 60%: 20 Marks	40	40	40
2(a)	Students' examination result (Performance) *Dec 2022 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
2(b)	Students' examination result (Performance) *May 2023 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
3	Feedback from students* 5 Point: 10 Marks, 04 Point: 8 Marks, 03 Point: 6 Marks Below 3 Point: 03 Marks *On Five-point scaling (on average basis of subjects taken.).	10	10	10
4	College examination duties (Question paper setting, evaluation of answer scripts, invigilation, evaluation duties for internal/ continuous assessment work) as per duties allotted.	10	10	10
5	Development of Resource/ learning materials/ E-content/Use of ICT in Teaching Learning	20	20	20

CATEGORY II: CO-CURRICULAR AND PROFESSION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Institutional Co-curricular activities for students such as student welfare, sports and games, field studies/ educational tours, industrial visit, training and other co-curricular activities.	15	15	15





2	Institutional Governance responsibilities like Heads, Warden, Mess in charge, Sports In charge, Convener of various college committees.	15	10	10
3	Conference, Seminar/ Workshop/ Short Term Course etc. Organized. International: 10 Marks National: 05 Marks	10	05	05
4	Membership of professional associations, Committees, Boards of Studies, Faculty, editorial committees of journal etc.	10	10	10

**CATEGORY -III: RESEARCH AND RELATED CONTRIBUTIONS**

Sr. No.	Nature of Activity	Marks Criteria	Score allotted	Self-appraisal Score	Verified Score
1	Research Publications (Papers Published in Refereed/UGC listed Journals)	Papers in Journals with Impact Factor > 10: 25 Marks Papers in Journals with Impact Factor > 5: 15 Marks Papers in Journals with Impact Factor > 1: 10 Marks Papers in Journals with No Impact Factor: 05 Marks	30	10	10
2	Publication (Book & Book Chapter)	Text or Ref. Book Published with International Publisher: 10 Marks Text or Ref. Book Published with National Publisher: 05 Marks Book Chapter: 05 Marks	15	05	05
3	Papers Presented/Invited Lectures in Conferences/Seminars/Workshops etc.	International Level: 6 Marks National Level: 3 Marks FDP/ Short Term Course/ Orientation/ Refresher Course Attended: 6 Marks	15	06	06
4	Research Projects	Major Research Project Completed: 10 Marks Major Research Project Ongoing: 05 Marks Minor Research Project Completed: 07 Marks Minor Research Project Ongoing: 03 Marks Consultancy Project Completed: 05 Marks Consultancy Project Ongoing: 02 Marks	10	10	10
5	Patents	International Patent: 10 Marks National Patent: 05 Marks	10	-	-
6	Research Guidance	Ph.D. Degree Awarded: 10 Marks Ph.D. Thesis Submitted: 05 Marks M.Phil/PG Dissertation Awarded: 03 Marks	10	03	03
7	Awards & Fellowship	International: 10 Marks National: 05 Marks	10	-	-


Total Self Appraisal Score: 174

Total Verified Score: 174

**Declaration**


I, Pradeep Kumar hereby declare the information given by me is true and no fact has been suppressed. I also certify that all my Publications/Books submitted are original and are in the related field and subject discipline. All my publications are published through standard peer reviewed process. I also certify that the Publications/Books submitted by me do not fall under the category of plagiarism.

  
(Signature of Faculty)

  
Head of the Department

  
Dean Academic Affairs



  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



**RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029**

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**ANNUAL SELF-APPRAISAL FORM  
FOR THE FACULTIES AND EQUIVALENT POSTS  
(To be submitted along with self-attested documents/testimonials)**

**Academic Year: 2022-23**

**General Information**

1.	Name	Ravi Kumar
2.	Designation	Assistant Professor
3.	Department	Electrical Engineering
5.	Date of Birth	23/12/1998
6.	Date of Joining	21/09/2022
7.	Category (GEN/SC/ST/OBC/PWD/EWS)	OBC - B
8.	Mobile No.	9728213283
	E-mail	yavijadav93157656@gmail.com

**CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Teaching (No of classes taught/total no of classes assigned*100) % Above 80%: 40 Marks, 60 - 80%: 30 Marks, below 60%: 20 Marks	40	40	40
2(a)	Students' examination result (Performance) *Dec 2022 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	05	05
2(b)	Students' examination result (Performance) *May 2023 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	05	05
3	Feedback from students* 5 Point: 10 Marks, 04 Point: 8 Marks, 03 Point: 6 Marks Below 3 Point: 03 Marks *On Five-point scaling (on average basis of subjects taken.).	10	08	08
4	College examination duties (Question paper setting, evaluation of answer scripts, invigilation, evaluation duties for internal/ continuous assessment work) as per duties allotted.	10	10	10
5	Development of Resource/ learning materials/ E-content/Use of ICT in Teaching Learning	20	20	20

**CATEGORY II: CO-CURRICULAR AND PROFESSION RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Institutional Co-curricular activities for students such as student welfare, mentoring, field studies/ educational tours, industrial visit, training and placement activities.	15	15	15



Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



	Institutional Governance responsibilities like Heads, Warden, Mess in charge. Sports In charge, Convener of various college committees.	15	15	15
3	Conference/ Seminar/ Workshop/ Short Term Course etc. Organized. International: 10 Marks National: 05 Marks	10	05	05
4	Membership of professional associations, Committees, Boards of Studies, Faculty, editorial committees of journal etc.	10	NIL	NIL

**CATEGORY -III: RESEARCH AND RELATED CONTRIBUTIONS**

Sr. No.	Nature of Activity	Marks Criteria	Score allotted	Self-appraisal Score	Verified Score
1	Research Publications (Papers Published in Refereed/UGC listed Journals)	Papers in Journals with Impact Factor>10: 25 Marks Papers in Journals with Impact Factor>5: 15 Marks Papers in Journals with Impact Factor>1: 10 Marks Papers in Journals with No Impact Factor: 05 Marks	30	NIL	NIL
2	Publication (Book & Book Chapter)	Text or Ref. Book Published with International Publisher: 10 Marks Text or Ref. Book Published with National Publisher: 05Marks Book Chapter: 05 Marks	15	NIL	NIL
3	Papers Presented/Invited Lectures in Conferences/Seminars/Workshops etc.	International Level: 6 Marks National Level: 3 Marks FDP/ Short Term Course/ Orientation/ Refresher Course Attended: 6 Marks	15	06	06
4	Research Projects	Major Research Project Completed: 10 Marks Major Research Project Ongoing: 05 Marks Minor Research Project Completed: 07 Marks Minor Research Project Ongoing: 03 Marks Consultancy Project Completed: 05 Marks Consultancy Project Ongoing: 02 Marks	10	NIL	NIL
5	Patents	International Patent: 10 Marks National Patent: 05 Marks	10	NIL	NIL
6	Research Guidance	Ph.D. Degree Awarded: 10 Marks Ph.D. Thesis Submitted: 05 Marks M.Phil/PG Dissertation Awarded: 03 Marks	10	NIL	NIL
7	Awards & Fellowship	International: 10 Marks National: 05 Marks	10	NIL	NIL

Total Self Appraisal Score: 129

Total Verified Score: 129

Declaration

I, Ravi Kumar hereby declare the information given by me is true and no fact has been suppressed. I also certify that all my Publications/Books submitted are original and are in the related field and subject/discipline. All my publications are published through standard peer reviewed process. I also certify that the Publications/Books submitted by me do not fall under the category of plagiarism.

