



RAO PAHLAD SINGH COLLEGE OF ENGG. & TECH.

Approved by AICTE / Govt. of India & Affiliated to U.G.U. Sector

Balana, Mohinder Garh, Haryana - 123029

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CIRCULAR

11th June, 2022

All the members of the IQAC are hereby informed that there will be a meeting today regarding discussion of action taken on last meeting agenda points for various activities that has been implemented to enhance over all development of the college.

The details of the meeting are as below:

1. **Date and Time: 11-06-2022 @ 2:00PM.**
2. **Venue: IQAC Office.**
3. **Agenda: Action Taken regarding last IQAC meeting.**

All the members are requested to please bring the action taken reports on the last meeting points & reach to IQAC Office timely.

Thanks & Regards,

For RPSCT,

Principal

Copy to:

1. Registrar.
2. Dean (Academics).
3. All HoDs.
4. IQAC In charge.
5. All members of the IQAC.
















MINUTES OF MEETING

13th June, 2022

IQAC Meeting held on 11/06/2022 at 2:00 PM at RPS College of Engineering & Technology, Balana, Mahender Grah.

Members Present:

1. Dr. Mahesh Kumar Yadav 
2. Dr. Devender Singh 
3. Dr. Gundeep Tanwar 
4. Dr. Ravinder Kumar 
5. Mr. Anil 
6. Mr. Sumit Kumar 
7. Mr. Karambir 
8. Dr. Ritu Mohan 
9. Mr. Manish Kaushik 
10. Mr. Shashank Kaushik
11. Mr. Sachin. 
12. Ms. Neeru. 



Agenda of Meeting:

1. Action taken regarding last IQAC meeting.
2. Reconstitution of IQAC.
3. Follow up the progress of the IQAC Work.
4. To conduct workshops and webinars to develop the teaching skills of the faculty members.
5. Registration of the College Alumni Association.
6. Completion of the Documentation process for Accreditation as soon as possible.



Action Taken:

1. Remedial classes for the weak students were conducted by all departments.
2. Separate IQAC Office has been established separately to do documentation and necessary activities of the institute for accreditation.
3. Various Workshops/ Webinars have been conducted organized by the institute as detailed below-
 - a. AICTE recognized short term course on "Machine Learning Using Python Through ICT" from 28.03.2022 to 01.04.2022 (one week).
 - b. A Skill Development Workshop for the students on "Connect with Work" in association with Rubicon Skill Development Pvt. Ltd., Pune powered by Barclays from 3rd May- 6th May, 2022.
4. Students of Management & Engineering were given opportunity to give PPTs on topics of their choice to enhance the presentation skills of the students.

Minutes of the Meeting:

1. Dr. Mahesh Kumar Yadav (Principal) welcomed all the members of the IQAC.
2. Dr. Mahesh Kumar Yadav, Principal informed all the existing members of the IQAC about the reconstitution of the IQAC.
3. Dr. Ravinder Kumar, Associate Professor, Management had been appointed as new IQAC Coordinator after reconstitution.
4. Mr. Sachin, Assistant Professor, CSE Department had also been appointed as a member of the newly constituted IQAC.
5. Dr. Ravinder Kumar thanked to the Principal for providing this opportunity and assured to put his best efforts for the quality enhancement of the institute.
6. Dr. Gundeep Tanwar has given the official charge of IQAC office to Dr. Ravinder Kumar and briefed the progress report of the accreditation work.
7. All the HoDs & respective NAAC chapter coordinators were asked to submit the relevant data as soon as possible so that we can apply for the IIQA and further process of NAAC Accreditation.
8. Dr. Mahesh Kumar Yadav informed all the members that confidential feedback of faculty members from students needs to be collected in Offline mode (even semester session 2021-22). Along with feedback important suggestions from students will also be asked.
9. IQAC will frame the questions for Student Satisfaction Survey and will be placed before the committee members in the next IQAC meeting or finalize the same with consent of Principal.





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10. It has been decided that the college will strengthen its Alumni Association. The Alumni cell will work in association with IQAC to increase the frequency of meetings. More alumni will be added in the team.

The meeting was ended with vote of thanks to Chair.

Dr. Gundeep Tanwar

Coordinator, IQAC.

RPS College of Engineering & Technology,

Balana, Mahender Garh

Cc to:

1. Director/ Principal for kind information.
2. Dean (Academics) for kind information.
3. IQAC for filing.
4. All the HoDs.

