

RAO PAHLAD SINGH GROUP OF INSTITUTIONS

(Engineering, Management)

Approved by AICTE/Govt. of India, Affiliated to I.G.U., Meerpur
Balana, Mohindergarh, Haryana - 123029

Contact No. : 01285-241431 ; Fax : 01285-241434

Email : rpsbalana@gmail.com ; Website : www.rpsinstitutions.org



Ref. No. RPSGOI/2022/1389

Date : 12th April 2022

Internal Complaints Committee

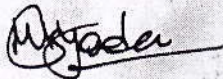
As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F.AICTE/WH/2016/01 dated 10th June, 2016, the Internal Complaints Committee will comprise of the undermentioned persons.

- | | |
|--|---------------------|
| 1. Ms. Geetanjali Gandhi- Assistant Professor in CSE | - Presiding Officer |
| 2. Ms. Paridhi Tutlani- Assistant Professor in CSE | - Member |
| 3. Mr. Satya Narayan- Assistant Professor in English | - Member |
| 4. Ms. Pinki, B.Tech CSE (Roll no. 18CS42) | - Student |
| 5. Ms. Swati- B.Tech. CSE (19CS48) | - Student |
| 6. Ms. Rajbala- Peon | - Member |
| 7. Ms. Priti- BCA (19BCA26) | - Student |
| 8. Mr. Ajay Sharma- Accountant | - Member |

The term of office of the members of the ICC shall be a period of three years. One-third of the members of the ICC will be changed every year.

The committee will submit a report in Principal's Office by 30th June every year with following details:-

- Number of complaints of sexual harassment received in the year.
- Number of orientation or training Programmes carried out for the members of the ICC to deal with complaints.
- Number of complaints disposed of during the year.
- Number of cases pending for more than 90 days.
- Number of Workshops or awareness Programme carried out for the officers, functionaries, faculty and students to sensitize them against sexual harassment.
- Nature of action taken by the Institution against the perpetrators.



Principal

Copy to:-

1. Registrar
2. Dean
3. IQAC Incharge
4. All HoDs
5. Accounts
6. All members mentioned above




Principal

R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)



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Contact No. : 01285-241431 ; Fax : 01285-241434

Email : rpsbalana@gmail.com ; Website : www.rpsinstitutions.org

Ref. No. RPSGOI/2021/ 388

Date : 1st April 2021

Internal Complaints Committee

As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F.AICTE/WH/2016/01 dated 10th June, 2016, the Internal Complaints Committee will comprise of the undermentioned persons.

1. Dr. Kalpana Yadav- Associate Professor in Management – Presiding Officer
2. Ms. Paridhi Tutlani- Assistant Professor in CSE - Member
3. Mr. Satya Narayan- Assistant Professor in English - Member
4. Ms. Pinki, B.Tech CSE (Roll no. 18CS42) - Student
5. Ms. Reeta Kumari- B.Tech. ECE (17EE13) - Student
6. Ms. Rajbala- Peon - Member
7. Ms. Priti- BCA (19BCA26) - Student
8. Mr. Ajay Sharma- Accountant - Member

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- Nature of action taken by the Institution against the perpetrators.



Principal

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Principal
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Balana Mohindergarh (HR.)



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Contact No. : 01285-241431 ; Fax : 01285-241434

Email : rpsbalana@gmail.com ; Website : www.rpsinstitutions.org

Ref. No. RPSGOI/2020/139

Date : 7th Nov. 2020

Internal Complaints Committee

As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F.AICTE/WH/2016/01 dated 10th June, 2016, the Internal Complaints Committee will comprise of the undermentioned persons.

- | | |
|--|---------------------|
| 1. Dr. Kalpana Yadav - Assistant Professor in CSE | - Presiding Officer |
| 2. Dr. Manok Vyas - Assistant Professor in Physics | - Member |
| 3. Mr. Anil Punia- Assistant Professor in ME | - Member |
| 4. Ms. Swati, B.Tech CSE (Roll no. 19CS48) | - Student |
| 5. Ms. Ankita - B.Tech. CSE (Roll. No.19EC02) | - Student |
| 6. Ms. Rajbala- Peon | - Member |
| 7. Ms. Dishu Goyal- BBA (19BBA07) | - Student |
| 8. Mr. Hitesh Kumar - Accountant | - Member |

The term of office of the members of the ICC shall be a period of three years. One-third of the members of the ICC will be changed every year.

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- Nature of action taken by the Institution against the perpetrators.

Principal

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Balana Mohinder Garh (HR.)



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Contact No. : 01285-241431 ; Fax : 01285-241434
Email : rpsbalana@gmail.com ; Website : www.rpsinstitutions.org

Ref. No. RPSGOI/2019/336

Date : 04th Feb. 2019

Internal Complaints Committee

As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F.AICTE/WH/2016/01 dated 10th June, 2016, the Internal Complaints Committee will comprise of the undermentioned persons.

- | | |
|--|---------------------|
| 1. Ms. Mukesh Kumari - Assistant Professor in Maths | - Presiding Officer |
| 2. Mr. Sandeep Yadav- Assistant Professor in Civil Engg. | - Member |
| 3. Mr. Satya Narayan- Assistant Professor in English | - Member |
| 4. Ms. Aarti, B.Tech CSE (Roll no. 18EE03) | - Student |
| 5. Ms. Madhu- B.Tech. CSE (Roll. No.18CS27) | - Student |
| 6. Ms. Rajbala- Peon | - Member |
| 7. Ms. Monika- BCA (19BCA18) | - Student |
| 8. Mr. Manoj Chauhan- Accountant | - Member |

The term of office of the members of the ICC shall be a period of three years. One-third of the members of the ICC will be changed every year.

The committee will submit a report in Principal's Office by 30th June every year with following details:-

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- Number of Workshops or awareness Programme carried out for the officers, functionaries, faculty and students to sensitize them against sexual harassment.
- Nature of action taken by the Institution against the perpetrators.

M. Yadav

Principal

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M. Yadav
Principal
R.P.S. College of Engg. & Tech.
Balana Mohindergarh (Hks.)