Ravi Kumar  
(Signature of Faculty)

Head of the Department

Dean Academic Affairs

In-Charge, IQAC

Pradeep  
Principal





RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029

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ANNUAL SELF-APPRAISAL FORM  
FOR THE FACULTIES AND EQUIVALENT POSTS  
(To be submitted along with self-attested documents/testimonials)

Academic Year: 2022-23

General Information		
1.	Name	DR. RITU MOHAN
2.	Designation	ASSISTANT PROFESSOR
3.	Department	Applied Science (English)
5.	Date of Birth	12-08-1986
6.	Date of Joining	26-09-2018
7.	Category (GEN/SC/ST/OBC/PWD/EWS)	OBC.
8.	Mobile No.	8528943394.
	E-mail	

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Teaching (No of classes taught/total no of classes assigned*100) % Above 80%: 40 Marks, 60 - 80%: 30 Marks, below 60%: 20 Marks	40	40	40
2(a)	Students' examination result (Performance) *Dec 2022 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
2(b)	Students' examination result (Performance) *May 2023 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
3	Feedback from students* 5 Point: 10 Marks, 04 Point: 8 Marks, 03 Point: 6 Marks Below 3 Point: 03 Marks *On Five-point scaling (on average basis of subjects taken).	10	08	08
4	College examination duties (Question paper setting, evaluation of answer scripts, invigilation, evaluation duties for internal/ continuous assessment work) as per duties allotted.	10	10	10
5	Development of Resource/ learning materials/ E-content/Use of ICT in Teaching Learning	20	15	15

CATEGORY II: CO-CURRICULAR AND PROFESSION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Institutional Co-curricular activities for students such as student welfare, mentoring, field studies/ educational tours, industrial visit, training and placement activities.	15	15	15



*Arjun Jada* Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



2	Institutional Governance responsibilities like Heads, Warden, Mess in charge, Sports In charge, Convener of various college committees.	15	10	10
3	Conference/ Seminar/ Workshop/ Short Term Course etc. Organized. International: 10 Marks National: 05 Marks	10	05	05
4	Membership of professional associations, Committees, Boards of Studies, Faculty, editorial committees of journal etc.	10	10	10

**CATEGORY -III: RESEARCH AND RELATED CONTRIBUTIONS**

Sr. No.	Nature of Activity	Marks Criteria	Score allotted	Self-appraisal Score	Verified Score
1	Research Publications (Papers Published in Refereed/UGC listed Journals)	Papers in Journals with Impact Factor>10: 25 Marks Papers in Journals with Impact Factor>5: 15 Marks Papers in Journals with Impact Factor>1: 10 Marks Papers in Journals with No Impact Factor: 05 Marks	30	05	05
2	Publication (Book & Book Chapter)	Text or Ref. Book Published with International Publisher: 10 Marks Text or Ref. Book Published with National Publisher: 05Marks Book Chapter: 05 Marks	15	15	15
3	Papers Presented/Invited Lectures in Conferences/Seminars/Workshops etc.	International Level: 6 Marks National Level: 3 Marks FDP/ Short Term Course/ Orientation/ Refresher Course Attended: 6 Marks	15	15	15
4	Research Projects	Major Research Project Completed: 10 Marks Major Research Project Ongoing: 05 Marks Minor Research Project Completed: 07 Marks Minor Research Project Ongoing: 03 Marks Consultancy Project Completed: 05 Marks Consultancy Project Ongoing: 02 Marks	10	—	—
5	Patents	International Patent: 10 Marks National Patent: 05 Marks	10	—	—
6	Research Guidance	Ph.D. Degree Awarded: 10 Marks Ph.D. Thesis Submitted: 05 Marks M.Phil/PG Dissertation Awarded: 03 Marks	10	05	05
7	Awards & Fellowship	International: 10 Marks National: 05 Marks	10	—	—

Total Self Appraisal Score: 173

Total Verified Score: 173

Declaration

I, DR. RITU MOHAN..... hereby declare the information given by me is true and no fact has been suppressed. I also certify that all my Publications/Books submitted are original and are in the related field and subject discipline. All my publications are published through standard peer reviewed process. I also certify that the Publications/Books submitted by me do not fall under the category of plagiarism.

*Dr. Ritu Mohan*  
(Signature of Faculty)

*Sumit Saini*  
Head of the Department

*[Signature]*  
Dean Academic Affairs



*[Signature]*  
Principal  
R.P.S. College of Engg. & Tech  
Balana, Mohindergarh (HR.)



**RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
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(To be submitted along with self-attested documents/testimonials)**

**Academic Year: 2022-23**

General Information		
1.	Name	Ms. KOMAL ARORA
2.	Designation	ASST. PROFESSOR
3.	Department	MANAGEMENT
5.	Date of Birth	29-08-1995
6.	Date of Joining	07-10-2020
7.	Category (GEN/SC/ST/OBC /PWD/EWS)	GEN
8.	Mobile No.	7015637203
	E-mail	KOMALARORA5891@GMAIL.COM

**CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Teaching (No of classes taught/total no of classes assigned*100) % Above 80%: 40 Marks, 60 – 80%: 30 Marks, below 60%: 20 Marks	40	40	40
2(a)	Students' examination result (Performance) *Dec 2022 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken,	10	07	07
2(b)	Students' examination result (Performance) *May 2023 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken,	10	10	10
3	Feedback from students* 5 Point: 10 Marks, 04 Point: 8 Marks, 03 Point: 6 Marks Below 3 Point: 03 Marks *On Five-point scaling (on average basis of subjects taken.),	10	08	08
4	College examination duties (Question paper setting, evaluation of answer scripts, invigilation, evaluation duties for internal/ continuous assessment work) as per duties allotted.	10	10	10
5	Development of Resource/ learning materials/ E-content/Use of ICT in Teaching Learning	20	15	15

**CATEGORY II: CO-CURRICULAR AND PROFESSION RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Institutional co-curricular activities for students such as student welfare, mentoring, training and placement activities, educational tours, industrial visit,	15	15	15





2	Institutional Governance responsibilities like Heads, Warden, Mess in charge, Sports In charge, Convener of various college committees.	15	10	10
3	Conference/ Seminar/ Workshop/ Short Term Course etc. Organized. International: 10 Marks National: 05 Marks	10	—	—
4	Membership of professional associations, Committees, Boards of Studies, Faculty, editorial committees of journal etc.	10	—	—

**CATEGORY -III: RESEARCH AND RELATED CONTRIBUTIONS**

Sr. No.	Nature of Activity	Marks Criteria	Score allotted	Self-appraisal Score	Verified Score
1	Research Publications (Papers Published in Refereed/UGC listed Journals)	Papers in Journals with Impact Factor>10: 25 Marks Papers in Journals with Impact Factor>5: 15 Marks Papers in Journals with Impact Factor>1: 10 Marks Papers in Journals with No Impact Factor: 05 Marks	30	—	—
2	Publication (Book & Book Chapter)	Text or Ref. Book Published with International Publisher: 10 Marks Text or Ref. Book Published with National Publisher: 05Marks Book Chapter: 05 Marks	15	—	—
3	Papers Presented/Invited Lectures in Conferences/Seminars/Workshops etc.	International Level: 6 Marks National Level: 3 Marks FDP/ Short Term Course/ Orientation/ Refresher Course Attended: 6 Marks	15	06	06
4	Research Projects	Major Research Project Completed: 10 Marks Major Research Project Ongoing: 05 Marks Minor Research Project Completed: 07 Marks Minor Research Project Ongoing: 03 Marks Consultancy Project Completed: 05 Marks Consultancy Project Ongoing: 02 Marks	10	—	—
5	Patents	International Patent: 10 Marks National Patent: 05 Marks	10	—	—
6	Research Guidance	Ph.D. Degree Awarded: 10 Marks Ph.D. Thesis Submitted: 05 Marks M.Phil/PG Dissertation Awarded: 03 Marks	10	03	03
7	Awards & Fellowship	International: 10 Marks National: 05 Marks	10	—	—

Total Self Appraisal Score: 124

Total Verified Score: 124

Declaration

I, KOMAL ARORA hereby declare the information given by me is true and no fact has been suppressed. I also certify that all my Publications/Books submitted are original and are in the related field and subject discipline. All my publications are published through standard peer reviewed process. I also certify that the Publications/Books submitted by me do not fall under the category of plagiarism.

*Komal*  
(Signature of Faculty)

*[Signature]*  
Head of the Department

*[Signature]*  
Dean Academic Affairs

*[Signature]*  
In-Charge, IQAC

*[Signature]*  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)





**RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029**

*(Affiliated to I.G.U. Meerpur, Rewari)*

**ANNUAL SELF-APPRAISAL FORM  
FOR THE FACULTIES AND EQUIVALENT POSTS  
(To be submitted along with self-attested documents/testimonials)**

**Academic Year: 2022-23**

General Information		
1.	Name	Sandeep
2.	Designation	Asst. Prof.
3.	Department	Civil Engg.
5.	Date of Birth	01-NOV.-1990
6.	Date of Joining	29-07-2016
7.	Category (GEN/SC/ST/OBC /PWD/EWS)	OBC
8.	Mobile No.	7357907900
	E-mail	spyodas544@gmail.com

**CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Teaching (No of classes taught/total no of classes assigned*100) % Above 80%: 40 Marks, 60 – 80%: 30 Marks, below 60%: 20 Marks	40	40	40
2(a)	Students' examination result (Performance) *Dec 2022 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
2(b)	Students' examination result (Performance) *May 2023 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
3	Feedback from students* 5 Point: 10 Marks, 04 Point: 8 Marks, 03 Point: 6 Marks Below 3 Point: 03 Marks *On Five-point scaling (on average basis of subjects taken.).	10	10	10
4	College examination duties (Question paper setting, evaluation of answer scripts, invigilation, evaluation duties for internal/ continuous assessment work) as per duties allotted.	10	10	10
5	Development of Resource/ learning materials/ E-content/Use of ICT in Teaching Learning	20	17	17

