



CIRCULAR

25th Feb, 2022

All the members of the IQAC are hereby informed that there will be a meeting today regarding discussion of action taken on last meeting agenda points for various activities that has been implemented to enhance over all development of the college.

The details of the meeting are as below:

1. **Date and Time: 26-02-2022 @ 2:30PM.**
2. **Venue: IQAC Office.**
3. **Agenda: Action Taken regarding last IQAC meeting.**

All the members are requested to please bring the action taken reports on the last meeting points & reach to IQAC Office timely.

Thanks & Regards,

For RPS CET,

Principal

Copy to:

1. IQAC In charge.
2. Registrar.
3. Dean (Academics).
4. All HoDs.
5. All members of the IQAC.





RAO PAHLAD SINGH COLLEGE OF ENGG. & TECH.

Approved by AICTE / Govt. of India & Affiliated to U.G.C. Meerut

Balana, Mohinder Garh, Haryana - 123029

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MINUTES OF MEETING

28th Feb, 2022

**IQAC Meeting held on 26/02/2022 at 2:30 PM at RPS College of Engineering & Technology,
Balana, Mahender Grah**

Members Present:

1. Dr. Mahesh Kumar Yadav

2. Dr. Devender Singh

3. Dr. Gundeep Tanwar

4. Dr. Ravinder Kumar

5. Mr. Anil

6. Mr. Sumit Kumar

7. Mr. Karambir

8. Dr. Ritu Mohan

9. Mr. Manish Kaushik

10. Mr. Shashank Kaushik

11. Ms. Neeru



Agenda of Meeting:

1. Action taken regarding last IQAC meeting.
2. Quality initiatives for upcoming Academic Session 2022-23.
3. Future courses of action for Institute's betterment.
4. To discuss quality measures and future initiatives.

Action Taken:

1. Things have been discussed with TPO- Mr. Vikash Sharma to develop a platform for virtually meeting with the Alumni.
2. Student council has been set up in the Institute for the session 2021-22. The student council objective, composition, representatives, executive committee, Course representative, duties and responsibilities, selection of candidates, eligibility criteria & code of conduct has been finalized.



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3. Collection of written feedback from Parents/ guardians has been started/ implemented. This suggestion was appreciated as through it, the institute got many valuable suggestions from the students' parents/ guardian who visited the campus during PTM.

Minutes of the Meeting:

1. Dr. Mahesh Kumar Yadav (Principal) welcomed all the members of the IQAC.
2. Dr. Gundeep Tanwar, coordinator, IQAC, informed that after first sessional examinations, weak students shall be identified from each department and provision for remedial classes should be taken so that such students can upgrade their knowledge in the core Engineering and Management subjects.
3. Dr. Gundeep Tanwar, coordinator IQAC, has informed all the attendees that the necessary work for NAAC accreditation is going in full swing mode.
4. Dr. Gundeep Tanwar has suggested establishing a separate office for IQAC documentation and records maintaining.
5. For smoothening of Fee submission by the students, online fee payment gateway system has been implemented and the students and parents has been motivated to take benefit of online transactions for submitting various fees.
6. Dr. Mahesh Kumar Yadav, Director of the Institute also requested all the members and Heads to conduct/ organize various workshops/ webinars/FDPs for enhancing the teaching skills.
7. The student council representative suggested to implement PPTs mode for lecture delivery and to conduct more interactive classes.

The meeting was ended with vote of thanks to Chair.


Dr. Gundeep Tanwar

Coordinator, IQAC,

RPS College of Engineering & Technology,

Balana, Mahender Garh



Cc to:

1. Director for kind information.
2. Dean (Academics) for kind information.
3. IQAC for filing.