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Telephone: 01285-241431 Fax: 241434

E-mail: rpsbalana@gmail.com, Website: www.rpsinstitutions.org

Ref. No. RPSGOI/2016-17/2215

Date : 27/07/2017

OFFICE ORDER

INTERNAL COMPLAINT COMMITTEE

(As per Section 4 of All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016)

With reference to the above, and as per guidelines of AICTE, Handbook 2017-18, the College has established the Internal Complaint Committee with following members:-

1. Mrs. Kavitha Sharma – Convener
2. Dr. Yogita Yadav- Faculty Representative
3. Mrs. Sunita Yadav – Faculty Representative
4. Ms. Rajbala – Non- teaching Representative
5. Ms. Jyoti – Faculty Representative
6. Advocate Narendra Yadav – External Member

The Committee will examine all matters relating to women in the college and will make suggestions and proposals to the institute administration regarding such matters.

The committee will arrange programs on Women's Day and at other times, as is deemed necessary.

- a) The committee will admit complaints from
 - o Female employees on harassment and discrimination in the workplace by other employees.
 - o Female students on harassment and discrimination in the classroom and in relation to academic activities by faculty and staff (Student to student cases will not be handled and will be referred to the Dean Student Affairs)
 - o Female residents on harassment, assault and other forms of misbehavior by employees.
- b) The committee will follow relevant Acts, Rules, OM of Government of India and Court Orders etc as applicable from time to time.
- c) The Committee will institute Enquiry Committee as it deems fit to examine particular complaints.
- d) The Committee will make recommendations on actions to be taken on specific complaints.


The Committee will report to the Director.


Director

Copy to:

1. Registrar
2. All the members mentioned above




Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)



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Contact No. : 01285-241431 ; Fax : 01285-241434

Email : rpsbalana@gmail.com ; Website : www.rpsinstitutions.org

Ref. No. RPSGOI/2022/1386

Date : 12th April 2022

Student Grievance Redressal Committee (SGRC)

As per AICTE (Redressal of Grievance of Students) Regulations, 2019 vide F. No. 1-101/
PGRC/AICTE/Regulation/2019 dated 07.11.2019, A committee as under is constituted.

- | | |
|---|----------------|
| 1. Dr. Mahesh Kumar Yadav – Principal | - Chair Person |
| 2. Dr. Kusum Lata – Assistant Professor in Management | - Member |
| 3. Mr. Anurag Mandaiya – Assistant Professor in Mech. Engg. | - Member |
| 4. Dr. Gundeep Tanwar – Associate Professor in CSE | - Member |
| 5. Mr. Tilokraj (20ME37) (Special Invitee) | - Student |



- The term of the members and the special invitee shall be of two years.
- The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
- A complaint from an aggrieved student relating to the institution shall be addressed to the Chairperson, Student Grievance Redressal Committee (SGRC)
- In considering the grievances before it, the SGRC shall follow principles of natural justice.
- The SGRC shall send its report with recommendations, if any, to the concerned institution and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.
- Any student aggrieved by the decision of the Student Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision

Principal

Copy to:-

1. Registrar
2. Dean
3. IQAC Incharge
4. All HoDs
5. Accounts
6. All members mentioned above

Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)



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Email : rpsbalana@gmail.com ; Website : www.rpsinstitutions.org

Ref. No. RPSGOI/2019/138

Date : 10th Nov. 2019

Student Grievance Redressal Committee (SGRC)

As per AICTE (Redressal of Grievance of Students) Regulations, 2019 vide F. No. 1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019, A committee as under is constituted.

- | | |
|--|----------------|
| 1. Dr. Mahesh Kumar Yadav – Principal | - Chair Person |
| 2. Ms. Priyanka – Assistant Professor in Management | - Member |
| 3. Mr. Rekha – Assistant Professor in ME | - Member |
| 4. Mr. Ajay Kumar – Assistant Professor in Chemistry | - Member |
| 5. Mr. Hritik (19EE37) (Special Invitee) | - Student |



- The term of the members and the special invitee shall be of two years.
- The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
- A complaint from an aggrieved student relating to the institution shall be addressed to the Chairperson, Student Grievance Redressal Committee (SGRC)
- In considering the grievances before it, the SGRC shall follow principles of natural justice.
- The SGRC shall send its report with recommendations, if any, to the concerned institution and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.
- Any student aggrieved by the decision of the Student Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision

M. Yadav

Principal

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M. Yadav
Principal
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E-mail: rpsbalana@gmail.com, Website: www.rpsinstitutions.org

Ref. No. RPSGOI/2016-17/2214

Date : 27-01-2017

OFFICE ORDER

Grievance Redressal Committee

(As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/ Lega112012, dated 25.05.2012)

With reference to the above, and as per guidelines of AICTE, Handbook 2017-18, the College has re-established the Grievance Redressal Committee with following members:-

1. Dr. Davender Singh – Chairman
2. Dr. Kalpana Yadav – Faculty Representative
3. Miss. Shilpi Sanghi - Faculty Representative
4. Mr. Karambir – Faculty Representative
5. Mr. Chander Kant – Registry

All the above members are ^{to} meet as and when any aggrieved student / person submits representation for redressal of grievance. The committee has to work as per the guidelines in the above mentioned letter of the AICTE.

Director



Copy to:

1. Registrar
2. All the members mentioned above

Principal
R.P.S. College of Engg. & Tech
Balana Mohinder Garh (HR.)