**CATEGORY II: CO-CURRICULAR AND PROFESSION RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Institutional Co-curricular activities for students such as student welfare, mentoring, field studies/ educational tours, industrial visit, training and placement activities.	15	15	15





2	Institutional Governance responsibilities like Heads, Warden, Mess in charge, Sports In charge, Convener of various college committees.	15	15	15
3	Conference/ Seminar/ Workshop/ Short Term Course etc. Organized, International: 10 Marks National: 05 Marks	10	05	05
4	Membership of professional associations, Committees, Boards of Studies, Faculty, editorial committees of journal etc.	10	09	09

**CATEGORY -III: RESEARCH AND RELATED CONTRIBUTIONS**

Sr. No.	Nature of Activity	Marks Criteria	Score allotted	Self-appraisal Score	Verified Score
1	Research Publications (Papers Published in Refereed/UGC listed Journals)	Papers in Journals with Impact Factor >10: 25 Marks Papers in Journals with Impact Factor >5: 15 Marks Papers in Journals with Impact Factor >1: 10 Marks Papers in Journals with No Impact Factor: 05 Marks	30	00	00
2	Publication (Book & Book Chapter)	Text or Ref. Book Published with International Publisher: 10 Marks Text or Ref. Book Published with National Publisher: 05 Marks Book Chapter: 05 Marks	15	00	00
3	Papers Presented/Invited Lectures in Conferences/Seminars/Workshops etc.	International Level: 6 Marks National Level: 3 Marks FDP/ Short Term Course/ Orientation/ Refresher Course Attended: 6 Marks	15	15	15
4	Research Projects	Major Research Project Completed: 10 Marks Major Research Project Ongoing: 05 Marks Minor Research Project Completed: 07 Marks Minor Research Project Ongoing: 03 Marks Consultancy Project Completed: 05 Marks Consultancy Project Ongoing: 02 Marks	10	06	06
5	Patents	International Patent: 10 Marks National Patent: 05 Marks	10	00	00
6	Research Guidance	Ph.D. Degree Awarded: 10 Marks Ph.D. Thesis Submitted: 05 Marks M.Phil/PG Dissertation Awarded: 03 Marks	10	00	00
7	Awards & Fellowship	International: 10 Marks National: 05 Marks	10	00	00

Total Self Appraisal Score: 162

Total Verified Score: 162

**Declaration**

I, SANDEEP hereby declare the information given by me is true and no fact has been suppressed. I also certify that all my Publications/Books submitted are original and are in the related field and subject/discipline. All my publications are published through standard peer reviewed process. I also certify that the Publications/Books submitted by me do not fall under the category of plagiarism.

  
(Signature of Faculty)

  
Head of the Department

  
Dean Academic Affairs



  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029

(Affiliated to I.G.U. Meerpur, Rewari)

SELF-APPRAISAL FORM FOR NON-TEACHING STAFF

Academic Year: 2022-23

General Information

1.	Name	Raj Kumar
2.	Designation	Workshop Instructor
3.	Department	Mech. Engg.
5.	Date of Birth	10-11-1973
6.	Date of Joining	31-08-2008
7.	Category (GEN/SC/ST/OBC /PWD/EWS)	SC
8.	Mobile No.	9728029152
	E-mail	rajkumar 9728029@gmail.com

Job Responsibilities (Brief Job Description):

Maintain workshop Instruments according to the respective stock.  
To performe experiment in workshop. To prepare projects of student in workshop alongwith student.

Kindly fill in the following questionnaire based on the scales given

Score: Excellent: 05, Very Good: 04, Good: 03, Poor: 02, Bad: 01

I. PROFESSIONAL COMPETENCE

Sr. No.		5	4	3	2	1
1.1	Knowledge of rules, regulation and procedure	05				
1.2	Ability to organize work and carry it out	04				
1.3	Ability and willingness to take up additional load in times of exigencies	04				
1.4	Ability to learn and perform new duties	04				
1.5	You possess good knowledge as per job requirement	04				

II. PERSONAL CHARACTERISTIC

Sr. No.		5	4	3	2	1
2.1	Attendance					
2.2	Discipline & Punctuality	05				
2.3	Integrity and behavior at workplace	04				
2.4	Planning & Organization	04				



*Prasad*  
Principal

R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



2.5	Communication Skills	04				
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**III. PERFORMANCE**

Sr. No.		5	4	3	2	1
3.1	Maintenance of Files/Records	04				
3.2	Neatness & tidiness of work	04				
3.3	Accuracy & Speed of work	04				
3.4	Completion of work on schedule	04				
3.5	Diligence and sense of responsibility	04				

**IV. ATTITUDE TOWARDS CO-WORKERS AND PUBLIC**

Sr. No.		5	4	3	2	1
4.1	Cooperation with colleagues	04				
4.2	Mutual motivation with colleagues	04				
4.3	Sincerity to the needs of colleagues	04				
4.4	Cooperation to the needs of the public (Parents, Business Associates, Vendors, Well Wishers of the College)	04				
4.5	Cheerful and tactful during interaction with public	04				

Any Other Outstanding Contribution:

*Rajkuma*  
Signature

(For Office Use Only)

Remarks by the Reviewing Committee:

.....  
 .....  
 .....

Overall Evaluation & Marks Given by the Reviewing Committee:

..... (04) - very good .....

*Uttadaw*

Principal  
 R.P.S. College of Engg. & Tech  
 Baranā Mohindergarh (HR.)  
 Principal





RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029

(Affiliated to I.G.U. Meerpur, Rewari)

SELF-APPRAISAL FORM FOR NON-TEACHING STAFF

Academic Year: 2022-23

General Information		
1.	Name	PARYESH KUMAR
2.	Designation	Lab. Attendant
3.	Department	CSE
5.	Date of Birth	22-01-1978
6.	Date of Joining	01-08-2021
7.	Category (GEN/SC/ST/OBC/PWD/EWS)	SC
8.	Mobile No.	9466614515
	E-mail	

Job Responsibilities (Brief Job Description):

Provide Technical Support, Lab Maintenance (CSE Lab)

Kindly fill in the following questionnaire based on the scales given

Score: Excellent: 05, Very Good: 04, Good: 03, Poor: 02, Bad: 01

I. PROFESSIONAL COMPETENCE

Sr. No.		5	4	3	2	1
1.1	Knowledge of rules, regulation and procedure	✓				
1.2	Ability to organize work and carry it out	✓				
1.3	Ability and willingness to take up additional load in times of exigencies	✓				
1.4	Ability to learn and perform new duties	✓				
1.5	You possess good knowledge as per job requirement	✓				

II. PERSONAL CHARACTERISTIC

Sr. No.		5	4	3	2	1
2.1	Attendance	✓				
2.2	Discipline & Punctuality	✓				
2.3	Integrity and behavior at workplace	✓				
2.4	Planning & Organization	✓				



*K. Yadav*  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



2.5 Communication Skills ✓

### III. PERFORMANCE

Sr. No.		5	4	3	2	1
3.1	Maintenance of Files/Records	✓				
3.2	Neatness & tidiness of work	✓				
3.3	Accuracy & Speed of work	✓				
3.4	Completion of work on schedule	✓				
3.5	Diligence and sense of responsibility	✓				

### IV. ATTITUDE TOWARDS CO-WORKERS AND PUBLIC

Sr. No.		5	4	3	2	1
4.1	Cooperation with colleagues	✓				
4.2	Mutual motivation with colleagues	✓				
4.3	Sincerity to the needs of colleagues	✓				
4.4	Cooperation to the needs of the public (Parents, Business Associates, Vendors, Well Wishers of the College)	✓				
4.5	Cheerful and tactful during interaction with public	✓				

Any Other Outstanding Contribution:

Assisting in College & University level Examinations.

*Suresh*  
Signature

(For Office Use Only)

Remarks by the Reviewing Committee:

Suggested to improve technical knowledge to improve the computer labs in terms of software installation & upgrades.

