

RAO PAHLAD SINGH COLLEGE OF ENGG. & TECH

Approved by AICTE / Govt. of India & Affiliated to G.U.P. University

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CIRCULAR

9th December, 2022

All the members of the IQAC are hereby informed that there will be a meeting today regarding discussion of action taken on last meeting agenda points for various activities that has been implemented to enhance over all development of the college.

The details of the meeting are as below:

1. **Date and Time: 10-12-2022 @ 2:00PM.**
2. **Venue: IQAC Office.**
3. **Agenda: Action Taken regarding last IQAC meeting & completion of the NAAC documentation work for current Odd semester.**

All the members are requested to please bring the action taken reports on the last meeting points & reach to IQAC Office timely.

Thanks & Regards,

For RPSCET,

Principal

Copy to:

1. Registrar.
2. Dean (Academics).
3. All HoDs.
4. IQAC In charge.
5. All members of the IQAC.





MINUTES OF MEETING

12th Dec, 2022

IQAC Meeting held on 10/12/2022 at 2:00 PM at RPS College of Engineering & Technology, Balana, Mahender Grah.

Members Present:

1. Dr. Mahesh Kumar Yadav

2. Dr. Devender Singh

3. Prof. Rajender Singh

4. Dr. Ravinder Kumar

5. Dr. Gundeep Tanwar

6. Mr. Anil Kumar

7. Mr. Sumit Kumar

8. Mr. Karambir

9. Dr. Ritu Mohan

10. Mr. Manish Kaushik

11. Mr. Shashank Kaushik

12. Mr. S.K.Gupta.

13. Ms. Neeru.



Agenda of Meeting:

1. Action taken regarding last IQAC meeting.
2. Completion of the documentation process for NAAC for AY 2022-23.
3. Discussion about applying for IQA & further process of NAAC Accreditation.

Action Taken:

1. Documentation for SSR for last five years has been completed.
2. Workshops and Seminars had been conducted for faculties and students.
3. 21 Days Student Induction Programme has been successfully completed as per AICTE requirements.
4. Students' Feedback Forms were collected and analyzed as well. A detailed analytical report was submitted to the office of the Dean (Academics).



Minutes of the Meeting:

1. Dr. Mahesh Kumar Yadav (Principal) welcomed all the members of the IQAC.
2. Dr. Mahesh Kumar Yadav, Principal informed all the members of the IQAC & Heads of all departments along with the coordinators about the completion of the Documentation process of the NAAC for last 5 years.
3. Dr. Ravinder Kumar. In-charge IQAC informed that the documentation for the NAAC Accreditation process for IIQA for current AY 2022-23 has already been started. Only a few things are still pending that will be completed within a week.
4. Dr. Ravinder Kumar informed all Heads that the questions for Students' Satisfaction Survey are still under construction and will be finalized soon.
5. IQAC will frame the questions for Student Satisfaction Survey and will be placed before the committee members very soon or finalize the same with consent of Principal.
6. Detailed discussion was made about the successful completion of all the academic activities viz. Odd semester classes & internal exams of the students of Engineering & Management.
7. Planning for the University Practical Examinations for AY 2022-23 was briefed by Dean (Academics) with all the Heads of the various departments once the University Portal is opened.

The meeting was ended with vote of thanks to Chair.

2023

Dr. Ravinder Kumar

Coordinator, IQAC,

RPS College of Engineering & Technology,

Balana, Mahender Garh



Cc to:

1. Director/ Principal for kind information.
2. Dean (Academics) for kind information.
3. IQAC for filing.
4. All the HoDs