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Ref. No. RPSGOI/2022/1388

Date : 12th April 2022

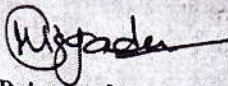
Anti-Ragging Committee

As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009, the anti-ragging committee is established as below: -

- | | |
|--|------------|
| 1. Dr. Mahesh Kumar Yadav – Principal | - Chairman |
| 2. Dr. Ravinder Kumar, Assistant Professor in Management | - Member |
| 3. Sh. Rajender Singh- Dean | - Member |
| 4. Sh. Sushil Sharma – Journalist | - Member |
| 5. Sh. Babu Lal – Police | - Member |
| 6. Dr. Kusum Lata- Asst. Prof. in Management | - Member |
| 7. Sh. Anurag Mandaiya – Asst. Prof. in Mech. Engg. | - Member |
| 8. Sh. Karambir Sheoran- Asst. Prof. in EE | - Member |



- The committee shall ensure that the CCTV cameras at vital points are operational.
- The committee will plan and organise Anti-Ragging Workshops / Seminars.
- The committee will ensure that the Nodal Officers complete details are updated in the website.
- The committee will have regular interaction and counselling with the students.
- The committee will also be responsible for Identification of trouble-triggers.
- Surprise inspection of hostels, student accommodation, canteens, rest cum recreational rooms, toilets, bus-stands and any other measures which would augur well in preventing/ quelling ragging and any uncalled for behaviour/incident shall be undertaken by the committee.
- The committee will ensure that each student and every parent to submit an online undertaking every academic year at www.antiragging.in.



Principal

Copy to:-

1. Registrar
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3. IQAC Incharge
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Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)

Ref. No. RPSGOI/2021/ 392

Date : 3rd April 2021

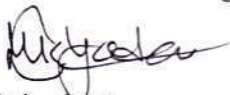
Anti-Ragging Committee

As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009, the anti-ragging committee is established as below: -

- | | |
|---|------------|
| 1. Dr. Mahesh Kumar Yadav – Director | --Chairman |
| 2. Dr. JK Gothwal, Professor in CSE | - Member |
| 3. Sh. Rajender Singh- Dean | - Member |
| 4. Sh. Sushil Sharma – Journalist | - Member |
| 5. Sh. Babu Lal – Police | - Member |
| 6. Dr. Kalpana Yadav- Asst. Prof. in Management | - Member |
| 7. Sh. Anurag Mandaiya – Asst. Prof. in Mech. Engg. | - Member |
| 8. Sh. Karambir Sheoran- Asst. Prof. in EE | - Member |




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Email : rpsbalana@gmail.com ; Website : www.rpsinstitutions.org

Ref. No. RPSGOI/2020/213

Date : 02th Sep. 2020

Anti-Ragging Committee

As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009, the anti-ragging committee is established as below: -

- | | |
|---|------------|
| 1. Dr. Mahesh Kumar Yadav – Principal | - Chairman |
| 2. Mr. Vipin Kumar, Assistant Professor in ME | - Member |
| 3. Sh. Rajender Singh- Dean | - Member |
| 4. Sh. Sushil Sharma – Journalist | - Member |
| 5. Sh. Babu Lal – Police | - Member |
| 6. Mr. Hitender Pal - Asst. Prof. in Maths | - Member |
| 7. Ms. Gitanjali Gandhi – Asso. Prof. in CSE | - Member |
| 8. Sh. Karambir Sheoran- Asst. Prof. in EE | - Member |



- The committee shall ensure that the CCTV cameras at vital points are operational.
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Principal

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Ref. No. RPSGOI/2019/ 1388

Date : 12th August 2019

Anti-Ragging Committee

As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009, the anti-ragging committee is established as below: -

- | | |
|--|------------|
| 1. Dr. Mahesh Kumar Yadav – Principal | - Chairman |
| 2. Mr. Anil Sangwan, Assistant Professor in Management | - Member |
| 3. Sh. Rajender Singh- Dean | - Member |
| 4. Sh. Sushil Sharma – Journalist | - Member |
| 5. Sh. Babu Lal – Police | - Member |
| 6. Mr. Amit Kumar- Asst. Prof. in Management | - Member |
| 7. Sh. Anurag Mandaiya – Asst. Prof. in Mech. Engg. | - Member |
| 8. Sh. Karambir Sheoran- Asst. Prof. in EE | - Member |

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- The committee will ensure that each student and every parent to submit an online undertaking every academic year at www.antiragging.in

M. Yadav



Principal

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M. Yadav
Principal
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Ref. No. RPSGOI/2022/1387

Date : 12th April 2022

Anti-Ragging Squad

As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009, the anti-ragging squad is established as below: -

1. Dr. Ravinder Kumar - Asst. Prof. in Management - Convener
2. Mr. Saroj Kumar Gupta- Asst. Prof. in CSE - Member
3. Ms. Paridhi Tutlani- Asst. Prof. in CSE - Member
4. Mr. Manish Kaushik- Asst. Prof. in Mech. Engg. - Member

Principal

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Principal
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Balana Mohindergarh (HR.)



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Contact No. : 01285-241431 ; Fax : 01285-241434

Email : rpsbalana@gmail.com ; Website : www.rpsinstitutions.org

Ref. No. RPSGOI/2021/ 396

Date : 3rd April 2021

Anti-Ragging Squad

As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009, the anti-ragging squad is established as below: -

- | | |
|---|-----------|
| 1. Mr. Anil Vadhwa- Asst. Prof. in CSE | -Convener |
| 2. Mr. Ashwini Saini- Asst. Prof. in CSE | - Member |
| 3. Ms. Paridhi Tutlani- Asst. Prof. in CSE | - Member |
| 4. Mr. Manish Kaushik- Asst. Prof. in Mech. Engg. | - Member |

Principal

Copy to:-

1. Registrar
2. Dean
3. IQAC Incharge
4. All HoDs
5. Accounts
6. All members mentioned above



Principal
R.P.S. College of Engg. & Tech.
Balana Mohindergarh (HR.)