Overall Evaluation & Marks Given by the Reviewing Committee:

Very good. (04)

*Pratima*  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)





RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029

(Affiliated to I.G.U. Meerpur, Rewari)

SELF-APPRAISAL FORM FOR NON-TEACHING STAFF

Academic Year: 2022-23

General Information		
1.	Name	ANIL KUMAR
2.	Designation	NON-TEACHING
3.	Department	CIVIL ENGG.
5.	Date of Birth	08-06-1981
6.	Date of Joining	23-01-2017
7.	Category (GEN/SC/ST/OBC/PWD/EWS)	SC
8.	Mobile No.	9728983505
	E-mail	anilchhuker@gmail.com

Job Responsibilities (Brief Job Description):

.....

.....

.....

Kindly fill in the following questionnaire based on the scales given

Score:            Excellent: 05,            Very Good: 04, Good: 03,            Poor: 02,            Bad: 01

I. PROFESSIONAL COMPETENCE

Sr. No.		5	4	3	2	1
1.1	Knowledge of rules, regulation and procedure	✓				
1.2	Ability to organize work and carry it out		✓			
1.3	Ability and willingness to take up additional load in times of exigencies	✓				
1.4	Ability to learn and perform new duties	✓				
1.5	You possess good knowledge as per job requirement		✓			

II. PERSONAL CHARACTERISTIC

Sr. No.		5	4	3	2	1
2.1	Attendance	✓				
2.2	Discipline & Punctuality	✓				
2.3	Integrity and behavior at workplace	✓				
2.4	Planning & Organization		✓			



*Anil Kumar*  
Principal

R.P.S. College of Engg. & Tech  
Balana Mohindergarh (H. A.)



2.5	Communication Skills		✓			
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**III. PERFORMANCE**

Sr. No.		5	4	3	2	1
3.1	Maintenance of Files/Records		✓			
3.2	Neatness & tidiness of work		✓			
3.3	Accuracy & Speed of work		✓			
3.4	Completion of work on schedule	✓				
3.5	Diligence and sense of responsibility	✓				

**IV. ATTITUDE TOWARDS CO-WORKERS AND PUBLIC**

Sr. No.		5	4	3	2	1
4.1	Cooperation with colleagues	✓				
4.2	Mutual motivation with colleagues		✓			
4.3	Sincerity to the needs of colleagues		✓			
4.4	Cooperation to the needs of the public (Parents, Business Associates, Vendors, Well Wishers of the College)	✓				
4.5	Cheerful and tactful during interaction with public	✓				

Any Other Outstanding Contribution:

*Amir Kumar*  
Signature

(For Office Use Only)

Remarks by the Reviewing Committee:

.....  
 .....  
 .....

Overall Evaluation & Marks Given by the Reviewing Committee:

..... *Good* (93) .....

*Prakash*  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)

*[Signature]*  
In-charge IQAC



**RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029**

*(Affiliated to I.G.U. Meerpur, Rewari)*

**SELF-APPRAISAL FORM FOR NON-TEACHING STAFF**

**Academic Year: 2022-23**

General Information	
1.	Name <b>PREMPAL</b>
2.	Designation <b>EE Lab Attendant</b>
3.	Department <b>EE Department</b>
5.	Date of Birth <b>03/01/1991</b>
6.	Date of Joining <b>23 Nov 2020</b>
7.	Category (GEN/SC/ST/OBC/PWD/EWS) <b>SC</b>
8.	Mobile No. <b>9671551569</b>
	E-mail <b>prempaldut#1992@gmail.com</b>

Job Responsibilities (Brief Job Description):

**Classical work** ..... **Notices board update**  
**Exam duty**

Kindly fill in the following questionnaire based on the scales given

Score:            Excellent: 05,            Very Good: 04,    Good: 03,            Poor: 02,            Bad: 01

**I. PROFESSIONAL COMPETENCE**

Sr. No.		5	4	3	2	1
1.1	Knowledge of rules, regulation and procedure	5				
1.2	Ability to organize work and carry it out	5				
1.3	Ability and willingness to take up additional load in times of exigencies	5				
1.4	Ability to learn and perform new duties	5				
1.5	You possess good knowledge as per job requirement	5				

**II. PERSONAL CHARACTERISTIC**

Sr. No.		5	4	3	2	1
2.1	Attendance		4			
2.2	Discipline & Punctuality	5				
2.3	Integrity and behavior at workplace	5				
2.4	Planning & Organization	5				



*K. Yadav*  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



Communication Skills

4

III. PERFORMANCE

Sr. No.		5	4	3	2	1
3.1	Maintenance of Files/Records	5				
3.2	Neatness & tidiness of work	5				
3.3	Accuracy & Speed of work	5				
3.4	Completion of work on schedule	5				
3.5	Diligence and sense of responsibility	5				

IV. ATTITUDE TOWARDS CO-WORKERS AND PUBLIC

Sr. No.		5	4	3	2	1
4.1	Cooperation with colleagues	5				
4.2	Mutual motivation with colleagues		4			
4.3	Sincerity to the needs of colleagues	5				
4.4	Cooperation to the needs of the public (Parents, Business Associates, Vendors, Well Wishers of the College)	5				
4.5	Cheerful and tactful during interaction with public	5				

Any Other Outstanding Contribution:

NA

Tareem Paul  
Signature

(For Office Use Only)

Remarks by the Reviewing Committee:

.....

.....

.....

Overall Evaluation & Marks Given by the Reviewing Committee:

(4) good

.....

.....

Registrar  
Principal  
R.P.S. College of Engg. & Tech  
Balana (HR.)





**RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029**

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**ANNUAL SELF-APPRAISAL FORM  
FOR THE FACULTIES AND EQUIVALENT POSTS  
(To be submitted along with self-attested documents/testimonials)**

**Academic Year: 2021-22**

General Information		
1.	Name	SANDEEP KUMAR
2.	Designation	ASSISTANT PROFESSOR
3.	Department	ELECTRONICS & COMMUNICATION ENGS.
5.	Date of Birth	16-02-1988
6.	Date of Joining	21-10-2015
7.	Category (GEN/SC/ST/OBC /PWD/EWS) .	SC
8.	Mobile No.	8059098111
	E-mail	sandy.kumar488@gmail.com.

**CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Teaching (No of classes taught/total no of classes assigned*100) % Above 80%: 40 Marks, 60 - 80%: 30 Marks, below 60%: 20 Marks	40	40	40
2(a)	Students' examination result (Performance) *Dec 2021 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
2(b)	Students' examination result (Performance) *May 2022 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
3	Feedback from students* 5 Point: 10 Marks, 04 Point: 8 Marks, 03 Point: 6 Marks Below 3 Point: 03 Marks *On Five-point scaling (on average basis of subjects taken.)	10	10	10
4	College examination duties (Question paper setting, evaluation of answer scripts, invigilation, evaluation duties for internal/ continuous assessment work) as per duties allotted.	10	10	10
5	Development of Resource/ learning materials/ E-content/Use of ICT in Teaching Learning	20	15	15

**CATEGORY II: CO-CURRICULAR AND PROFESSIONAL RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Institutional Co-curricular activities for students' welfare, mentoring, field studies/ educational tours, industrial visit, training and placement activities.	15	15	15





2	Institutional Governance responsibilities like Heads, Warden, Mess in charge. Sports In charge, Convener of various college committees.	15	15	15
3	Conference/ Seminar/ Workshop/ Short Term Course etc. Organized. International: 10 Marks National: 05 Marks	10	—	—
4	Membership of professional associations, Committees, Boards of Studies, Faculty, editorial committees of journal etc.	10	—	—

**CATEGORY –III: RESEARCH AND RELATED CONTRIBUTIONS**

Sr. No.	Nature of Activity	Marks Criteria	Score allotted	Self-appraisal Score	Verified Score
1	Research Publications (Papers Published in Refereed/UGC listed Journals)	Papers in Journals with Impact Factor>10: 25 Marks Papers in Journals with Impact Factor>5: 15 Marks Papers in Journals with Impact Factor>1: 10 Marks Papers in Journals with No Impact Factor: 05 Marks	30	05	05
2	Publication (Book & Book Chapter)	Text or Ref. Book Published with International Publisher: 10 Marks Text or Ref. Book Published with National Publisher: 05Marks Book Chapter: 05 Marks	15	—	—
3	Papers Presented/Invited Lectures in Conferences/Seminars/Workshops etc.	International Level: 6 Marks National Level: 3 Marks FDP/ Short Term Course/ Orientation/ Refresher Course Attended: 6 Marks	15	06	06
4	Research Projects	Major Research Project Completed: 10 Marks Major Research Project Ongoing: 05 Marks Minor Research Project Completed: 07 Marks Minor Research Project Ongoing: 03 Marks Consultancy Project Completed: 05 Marks Consultancy Project Ongoing: 02 Marks	10	—	—
5	Patents	International Patent: 10 Marks National Patent: 05 Marks	10	—	—
6	Research Guidance	Ph.D. Degree Awarded: 10 Marks Ph.D. Thesis Submitted: 05 Marks M.Phil/PG Dissertation Awarded: 03 Marks	10	03	03
7	Awards & Fellowship	International: 10 Marks National: 05 Marks	10	00	—

Total Self Appraisal Score: 139

Total Verified Score: 139

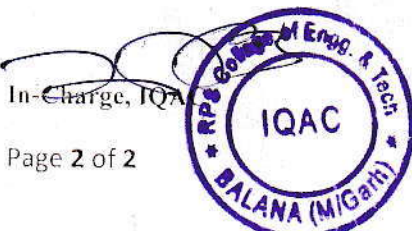
Declaration

I, SANDEEP KUMAR hereby declare the information given by me is true and no fact has been suppressed. I also certify that all my Publications/Books submitted are original and are in the related field and subject/discipline. All my publications are published through standard peer reviewed process. I also certify that the Publications/Books submitted by me do not fall under the category of plagiarism.

*Sandeep*  
(Signature of Faculty)

*[Signature]*  
Head of the Department

*[Signature]*  
Dean Academic Affairs



*[Signature]*  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



**RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
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**ANNUAL SELF-APPRAISAL FORM  
FOR THE FACULTIES AND EQUIVALENT POSTS  
(To be submitted along with self-attested documents/testimonials)**

**Academic Year: 2021-22**

General Information		
1.	Name	VIPIN KUMAR
2.	Designation	ASSISTANT Professor
3.	Department	MECHANICAL ENGINEERING
5.	Date of Birth	26-11-1992
6.	Date of Joining	12-04-2024
7.	Category (GEN/SC/ST/OBC /PWD/EWS)	OBC
8.	Mobile No.	9802023252
	E-mail	VVitr@gmail.com

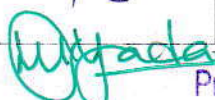
**CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Teaching (No of classes taught/total no of classes assigned*100) % Above 80%: 40 Marks, 60 - 80%: 30 Marks, below 60%: 20 Marks	40	40	40
2(a)	Students' examination result (Performance) *Dec 2021 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	7	07
2(b)	Students' examination result (Performance) *May 2022 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	7	07
3	Feedback from students* 5 Point: 10 Marks, 04 Point: 8 Marks, 03 Point: 6 Marks Below 3 Point: 03 Marks *On Five-point scaling (on average basis of subjects taken.).	10	10	10
4	College examination duties (Question paper setting, evaluation of answer scripts, invigilation, evaluation duties for internal/ continuous assessment work) as per duties allotted.	10	10	10
5	Development of Resource/ learning materials/ E-content/Use of ICT in Teaching Learning	20	15	15

**CATEGORY II: CO-CURRICULAR AND PROFESSION RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Institutional Co-curricular activities for students such as student welfare, mentoring, field studies/ educational tours/ industrial visit, training and placement activities.	15	13	13



  
 Principal  
 R.P.S. College of Engg. & Tech.  
 Balana, Mahendergarh (HR)



2	Institutional Governance responsibilities like Heads, Warden, Mess in charge, Sports In charge, Convener of various college committees.	15	10	10
3	Conference/ Seminar/ Workshop/ Short Term Course etc. Organized. International: 10 Marks National: 05 Marks	10	00	00
4	Membership of professional associations, Committees, Boards of Studies, Faculty, editorial committees of journal etc.	10	03	03

**CATEGORY -III: RESEARCH AND RELATED CONTRIBUTIONS**

Sr. No.	Nature of Activity	Marks Criteria	Score allotted	Self-appraisal Score	Verified Score
1	Research Publications (Papers Published in Refereed/UGC listed Journals)	Papers in Journals with Impact Factor>10: 25 Marks Papers in Journals with Impact Factor>5: 15 Marks Papers in Journals with Impact Factor>1: 10 Marks Papers in Journals with No Impact Factor: 05 Marks	30	00	00
2	Publication (Book & Book Chapter)	Text or Ref. Book Published with International Publisher: 10 Marks Text or Ref. Book Published with National Publisher: 05Marks Book Chapter: 05 Marks	15	00	00
3	Papers Presented/Invited Lectures in Conferences/Seminars/Workshops etc.	International Level: 6 Marks National Level: 3 Marks FDP/ Short Term Course/ Orientation/ Refresher Course Attended: 6 Marks	15	00	00
4	Research Projects	Major Research Project Completed: 10 Marks Major Research Project Ongoing: 05 Marks Minor Research Project Completed: 07 Marks Minor Research Project Ongoing: 03 Marks Consultancy Project Completed: 05 Marks Consultancy Project Ongoing: 02 Marks	10	00	00
5	Patents	International Patent: 10 Marks National Patent: 05 Marks	10	00	00
6	Research Guidance	Ph.D. Degree Awarded: 10 Marks Ph.D. Thesis Submitted: 05 Marks M.Phil/PG Dissertation Awarded: 03 Marks	10	03	03
7	Awards & Fellowship	International: 10 Marks National: 05 Marks	10	00	00

Total Self Appraisal Score: 118

Total Verified Score: 118

Declaration

I, JIPIN KUMAR hereby declare the information given by me is true and no fact has been suppressed. I also certify that all my Publications/Books submitted are original and are in the related field and subject/discipline. All my publications are published through standard peer reviewed process. I also certify that the Publications/Books submitted by me do not fall under the category of plagiarism.

  
(Signature of Faculty)

  
Head of the Department

  
Dean Academic Affairs

In-Charge, IQAC  
  
Page 2 of 2

  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029

(Affiliated to I.G.U. Meerpur, Rewari)

ANNUAL SELF-APPRAISAL FORM  
FOR THE FACULTIES AND EQUIVALENT POSTS  
(To be submitted along with self-attested documents/testimonials)

Academic Year: 2021-22

General Information		
1.	Name	SARITA KUMARI
2.	Designation	ASSISTANT PROFESSOR
3.	Department	CSE
5.	Date of Birth	23-Jan-1994
6.	Date of Joining	04-Oct-2021
7.	Category (GEN/SC/ST/OBC /PWD/EWS)	GEN (EWS)
8.	Mobile No.	7497852541
	E-mail	Saritanaveenkalisaman@gmail.com

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Teaching (No of classes taught/total no of classes assigned*100) % Above 80%: 40 Marks, 60 - 80%: 30 Marks, below 60%: 20 Marks	40	40	40
2(a)	Students' examination result (Performance) *Dec 2021 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	07	07
2(b)	Students' examination result (Performance) *May 2022 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
3	Feedback from students* 5 Point: 10 Marks, 04 Point: 8 Marks, 03 Point: 6 Marks Below 3 Point: 03 Marks *On Five-point scaling (on average basis of subjects taken.).	10	10	10
4	College examination duties (Question paper setting, evaluation of answer scripts, invigilation, evaluation duties for internal/ continuous assessment work) as per duties allotted.	10	10	10
5	Development of Resource/ learning materials/ E-content/Use of ICT in Teaching Learning	20	20	20

CATEGORY II: CO-CURRICULAR AND PROFESSION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Institutional Co-curricular activities for students such as student welfare, mentoring, field studies/ educational visits, industrial visit, training and placement activities.	15	15	15





2	Institutional Governance responsibilities like Heads, Warden, Mess in charge, Sports In charge, Convener of various college committees.	15	15	15
3	Conference/ Seminar/ Workshop/ Short Term Course etc. Organized. International: 10 Marks National: 05 Marks	10	05	05
4	Membership of professional associations, Committees, Boards of Studies, Faculty, editorial committees of journal etc.	10	07	07

**CATEGORY -III: RESEARCH AND RELATED CONTRIBUTIONS**

Sr. No.	Nature of Activity	Marks Criteria	Score allotted	Self-appraisal Score	Verified Score
1	Research Publications (Papers Published in Refereed/UGC listed Journals)	Papers in Journals with Impact Factor>10: 25 Marks Papers in Journals with Impact Factor>5: 15 Marks Papers in Journals with Impact Factor>1: 10 Marks Papers in Journals with No Impact Factor: 05 Marks	30	10	10
2	Publication (Book & Book Chapter)	Text or Ref. Book Published with International Publisher: 10 Marks Text or Ref. Book Published with National Publisher: 05Marks Book Chapter: 05 Marks	15	05	05
3	Papers Presented/Invited Lectures in Conferences/Seminars/Workshops etc.	International Level: 6 Marks National Level: 3 Marks FDP/ Short Term Course/ Orientation/ Refresher Course Attended: 6 Marks	15	12	12
4	Research Projects	Major Research Project Completed: 10 Marks Major Research Project Ongoing: 05 Marks Minor Research Project Completed: 07 Marks Minor Research Project Ongoing: 03 Marks Consultancy Project Completed: 05 Marks Consultancy Project Ongoing: 02 Marks	10	07	07
5	Patents	International Patent: 10 Marks National Patent: 05 Marks	10	05	05
6	Research Guidance	Ph.D. Degree Awarded: 10 Marks Ph.D. Thesis Submitted: 05 Marks M.Phil/PG Dissertation Awarded: 03 Marks	10	03	03
7	Awards & Fellowship	International: 10 Marks National: 05 Marks	10	10	10

Total Self Appraisal Score:

191

Total Verified Score:

191

Declaration

I, Sourita Kumari hereby declare the information given by me is true and no fact has been suppressed. I also certify that all my Publications/Books submitted are original and are in the related field and subject/discipline. All my publications are published through standard peer reviewed process. I also certify that the Publications/Books submitted by me do not fall under the category of plagiarism.