RAO PAHLAD SINGH GROUP OF INSTITUTIONS

(Engineering, Management

Approved by AICTE/Govt. of India, Affiliated to I.G.U., Meerpur
Balana, Mohindergarh, Haryana - 123029

Contact No. : 01285-241431 ; Fax : 01285-241434

Email : rpsbalana@gmail.com ; Website : www.rpsinstitutions.org



Ref. No. RPSGOI/2020/212

Date : 02th Sep. 2020

Anti-Ragging Squad

As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009, the anti-ragging squad is established as below: -

- | | |
|--|------------|
| 1. Dr. Ritu Mohan - Asst. Prof. in English | - Convener |
| 2. Mr. Dinesh Kumar Yadav - Asst. Prof. in ECE | - Member |
| 3. Ms. Aakansha Tyagi - Asst. Prof. in Maths | - Member |
| 4. Mr. Anil Punia - Asst. Prof. in ME. | - Member |

Principal

Copy to:-

1. Registrar
2. Dean
3. IQAC Incharge
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5. Accounts
6. All members mentioned above



Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)



RAO PAHLAD SINGH GROUP OF INSTITUTIONS

(Engineering, Management)

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Balana, Mohindergarh, Haryana - 123029

Contact No. : 01285-241431 ; Fax : 01285-241434
Email : rpsbalana@gmail.com ; Website : www.rpsinstitutions.org

Ref. No. RPSGOI/2019/ 1387

Date : 12th August 2019

Anti-Ragging Squad

As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009, the anti-ragging squad is established as below: -

- | | |
|--|------------|
| 1. Mr. Sumit Saini - Asst. Prof. in Maths | - Convener |
| 2. Mr. Vikas Yadav - Asst. Prof. in CSE | - Member |
| 3. Ms. Khushboo Yadav - Asst. Prof. in CSE | - Member |
| 4. Mr. Kalyan Singh - Asst. Prof. in EE. | - Member |

Principal

Copy to:-

1. Registrar
2. Dean
3. IQAC Incharge
4. All HoDs
5. Accounts
6. All members mentioned above



Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)

Rao Pahlad Singh Group of Institutions

Balana, Mohindergarh

RPSGOI/2022/1423

21 April 2022

Memo

To :- Ms. Geetanjali Gandhi- Presiding Officer, Internal Complaints Committee

Subject : - Complaint received from student


A complaint (enclosed herewith) has been received from Kajal (21CS67), B.Tech. 1st year. You are required to investigate along with the members of the committee and submit report at the earliest to the under signed.




Director



A meeting has been called regarding this matter and concerned parents and committee members are informed to meet at 9:30 AM on 23rd April 2022


Dean
23/4/2022



23/4/2022


Dandi


23/4/22


Kishor


(Dr. Raninder Kaur)


Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)

To,

The Director,

RPS Group of Institution Mohindergarh
(Balana)

Respected Sir;

I am Kajal Yadav, studying in the 1st year.
I want to bring your kind notice the
rude behaviour of Naveen of class - B.tech
CSE 'B' section. He slap me on tuesday
evening ^{in 19 April 2022.} and misbehave with me. I request
to kindly investigate the matter and take
stern action against him. It is really
shameful that a student of our college
behave so rudely with me.


Kindly punish him for his mischief.

Thanking you.



Your obediently,
Kajal Yadav

Date: 20 April 2022.
8930353390 (Father of Kajal)


Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)

Rao Pahlad Singh Group of Institutions

Balana, Mohindergarh

RPSGOI/DO/2022/1420


20 April 2022

Office Order

Under mentioned students were involved in teasing a female students and fight with her on 19th April 2022. They are suspended from college till further orders.

- Naveen Kumar S/O Sh. Vivek Singh (Roll no. 21CS102)
- Rohit Kumar S/O Sh. Krishan (Roll no. LDP21ME16)

The students are not allowed to enter college premises and utilize van facility of the college.



Director


Copy to :-

1. Registrar
2. Dean- Academic Affairs
3. HODs
4. DPEs (To ensure that above mentioned students should not enter the college premises)
5. Transport Manager
6. Student Files

ROHIT




(VIVEK SINGH)


Principal
R.P.S College of Engg. & Tech
Balana Mohindergarh (HR.)

गोपनीय दिनांक 23-4-2022 को RPS इंजीनियरिंग महाविद्यालय की मांतारिक शिक्षायात नसमेटी (A.C.C) की मीटिंग में बुलाया गया था।

इस मीटिंग में यह प्पाशा गया कि नवीन व काजल दोनों सहपाठी हैं स्वम् B.Tech, Ist में पढ रहे हैं। इन दोनों बच्चों में किसी गलतफहमी की वजह से कदाजुनी हो गई स्वम् इसी दौरान नवीन ने काजल को शपथ प्पाशा। नवीन ने अपनी गलती मंजूर कर ली है स्वम् म्पविद्य में इसी कोई गलती नही करने का आशवासन गदिया है। अह विद्यात के तौर पर नवीन का अकादमिक सैम्शन बढल म्पिा जाये।

— दोनों विद्यार्थियों के Parents ने इस फैसले पर सहमति जताई है।

(Father of Kajal)
Anil Kumar (Father of Naveen Kumar)
Signature - विवेक सिंह



M. Yadav
Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)

23-4-2022

I Kajal, Rollno. - 210567 state that a meeting of Internal Complaint Committee was called at 9:30 A.M. on 23/04/2022 under the Chairmanship of Ms. Greetanjali Gaudhi.

The complaint given by me against Naveen Kumar (2105102) was investigated by the Committee members.

The fact was found that I always treated Naveen Kumar as my brother. And I was annoyed with him because he told my phone number to a diploma student. Being angry on this issue, we started arguing and in the rift he slapped me.

Now, the issue has been settled in presence of my father and Committee members.

I also submit that this was not at all a case of sexual harassment.

I shall concentrate on my studies.



Kajal.
210567


Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)

R.P.S. college
Balana
Mahendergarh

23-4-2022

To
The Director Sir,

I want to say that, I am the student of B.Tech
first year class. Since, I slapped a girl. It is my first
big mistake. Sorry, Sir I do not doing this mistake again.

Thanking you

Yours obediently

Naveen Kumar S/o Vivek Singh

21CS102

Parents Phone no → 9813482321

Rahit Diploma student asked Kajal number from me. I did
not give him the number of Kajal.





Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)

Sir

23-4-2017

मैं रोहित Diploma 2nd year का छात्र हूँ दिनांक 19
की मैंने लवित Botech CSE से Kajal के Ph no
लिखा। मैंने लगभग 2 बजे Kajal के पास मस्य किया
मैंने उसके पास HLO का मस्य भेजा फिर उसका
reply आया कीत मैंने अपना नाम बताया
कि पिता ROHIT. फिर मैंने कहा कि मेरी
request accept कर दो फिर वो बीती से
आपको block कर रही है। सर मुझे इस
माफ़ करे जागे से ऐसा कभी नाहि होगा.
Please sir.

ROHIT

Class = Diploma 2nd year

Ph no. = 7056142092

Krishan (father)

8901159945 (Informed to him)



Miyader

Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)



4803
 25/4/22
 Rohit
 25/4/22

Affidavit

I, **Rohit Kumar S/O Sh. Krishan**, Resident of **Bawania District Mohindergarh State Haryana**, hereby solemnly affirm and declare as under:-

1. That I am a regular student of **Diploma (Mechanical Engineering)** (2nd Semester) in RPS Group of Institutions, Balana, Mohindergarh. My Class Roll No. is **LDP21ME16**.
2. That on dated **19th April 2022**, I sent What'sUp messages to a female student of B.Tech. (2nd semester), which is an act of severe indiscipline. As a result of this, the Institute has initiated disciplinary action against me.
3. Now, I promise that till I am the student of this Institute, I will not involve myself in any such indisciplinary activities. Also I will not involve myself and will not instigate other students to involve in any act of indiscipline directly or indirectly.
4. In case I am found involving myself in any such activity as mentioned in para 2 above, Institute may initiate any disciplinary action against me including expulsion from the Institute.
5. Also, I shall never bring mobile phone in college, incase, I am found with mobile phone, I understand that my phone will get confiscated.

Place: _____


Date: _____



Deponent

ROHIT

I state that the above statement is correct to the best of my knowledge and belief and nothing has been concealed there in.


 Signature of Parents

विनोद कुमार

25/4/22

Deponent

ROHIT

ATTESTED

D. Sharma
 Principal



Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)

Affidavit

N Kumar

I, Naveen Kumar S/O Sh. Vivek Singh, Resident of Surjanwas District Mohindergarh State Haryana, hereby solemnly affirm and declare as under:-

1. That I am a regular student of B.Tech. (2nd Semester) in RPS College of Engineering & Technology, Balana, Mohindergarh. My Class Roll No. is 21CS102.
2. That on dated 19-04-2022, I was involved in fight with my classmate and I slapped her, which is an act of severe indiscipline. As a result of this, the Institute has initiated disciplinary action against me.
3. Now, I promise that till I am the student of this Institute, I will not involve myself in any indisciplinary activities and will behave decently with each and everyone.. Also I will not involve myself and will not instigate other students to involve in any act of indiscipline directly or indirectly.
4. In case I am found involving myself in any such activity as mentioned in para 2 above, Institute may initiate any disciplinary action against me including expulsion from the Institute.

Place: Mohindergarh

Date: 25/4/22

2134
N Kumar
25/4/22



N Kumar
Deponent

I state that the above statement is correct to the best of my knowledge and belief and nothing has been concealed there in.

[Signature]
Signature of Parents

[Signature] 25/4/22

N Kumar
Deponent

ATTEST
Notary Public
Mohindergarh

[Signature]
Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)

Report on complaint received vide RPSGOI/2022/1423 dated 21/04/2022

The complainant Kajal (21CS67) and the accused Naveen Kumar(21CS102) were called with their parents in the meeting of the committee held at 09:30 a.m. on 23/04/2022. Another accused Rohit Kumar (1DP21ME16) was also called with his guardian.

It was found that the incidence happened due to telling the mobile number of Kajal to Rohit by Naveen Kumar. The parents and the students compromised on the grounds that in future such incidence will not be created by them.

The Committee concluded that the case was not at all of any kind of sexual harassment. The committee recommends that the suspension of the students be revoked after getting an affidavit from both the accused. Also, it is recommended that the class of Naveen be changed to other classroom.



Handwritten signature
23/04/2022

Handwritten signature
Principal
R.P.S. College of Engg. & Tech.
Balana Mohindergarh (HR.)

14th May, 2022

Minutes of Meeting: Student Grievance Redressal Committee (SGRC)

The meeting of Students Grievance Redressal Committee held on 13th May, 2022 at 1:30 pm in Director/ Principal Office, RPS College of Engineering & Technology, Balana, Mahender Garh. The meeting was chaired by the Director/ Principal of the College.

The following members were present in the meeting:

1. Dr. Mahesh Kumar Yadav, Director/ Principal, RPSCET.
2. Prof. Rajendra Singh, Dean (Academics), RPSCET.
3. Dr. Kusum Lata, Assistant Professor, Management.
4. Mr. Anurag Mandaiya, Assistant Professor, ME.
5. Dr. Gundeep Tanwar, Associate Professor, CSE.




The main points discussed in the meeting:

1. **Nature of Grievance- Unhygienic Toilets.**
Resolution: The members of the meeting decided to inform Mr. Vikram Singh, Admin Officer to instruct the cleaning & plumbing staff to immediately resolve the complaint and make sure the hygiene in the Toilets.
2. **Nature of Grievance- Inadequate Lightening in MBA 4th semester classroom.**
Resolution: The Electrician, Mr. Rati Ram was called by the members and asked to resolve the problem with immediately. Later, Mr. Rati Ram confirmed about the resolution of the problem.
3. **Nature of Problem- Regarding Noise from Fan in the classroom.**
Resolution: The Electrician, Mr. Rati Ram was called by the members and asked to resolve the problem with immediately. Later, Mr. Rati Ram confirmed about the resolution of the problem.

After discussing the issues, the meeting was concluded with the vote of thanks by the chairperson.

Grievance Redressal Committee:
Dr. Mahesh Kumar Yadav (Chairperson)
Dr. Kusum Lata (Member)
Mr. Anurag Mandaiya (Member)
Dr. Gundeep Tanwar (Member)


Dean (Academic Affairs)


Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)

REPORT OF A MEETING HELD WITH MENTEES

A meeting with all the mentees of class **MBA-2nd semester** was organized today on 16th August, 2022. A total of 30 students attended the meeting. It was an open meeting and all the students were allowed to raise and discuss their problems and suggestions for overall betterment of the College.