Sourita Kumari  
(Signature of Faculty)

[Signature]  
Head of the Department

[Signature]  
Dean Academic Affairs

In-Charge, IQAC

Page 2 of 2



[Signature]  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029

(Affiliated to I.G.U. Meerpur, Rewari)

ANNUAL SELF-APPRAISAL FORM  
FOR THE FACULTIES AND EQUIVALENT POSTS  
(To be submitted along with self-attested documents/testimonials)

Academic Year: 2021-22

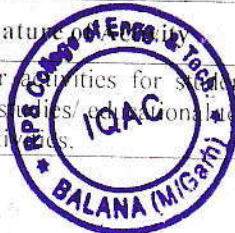
General Information		
1.	Name	Vishal Kumar Mittal
2.	Designation	Assistant Professor
3.	Department	Electrical Engineering
5.	Date of Birth	19/09/1994
6.	Date of Joining	11/12/2021
7.	Category (GEN/SC/ST/OBC/PWD/EWS)	General
8.	Mobile No.	7986810959
	E-mail	vishal2205390@gmail.com

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Teaching (No of classes taught/total no of classes assigned*100) % Above 80%: 40 Marks, 60 - 80%: 30 Marks, below 60%: 20 Marks	40	40	40
2(a)	Students' examination result (Performance) *Dec 2021 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	05	05
2(b)	Students' examination result (Performance) *May 2022 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	05	05
3	Feedback from students* 5 Point: 10 Marks, 04 Point: 8 Marks, 03 Point: 6 Marks Below 3 Point: 03 Marks *On Five-point scaling (on average basis of subjects taken.).	10	08	08
4	College examination duties (Question paper setting, evaluation of answer scripts, invigilation, evaluation duties for internal/ continuous assessment work) as per duties allotted.	10	10	10
5	Development of Resource/ learning materials/ E-content/Use of ICT in Teaching Learning	20	20	20

CATEGORY II: CO-CURRICULAR AND PROFESSION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Institutional Co-curricular activities for students such as student welfare, mentoring, field studies/ed. Consults, industrial visit, training and placement activities.	15	15	15





2	Institutional Governance responsibilities like Heads, Warden, Mess in charge, Sports In charge, Convener of various college committees.	15	15	15
3	Conference/ Seminar/ Workshop/ Short Term Course etc. Organized. International: 10 Marks National: 05 Marks	10	05	05
4	Membership of professional associations, Committees, Boards of Studies, Faculty, editorial committees of journal etc.	10	NIL	NIL

**CATEGORY -III: RESEARCH AND RELATED CONTRIBUTIONS**

Sr. No.	Nature of Activity	Marks Criteria	Score allotted	Self-appraisal Score	Verified Score
1	Research Publications (Papers Published in Refereed/UGC listed Journals)	Papers in Journals with Impact Factor>10: 25 Marks Papers in Journals with Impact Factor>5: 15 Marks Papers in Journals with Impact Factor>1: 10 Marks Papers in Journals with No Impact Factor: 05 Marks	30	NIL	NIL
2	Publication (Book & Book Chapter)	Text or Ref. Book Published with International Publisher: 10 Marks Text or Ref. Book Published with National Publisher: 05Marks Book Chapter: 05 Marks	15	NIL	NIL
3	Papers Presented/Invited Lectures in Conferences/Seminars/Workshops etc.	International Level: 6 Marks National Level: 3 Marks FDP/ Short Term Course/ Orientation/ Refresher Course Attended: 6 Marks	15	06	06
4	Research Projects	Major Research Project Completed: 10 Marks Major Research Project Ongoing: 05 Marks Minor Research Project Completed: 07 Marks Minor Research Project Ongoing: 03 Marks Consultancy Project Completed: 05 Marks Consultancy Project Ongoing: 02 Marks	10	NIL	NIL
5	Patents	International Patent: 10 Marks National Patent: 05 Marks	10	NIL	NIL
6	Research Guidance	Ph.D. Degree Awarded: 10 Marks Ph.D. Thesis Submitted: 05 Marks M.Phil/PG Dissertation Awarded: 03 Marks	10	NIL	NIL
7	Awards & Fellowship	International: 10 Marks National: 05 Marks	10	NIL	NIL

Total Self Appraisal Score: 129

Total Verified Score: 129

**Declaration**

I, VISHAL KUMAR MITTAL hereby declare the information given by me is true and no fact has been suppressed. I also certify that all my Publications/Books submitted are original and are in the related field and subject/discipline. All my publications are published through standard peer reviewed process. I also certify that the Publications/Books submitted by me do not fall under the category of plagiarism.



(Signature of Faculty)

  
Head of the Department

  
Dean Academic Affairs

In-Charge, IQAC

Page 2 of 2



  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,

BALANA, MAHENDERGARH (HARYANA)-123029

(Affiliated to I.G.U. Meerpur, Rewari)

ANNUAL SELF-APPRAISAL FORM  
FOR THE FACULTIES AND EQUIVALENT POSTS

(To be submitted along with self-attested documents/testimonials)

Academic Year: 2021-22

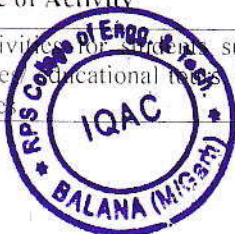
General Information		
1.	Name	Mr. Prashanta Kumar
2.	Designation	Asst. Prof.
3.	Department	Civil Engineering
5.	Date of Birth	03/02/1989
6.	Date of Joining	23/09/2020
7.	Category (GEN/SC/ST/OBC/PWD/EWS)	GEN
8.	Mobile No.	9971848475
	E-mail	prashantgautam7@gmail.com

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Teaching (No of classes taught/total no of classes assigned*100) % Above 80%: 40 Marks, 60 – 80%: 30 Marks, below 60%: 20 Marks	40	40	40
2(a)	Students' examination result (Performance) *Dec 2021 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
2(b)	Students' examination result (Performance) *May 2022 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
3	Feedback from students* 5 Point: 10 Marks, 04 Point: 8 Marks, 03 Point: 6 Marks Below 3 Point: 03 Marks *On Five-point scaling (on average basis of subjects taken.).	10	10	10
4	College examination duties (Question paper setting, evaluation of answer scripts, invigilation, evaluation duties for internal/ continuous assessment work) as per duties allotted.	10	10	10
5	Development of Resource/ learning materials/ E-content/Use of ICT in Teaching Learning	20	18	18

CATEGORY II: CO-CURRICULAR AND PROFESSION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Institutional Co-curricular activities such as student welfare, mentoring, field studies, educational tours, industrial visit, training and placement activities.	15	15	15





2	Institutional Governance responsibilities like Heads, Warden, Mess in charge, Sports In charge, Convener of various college committees.	15	15	15
3	Conference/ Seminar/ Workshop/ Short Term Course etc. Organized. International: 10 Marks National: 05 Marks	10	10	10
4	Membership of professional associations, Committees, Boards of Studies, Faculty, editorial committees of journal etc.	10	08	08