The main suggestions given by the students were as follows:

- **Some of the students suggested for canteen to increase the variety of food items in the menu at subsidized rates.**
- ✓ **Action taken:** The Canteen Contractor was called and requested to take care of the students' demands in terms of increasing items in the Menu.
- **More Industrial cum Excursion Tours should be organized.**
- ✓ **Action Taken:** Due to unavoidable circumstances, it was not possible for such tours in the past but from next semester onwards more of these tours will be organized.
- **Wi-Fi internet access should be provided to the students in the college campus.**
- ✓ **Action taken:** The issues has been raised in front of the Principal Sir and asked him to take care of the students' demand about access to Wi-Fi.
- **Many discrepancies and late publication of University Results.**
- ✓ **Action Taken:** The same has been forwarded to authorities and also has been communicated with the Affiliating University.
- **More Sports Period should be included in the Time- Table.**
- ✓ **Action Taken:** The Heads of the Department were called & asked to implement more sports lectures in the time table for the upcoming semesters.


Dr. Kusum Lata
Assistant Professor
Management Department




Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)

12th May, 2022

Respected Sir,
I am writing to you
regarding the fan in
our class-room.

Regarding disturbance/noise due to fan in
our class-room.

Respected Sir,

With due respect, we, the students of MBA IInd
Sem students would like to bring it to your
kind consideration that one of the fan in our
class-room is not running properly and creating
noise/disturbance during the lecture.

Please do the needful and oblige.

Thanking You.

Yours Sincerely,

Students of MBA-IInd Sem

Date :- 12/05/2022.



M. Yadav

Principal
R.P.S. College of Engg. & Tech
Balana, Mohindergarh (HR.)

RAO PAHLAD SINGH GROUP OF INSTITUTIONS

(Engineering, Management)

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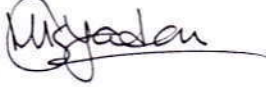
Ref. No. RPSGOI/2021/ 389

Date : 1st April 2021

SC/ ST Committee

As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 of 1989, dated 11.09.1989, a committee of following faculty members is constituted.


1. Mr. Anurag Mandaiya- Assistant Professor in Mech. Engg. – Convener
2. Mr. Ajay Kumar – Assistant Professor in Chemistry - Member
3. Mr. Sumit Kumar- Assistant Professor in Mathematics - Member
4. Ms. Akanksha Tyagi- Assistant Professor in Mathematics - Member
5. Dr. JK Gothwal – Professor in CSE - Member



Principal

Copy to:-

1. Registrar
2. Dean
3. IQAC Incharge
4. All HoDs
5. Accounts
6. All members mentioned above



Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)



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Email : rpsbalana@gmail.com ; Website : www.rpsinstitutions.org

Ref. No. RPSGOI/2021/ 389

Date : 1st April 2021

Institutions- Industry Cell

In order to establish link with Industry, a committee comprising of under mentioned persons is constituted. The committee will identify the gap in industry requirements and academia. Also, the committee will train the students as per the requirements of the Industry and ensure quality placements.

1. Mr. Satyveer Sharma – Training & Placement Officer
2. Mr. Manish Kaushik- Assistant Professor in Mechanical Engineering
3. Mr. Anil Vadhwa- Assistant Professor in CSE
4. Mr. Sandeep Kumar – Assistant Professor in ECE

Principal

Copy to:-

1. Registrar
2. Dean
3. IQAC Incharge
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6. All members mentioned above



Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)



RAO PAHLAD SINGH GROUP OF INSTITUTIONS

(Engineering, Management)

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Balana, Mohindergarh, Haryana - 123029

Contact No. : 01285-241431 ; Fax : 01285-241434

Email : rpsbalana@gmail.com ; Website : www.rpsinstitutions.org

Ref. No. RPSGOI/2019/1390

Date : 12th Sep. 2019

SC/ ST Committee

As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 of 1989, dated 11.09.1989, a committee of following faculty members is constituted.

1. Mr. Anurag Mandaiya- Assistant Professor in Mech. Engg. – Convener
2. Mr. Sandeep Kumar – Assistant Professor in ECE - Member
3. Mr. Pawan Kumar - Assistant Librarian - Member
4. Ms. Poonam - Assistant Professor in ECE - Member
5. Mr. Neeraj – Assistant Professor in ME - Member

Principal

Copy to:-

1. Registrar
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Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)



RAO PAHLAD SINGH GROUP OF INSTITUTIONS

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Contact No. : 01285-241431 ; Fax : 01285-241434
Email : rpsbalana@gmail.com ; Website : www.rpsinstitutions.org

Ref. No. RPSGOI/2020/190

Date : 20th August. 2020

SC/ ST Committee

As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 of 1989, dated 11.09.1989, a committee of following faculty members is constituted.

1. Mr. Anurag Mandaiya- Assistant Professor in Mech. Engg. – Convener
2. Mr. Ajay Kumar – Assistant Professor in Chemistry - Member
3. Mr. Manoj Paul - Assistant Professor in Civil - Member
4. Mr. Natrapal - Assistant Professor in ME - Member
5. Mr. Vikram – Lab. Technician in ME - Member

Principal

Copy to:-

1. Registrar
2. Dean
3. IQAC Incharge
4. All HoDs
5. Accounts
6. All members mentioned above



Principal
R.P.S. College of Engg. & Tech.
Balana Mohindergarh (HR.)

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Email : rpsbalana@gmail.com ; Website : www.rpsinstitutions.org



Ref. No. RPSGOI/2019/ 1385

Date : 14th April 2019

Institution- Industry Cell

In order to establish link with Industry, a committee comprising of under mentioned persons is constituted. The committee will identify the gap in industry requirements and academia. Also, the committee will train the students as per the requirements of the Industry and ensure quality placements.