**CATEGORY -III: RESEARCH AND RELATED CONTRIBUTIONS**

Sr. No.	Nature of Activity	Marks Criteria	Score allotted	Self-appraisal Score	Verified Score
1	Research Publications (Papers Published in Refereed/UGC listed Journals)	Papers in Journals with Impact Factor>10: 25 Marks Papers in Journals with Impact Factor>5: 15 Marks Papers in Journals with Impact Factor>1: 10 Marks Papers in Journals with No Impact Factor: 05 Marks	30	00	00
2	Publication (Book & Book Chapter)	Text or Ref. Book Published with International Publisher: 10 Marks Text or Ref. Book Published with National Publisher: 05Marks Book Chapter: 05 Marks	15	00	00
3	Papers Presented/Invited Lectures in Conferences/Seminars/Workshops etc.	International Level: 6 Marks National Level: 3 Marks FDP/ Short Term Course/ Orientation/ Refresher Course Attended: 6 Marks	15	15	15
4	Research Projects	Major Research Project Completed: 10 Marks Major Research Project Ongoing: 05 Marks Minor Research Project Completed: 07 Marks Minor Research Project Ongoing: 03 Marks Consultancy Project Completed: 05 Marks Consultancy Project Ongoing: 02 Marks	10	07	07
5	Patents	International Patent: 10 Marks National Patent: 05 Marks	10	00	00
6	Research Guidance	Ph.D. Degree Awarded: 10 Marks Ph.D. Thesis Submitted: 05 Marks M.Phil/PG Dissertation Awarded: 03 Marks	10	00	00
7	Awards & Fellowship	International: 10 Marks National: 05 Marks	10	00	00

Total Self Appraisal Score: 168

Total Verified Score: 158

**Declaration**


I, Prashanta Kumar, hereby declare the information given by me is true and no fact has been suppressed. I also certify that all my Publications/Books submitted are original and are in the related field and subject/discipline. All my publications are published through standard peer reviewed process. I also certify that the Publications/Books submitted by me do not fall under the category of plagiarism.

  
(Signature of Faculty)

  
Head of the Department

  
Dean Academic Affairs



  
Principal  
RPS College of Engg. & Tech  
Balana Mohindergarh (HR.)



**RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029**

*(Affiliated to I.G.U. Meerpur, Rewari)*

**ANNUAL SELF-APPRAISAL FORM  
FOR THE FACULTIES AND EQUIVALENT POSTS  
(To be submitted along with self-attested documents/testimonials)**

**Academic Year: 2021-22**

General Information		
1.	Name	SATYANARAYAN SHARMA
2.	Designation	ASST. PROF.
3.	Department	Applied sciences (English)
5.	Date of Birth	21-01-1981
6.	Date of Joining	01-11-2013
7.	Category (GEN/SC/ST/OBC /PWD/EWS)	GEN.
8.	Mobile No.	7015888028
	E-mail	sharmaenglish28@gmail.com.

**CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Teaching (No of classes taught/total no of classes assigned*100) % Above 80%: 40 Marks, 60 – 80%: 30 Marks, below 60%: 20 Marks	40	40	40
2(a)	Students' examination result (Performance) *Dec 2021 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
2(b)	Students' examination result (Performance) *May 2022 Above 80%: 10 Marks, 60% - 80%: 07 Marks, 40% - 60%: 05 Marks Below 40%: 03 Marks * On average basis of subjects taken.	10	10	10
3	Feedback from students* 5 Point: 10 Marks, 04 Point: 8 Marks, 03 Point: 6 Marks Below 3 Point: 03 Marks *On Five-point scaling (on average basis of subjects taken.).	10	08	08
4	College examination duties (Question paper setting, evaluation of answer scripts, invigilation, evaluation duties for internal/ continuous assessment work) as per duties allotted.	10	10	10
5	Development of Resource/ learning materials/ E-content/Use of ICT in Teaching Learning	20	10	10

**CATEGORY II: CO-CURRICULAR AND PROFESSION RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Score allotted	Self-appraisal Score	Verified Score
1	Institutional Co-curricular activities for students such as student welfare, mentoring, field studies/ educational tours, industrial visit, training and placement activities.	15	15	15





2	Institutional Governance responsibilities like Heads, Warden, Mess in charge, Sports In charge, Convener of various college committees.	15	10	10
3	Conference/ Seminar/ Workshop/ Short Term Course etc. Organized. International: 10 Marks National: 05 Marks	10	05	05
4	Membership of professional associations, Committees, Boards of Studies, Faculty, editorial committees of journal etc.	10	—	—

**CATEGORY –III: RESEARCH AND RELATED CONTRIBUTIONS**

Sr. No.	Nature of Activity	Marks Criteria	Score allotted	Self-appraisal Score	Verified Score
1	Research Publications (Papers Published in Refereed/UGC listed Journals)	Papers in Journals with Impact Factor>10: 25 Marks Papers in Journals with Impact Factor>5: 15 Marks Papers in Journals with Impact Factor>1: 10 Marks Papers in Journals with No Impact Factor: 05 Marks	30	—	—
2	Publication (Book & Book Chapter)	Text or Ref. Book Published with International Publisher: 10 Marks Text or Ref. Book Published with National Publisher: 05Marks Book Chapter: 05 Marks	15	—	—
3	Papers Presented/Invited Lectures in Conferences/Seminars/Workshops etc.	International Level: 6 Marks National Level: 3 Marks FDP/ Short Term Course/ Orientation/ Refresher Course Attended: 6 Marks	15	06	06
4	Research Projects	Major Research Project Completed: 10 Marks Major Research Project Ongoing: 05 Marks Minor Research Project Completed: 07 Marks Minor Research Project Ongoing: 03 Marks Consultancy Project Completed: 05 Marks Consultancy Project Ongoing: 02 Marks	10	—	—
5	Patents	International Patent: 10 Marks National Patent: 05 Marks	10	—	—
6	Research Guidance	Ph.D. Degree Awarded: 10 Marks Ph.D. Thesis Submitted: 05 Marks M.Phil/PG Dissertation Awarded: 03 Marks	10	03	03
7	Awards & Fellowship	International: 10 Marks National: 05 Marks	10	—	—

Total Self Appraisal Score: 127

Total Verified Score: 127

Declaration

I, SATVANARAIN..... hereby declare the information given by me is true and no fact has been suppressed. I also certify that all my Publications/Books submitted are original and are in the related field and subject/discipline. All my publications are published through standard peer reviewed process. I also certify that the Publications/Books submitted by me do not fall under the category of plagiarism.

(Signature of Faculty)

Sumit Saini  
Head of the Department

[Signature]  
Dean Academic Affairs

In-Charge, IQAC

Page 2 of 2



[Signature]  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029

(Affiliated to I.G.U. Meerpur, Rewari)

SELF-APPRAISAL FORM FOR NON-TEACHING STAFF

Academic Year: 2021-22

General Information		
1.	Name	ANIL KUMAR
2.	Designation	NON TEACHING
3.	Department	CIVIL ENGG.
5.	Date of Birth	08-06-1981
6.	Date of Joining	23-01-2017
7.	Category (GEN/SC/ST/OBC /PWD/EWS)	SC
8.	Mobile No.	9728983505
	E-mail	anilchatter@gmail.com

Job Responsibilities (Brief Job Description):

Lab maintenance, Assisting in University Exams,  
Departmental work etc.

Kindly fill in the following questionnaire based on the scales given

Score: Excellent: 05, Very Good: 04, Good: 03, Poor: 02, Bad: 01

I. PROFESSIONAL COMPETENCE

Sr. No.		5	4	3	2	1
1.1	Knowledge of rules, regulation and procedure	✓				
1.2	Ability to organize work and carry it out		✓			
1.3	Ability and willingness to take up additional load in times of exigencies	✓				
1.4	Ability to learn and perform new duties	✓				
1.5	You possess good knowledge as per job requirement		✓			

II. PERSONAL CHARACTERISTIC

Sr. No.		5	4	3	2	1
2.1	Attendance	✓				
2.2	Discipline & Punctuality	✓				
2.3	Integrity and behavior at workplace	✓				
2.4	Planning & Organization		✓			



*Anil Kumar*  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



4.5	Communication Skills		✓			
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**III. PERFORMANCE**

Sr. No.		5	4	3	2	1
3.1	Maintenance of Files/Records		✓			
3.2	Neatness & tidiness of work		✓			
3.3	Accuracy & Speed of work		✓			
3.4	Completion of work on schedule	✓				
3.5	Diligence and sense of responsibility	✓				

**IV. ATTITUDE TOWARDS CO-WORKERS AND PUBLIC**

Sr. No.		5	4	3	2	1
4.1	Cooperation with colleagues	✓				
4.2	Mutual motivation with colleagues		✓			
4.3	Sincerity to the needs of colleagues		✓			
4.4	Cooperation to the needs of the public (Parents, Business Associates, Vendors, Well Wishers of the College)	✓				
4.5	Cheerful and tactful during interaction with public	✓				

Any Other Outstanding Contribution:

*Anil Kumar*  
Signature

(For Office Use Only)

Remarks by the Reviewing Committee:

Suggested to improve communication skills to  
lack in students in the lab.