- | | |
|------------------------|-------------------------------------|
| 1. Mr. Satyavir Sharma | - Training & Placement Officer |
| 2. Mr. Rajiv Kumar | - Assistant Professor in ME |
| 3. Mr. Anil Vadhwa | - Assistant Professor in CSE |
| 4. Mr. Pankaj Soni | - Assistant Professor in ECE |
| 5. Mr. Khushhal | - Assistant Professor in Civil |
| 6. Ms. Kavitha Sharma | - Assistant Professor in Management |

Principal

Copy to:-

1. Registrar
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5. Accounts
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Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)



RAO PAHLAD SINGH GROUP OF INSTITUTIONS

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Balana, Mohindergarh, Haryana - 123029

Contact No. : 01285-241431 ; Fax : 01285-241434
Email : rpsbalana@gmail.com ; Website : www.rpsinstitutions.org

Ref. No. RPSGOI/2020/ 114

Date : 8th Feb 2020

Institution- Industry Cell

In order to establish link with Industry, a committee comprising of under mentioned persons is constituted. The committee will identify the gap in industry requirements and academia. Also, the committee will train the students as per the requirements of the Industry and ensure quality placements.

- | | |
|------------------------|-------------------------------------|
| 1. Mr. Satyavir Sharma | - Training & Placement Officer |
| 2. Dr. Ritu Mohan | - Assistant Professor in English |
| 3. Ms. Megha | - Assistant Professor in CSE |
| 4. Mr. Pankaj Soni | - Assistant Professor in ECE |
| 5. Mr. Sudhir | - Assistant Professor in Civil |
| 6. Ms. Preety | - Assistant Professor in Management |

Principal

Copy to:-

1. Registrar
2. Dean
3. IQAC Incharge
4. All HoDs
5. Accounts
6. All members mentioned above



Principal
R.P.S College of Engg. & Tech
Balana Mohindergarh (HR.)

Ref. No. RPSGOI/2019/138

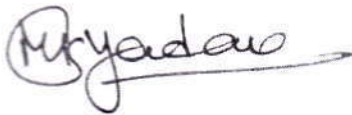
Date : 10th Nov. 2019

Student Grievance Redressal Committee (SGRC)

As per AICTE (Redressal of Grievance of Students) Regulations, 2019 vide F. No. 1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019, A committee as under is constituted.

- | | |
|--|----------------|
| 1. Dr. Mahesh Kumar Yadav – Principal | - Chair Person |
| 2. Ms. Priyanka – Assistant Professor in Management | - Member |
| 3. Mr. Rekha – Assistant Professor in ME | - Member |
| 4. Mr. Ajay Kumar – Assistant Professor in Chemistry | - Member |
| 5. Mr. Hritik (19EE37) (Special Invitee) | - Student |


- The term of the members and the special invitee shall be of two years.
- The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
- A complaint from an aggrieved student relating to the institution shall be addressed to the Chairperson, Student Grievance Redressal Committee (SGRC)
- In considering the grievances before it, the SGRC shall follow principles of natural justice.
- The SGRC shall send its report with recommendations, if any, to the concerned institution and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.
- Any student aggrieved by the decision of the Student Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision



Principal

Copy to:-

1. Registrar
2. Dean
3. IQAC Incharge
4. All HoDs
5. Accounts
6. All members mentioned above



Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)



RAO PAHLAD SINGH COLLEGE OF ENGG. & TECH.

Approved by AICTE, Govt. of India & Affiliated to G.U., Meerpur

Balana, Mohindergarh, Haryana - 123029

Telephone: 01785-241431 Fax: 241431

E-mail: rpsbalana@gmail.com, Website: www.rpsinstitutions.org

CIRCULAR

All the members of Internal Complaints Committee (ICC) are requested to attend a meeting on 23rd April, 2022 at 9.30 am in Director's Office.

Agenda:

1. Review of Complaint Received on 21/04/2022
2. Investigation Updates
3. Discussion on Findings
4. Actions Taken
5. Any other point with the permission of the Principal.

Mrs. Geetanjali Gandhi

Presiding Officer, ICC



Dr. M.K. Yadav

Director

Mr. Satya Narayan, Member

Ms. Paridhi Tutlani, Member

Principal
R.P.S. College of Engg. & Tech
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Minutes of Internal Complaints Committee Meeting

The meeting of Internal Complaints Committee was held on 23rd April, 2022 at 9.30 am in Director's office. The following members were present in the meeting :

Dr. M.K. Yadav – Director.

Mrs. Geetanjali Gandhi, Assistant Professor in CSE , Presiding Officer , ICC.

Mr. Satya Narayan, Assistant Professor in English, Member.

Ms. Paridhi Tutlani, Assistant Professor in CSE, Member.

Agenda:

1. Review of Complaint received on 21/04/2022
2. Investigation Updates
3. Discussion on Findings
4. Actions Taken



Minutes:

The complainant Kajal (21CS67) and the accused Naveen Kumar (21CS102) were called with their parents in the meeting. Another accused Rohit Kumar (LDP21ME16) was also called with his guardian.

Dr. M.K. Yadav welcomed all the members and the parents.

The committee reviewed the complaint received on 20/04/2022. The Committee members investigated the matter and it was found that the incidence happened due to telling the mobile number of Kajal to Rohit by Naveen Kumar.

The parents and the students compromised on the grounds that in future such incidence will not be created by them.

The Committee concluded that the case was not at all of any kind of sexual harassment. The Committee recommends that the suspension of the students be revoked after getting an affidavit from both the accused. Also, it is recommended that the class of Naveen be changed to other classroom.

Since there was no other points to discuss the meeting ended at 11:00 AM.

Dr. M.K. Yadav, Director

Mrs. Geetanjali Gandhi, Presiding Officer , ICC

Mr. Satya Narayan, Member

Ms. Paridhi Tutlani, Member

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Principal

R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)



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Report on complaint received vide RPSGOI/2022/1423 dated 21/04/2022

Date: 23/04/2022

The complainant Kajal (21CS67) and the accused Naveen Kumar (21CS102) were called with their parents in the meeting of the committee held at 09:30 a.m. on 23/04/2022. Another accused Rohit Kumar (LDP21ME16) was also called with his guardian.