Overall Evaluation & Marks Given by the Reviewing Committee:

Good - (03)

*M. Madan*  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohinderghar (HR.)

*[Signature]*  
In-charge IQAC





RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029

(Affiliated to I.G.U. Meerpur, Rewari)

SELF-APPRAISAL FORM FOR NON-TEACHING STAFF

Academic Year: 2021-22

General Information		
1.	Name	PREMPAL
2.	Designation	Lab Attendant
3.	Department	EE Department
5.	Date of Birth	03/01/1991
6.	Date of Joining	23 November 2020
7.	Category (GEN/SC/ST/OBC/PWD/EWS)	SC
8.	Mobile No.	9671551569
	E-mail	Trempratdutt1992@gmail.com

Job Responsibilities (Brief Job Description):

clerical works, Notices board update, Exam duty

Kindly fill in the following questionnaire based on the scales given

Score: Excellent: 05, Very Good: 04, Good: 03, Poor: 02, Bad: 01

I. PROFESSIONAL COMPETENCE

Sr. No.		5	4	3	2	1
1.1	Knowledge of rules, regulation and procedure	5				
1.2	Ability to organize work and carry it out	5				
1.3	Ability and willingness to take up additional load in times of exigencies	5				
1.4	Ability to learn and perform new duties	5				
1.5	You possess good knowledge as per job requirement	4	4			

II. PERSONAL CHARACTERISTIC

Sr. No.		5	4	3	2	1
2.1	Attendance		4			
2.2	Discipline & Punctuality	5				
2.3	Integrity and behavior at workplace	5				
2.4	Planning & Organization	5				



*Prayada*  
Principal

R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



2.5	Communication Skills		4			
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### III. PERFORMANCE

Sr. No.		5	4	3	2	1
3.1	Maintenance of Files/Records	5				
3.2	Neatness & tidiness of work	5				
3.3	Accuracy & Speed of work	5				
3.4	Completion of work on schedule	5				
3.5	Diligence and sense of responsibility	5				

### IV. ATTITUDE TOWARDS CO-WORKERS AND PUBLIC

Sr. No.		5	4	3	2	1
4.1	Cooperation with colleagues	5				
4.2	Mutual motivation with colleagues		4			
4.3	Sincerity to the needs of colleagues	5				
4.4	Cooperation to the needs of the public (Parents, Business Associates, Vendors, Well Wishers of the College)	5				
4.5	Cheerful and tactful during interaction with public	5				

Any Other Outstanding Contribution:

NA

*T. Prem Prasad*  
Signature

(For Office Use Only)

Remarks by the Reviewing Committee:

*Assist in University Examinations.*  
*Suggested to improve Computer Knowledge.*

Overall Evaluation & Marks Given by the Reviewing Committee:

*4 - Very Good.*

*Prasad*  
Principal  
R.P.S. College of Engg. & Tech  
Balarampur, Mahindergarh (HR.)

*[Signature]*  
In-charge IQAC





RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029

(Affiliated to I.G.U. Meerpur, Rewari)

SELF-APPRAISAL FORM FOR NON-TEACHING STAFF

Academic Year: 2021-22

General Information		
1.	Name	AJAY KUMAR
2.	Designation	Non-Teaching
3.	Department	CSE
5.	Date of Birth	25-08-92
6.	Date of Joining	13-01-2020
7.	Category (GEN/SC/ST/OBC /PWD/EWS)	OBC
8.	Mobile No.	9416089898
	E-mail	ajay123029@gmail.com

Job Responsibilities (Brief Job Description):

Maintain Labs Software, Network.  
System Maintain Hardware & Software.

Kindly fill in the following questionnaire based on the scales given

Score:            Excellent: 05,            Very Good: 04,    Good: 03,            Poor: 02,            Bad: 01

I. PROFESSIONAL COMPETENCE

Sr. No.		5	4	3	2	1
1.1	Knowledge of rules, regulation and procedure	✓				
1.2	Ability to organize work and carry it out	✓				
1.3	Ability and willingness to take up additional load in times of exigencies	✓				
1.4	Ability to learn and perform new duties	✓				
1.5	You possess good knowledge as per job requirement	✓				

II. PERSONAL CHARACTERISTIC

Sr. No.		5	4	3	2	1
2.1	Attendance		✓			
2.2	Discipline & Punctuality		✓			
2.3	Integrity and behavior at workplace		✓			
2.4	Planning & Organization		✓			



*K. K. Gadea*  
Principal  
R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



5 Communication Skills

✓

III. PERFORMANCE

Sr. No.		5	4	3	2	1
3.1	Maintenance of Files/Records	✓				
3.2	Neatness & tidiness of work		✓			
3.3	Accuracy & Speed of work		✓			
3.4	Completion of work on schedule	✓				
3.5	Diligence and sense of responsibility	✓				

IV. ATTITUDE TOWARDS CO-WORKERS AND PUBLIC

Sr. No.		5	4	3	2	1
4.1	Cooperation with colleagues	✓				
4.2	Mutual motivation with colleagues	✓				
4.3	Sincerity to the needs of colleagues	✓				
4.4	Cooperation to the needs of the public (Parents, Business Associates, Vendors, Well Wishers of the College)		✓			
4.5	Cheerful and tactful during interaction with public		✓			

Any Other Outstanding Contribution:

*Ajay Kumar*  
Signature

(For Office Use Only)

Remarks by the Reviewing Committee:

*Suggested to enhance stalls for  
Computer Networking.*

Overall Evaluation & Marks Given by the Reviewing Committee:

*Very good - 04*

*Ajay Kumar*  
Principal

R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)

In-charge IQAC





RAO PAHLAD SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY,  
BALANA, MAHENDERGARH (HARYANA)-123029

(Affiliated to I.G.U. Meerpur, Rewari)

SELF-APPRAISAL FORM FOR NON-TEACHING STAFF

Academic Year: 2021-22

General Information		
1.	Name	Amit Kumar
2.	Designation	Lab. Technician
3.	Department	Mechanical Engg.
5.	Date of Birth	01-01-1989
6.	Date of Joining	27-01-2012
7.	Category (GEN/SC/ST/OBC /PWD/EWS)	OBC
8.	Mobile No.	8059984337
	E-mail	saiwamit917@gmail.com

Job Responsibilities (Brief Job Description):

Maintain lab equipment for smooth performance of Lab. Experiment  
of assigned lab. To perform experiment in assigned lab.  
To maintain stock of lab.

Kindly fill in the following questionnaire based on the scales given

Score: Excellent: 05, Very Good: 04, Good: 03, Poor: 02, Bad: 01

I. PROFESSIONAL COMPETENCE

Sr. No.		5	4	3	2	1
1.1	Knowledge of rules, regulation and procedure	05				
1.2	Ability to organize work and carry it out	04				
1.3	Ability and willingness to take up additional load in times of exigencies	04				
1.4	Ability to learn and perform new duties	04				
1.5	You possess good knowledge as per job requirement	04				

II. PERSONAL CHARACTERISTIC

Sr. No.		5	4	3	2	1
2.1	Attendance	05				
2.2	Discipline & Punctuality	05				
2.3	Integrity and behavior at workplace	04				
2.4	Planning & Organization	03				

*Amit Kumar*  
Principal



R.P.S. College of Engg. & Tech  
Balana Mohindergarh (HR.)



2.5	Communication Skills	05				
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**III. PERFORMANCE**

Sr. No.		5	4	3	2	1
3.1	Maintenance of Files/Records	04				
3.2	Neatness & tidiness of work	04				
3.3	Accuracy & Speed of work	04				
3.4	Completion of work on schedule	04				
3.5	Diligence and sense of responsibility	04				

**IV. ATTITUDE TOWARDS CO-WORKERS AND PUBLIC**

Sr. No.		5	4	3	2	1
4.1	Cooperation with colleagues	04				
4.2	Mutual motivation with colleagues	04				
4.3	Sincerity to the needs of colleagues	04				
4.4	Cooperation to the needs of the public (Parents, Business Associates, Vendors, Well Wishers of the College)	04				
4.5	Cheerful and tactful during interaction with public	04				

Any Other Outstanding Contribution:

*Amit Kumar*  
Signature

(For Office Use Only)

Remarks by the Reviewing Committee:

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 .....  
 .....

Overall Evaluation & Marks Given by the Reviewing Committee:

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 .....

*[Signature]*  
 Principal  
 R.P.S. College of Engg. & Tech  
 Principal Indergarh (HR.)