It was found that the incidence happened due to telling the mobile number of Kajal to Rohit by Naveen Kumar. The parents and the students compromised on the grounds that in future such incidence will not be created by them.

The Committee concluded that the case was not at all of any kind of sexual harassment. The committee recommends that the suspension of the students be revoked after getting an affidavit from both the accused. Also, it is recommended that the class of Naveen be changed to other classroom

Mrs. Geetanjali Gandhi

Presiding Officer, ICC



Principal
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Balana Mohindergarh (HR.)



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CIRCULAR

All the members of Internal Complaints Committee (ICC) are requested to attend a meeting on 20th June, 2022 at 2.00 pm in Director's Office.

Agenda:

1. Report on complaints relating Sexual harassment for the academic year 2021- 22.
2. Events and programmes to be organized.
3. Any other point with the permission of the Director.

Mrs. Geetanjali Gandhi
Presiding Officer, ICC



Dr. M.K. Yadav
Director

Mr. Satya Narayan, Member

Ms. Paridhi Tutlani, Member

Principal
R.P.S College of Engg. & Tech
Balana Mohinder Garh (HR.)



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Minutes of Internal Complaints Committee Meeting

The meeting of Internal Complaints Committee was held on 20th June, 2022 at 2.00 pm in Director's office. The following members were present in the meeting :

Dr. M.K. Yadav – Director

Mrs. Geetanjali Gandhi, Assistant Professor in CSE , Presiding Officer , ICC

Mr. Satya Narayan, Assistant Professor in English, Member

Ms. Paridhi Tutlani, Assistant Professor in CSE, Member

Dr. M.K. Yadav welcomed all the members and thanked them for their cooperation and valuable suggestions for the successful functioning of the ICC during the last academic year 2021- 22.

Mrs Geetanjali Gandhi submitted a report stating that there were no complaints relating to sexual harassment in the college during the last academic year.

It was decided to conduct programmes and activities about gender equity and gender sensitization.

As there were no other points for discussion, the meeting was concluded with a vote of thanks by Mrs Geetanjali Gandhi.

Since there was no other points to discuss the meeting ended.

Dr. M.K. Yadav, Director

Mrs. Geetanjali Gandhi, Presiding Officer ,

Mr. Satya Narayan, Member

Ms. Paridhi Tutlani, Member



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E-mail: rpsbalana@gmail.com, Website: www.rpsinstitutions.org

Annual Report - Internal Complaints Committee (2021-2022)

1. Number of complaints of sexual harassment received in the year. - NIL
2. Number of orientation or training Programmes carried out for the members of the ICC to deal with complaints. - NIL
3. Number of complaints disposed of during the year. - 01
4. Number of cases pending for more than 90 days. - NIL
5. Number of Workshops or awareness Programme carried out for the officers, functionaries, faculty and students to sensitize them against sexual harassment. - NIL
6. Nature of action taken by the Institution against the perpetrators. - 01



Mrs. Geetanjali Gandhi

Presiding Officer, ICC

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Minutes of Internal Complaints Committee Meeting

The meeting of Internal Complaints Committee was held on 6th September, 2022 at 12.30 pm in Director's office. The following members were present in the meeting :

Dr. M.K. Yadav – Director

Mrs. Geetanjali Gandhi, Assistant Professor in CSE , Presiding Officer , ICC

Mr. Satya Narayan, Assistant Professor in English, Member

Ms. Paridhi Tutlani, Assistant Professor in CSE, Member

Dr. M.K. Yadav welcomed all the members and thanked them for their cooperation and valuable suggestions for the successful functioning of the ICC .

Mrs Geetanjali Gandhi submitted a report stating that there were no complaints relating to sexual harassment in the college during the last academic year.

It was decided to conduct programmes and activities about gender equity and gender sensitization.

As there were no other points for discussion, the meeting was concluded with a vote of thanks by Mrs Geetanjali Gandhi.

Since there was no other points to discuss the meeting ended.

Dr. M.K. Yadav, Director

Mrs. Geetanjali Gandhi, Presiding Officer , ICC

Ms. Paridhi Tutlani, Member

Mr. Satya Narayan, Member



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Principal
R.P.S College of Engg. & Tech
Balana Mohindergarh (HR.)



19th September, 2022

REPORT


Internal Complaints Committee (ICC), RPSCT, Balana, Mahendergarh organized an Awareness and Sensitization Programme entitled "Identifying and Preventing Sexual Harassment" in the Workplace on 19th September, 2022. This program was planned to sensitize members of the staff and students on Identifying and preventing harassment in their work spheres. The Hon'ble Chairperson, Dr. Pavitra Rao, inaugurated this sensitization program.

The programme started with a brief welcome note by Dr. M.K. Yadav, Director- RPSCT. In his welcome address, he spoke about gender sensitization which leads to making both women's as well as men's concerns and experiences an integral part of all policies and programs in an organization so that all can benefit equally. He reminded that sensitization is by far the most effective and non-confrontationist approach to reforming society. He said that each individual in society needs to play a unique role in their respective endeavour, it may be at home or in the workplace, or in society to ensure gender equity. We should not be gender biased. He addressed gender discrimination as a social disease

Mrs Geetanjali Gandhi, Assistant Professor, CSE, & Presiding Officer -Internal complaints committee (ICC) RPSCT, briefed about the ICC activities of RPSCT. She said that the main objective of this committee is the prevention of any kind of sexual harassment within the organization. She also spoke about the different awareness programmes and Seminars that have been organised by the ICC from time to time. She also said as a member of ICC it is our responsibility to ensure gender equality within the organization and to maintain the principle of sustainability so that everyone feels comfortable.

Dr. Kusum, Assistant Professor, Management, was the speaker of the programme. She said that harassment in the workplace is a reality and the subsequent enactment of sexual harassment of women in the workplace (Prevention, Prohibition and Redressal) Act, 2013 has helped in countering such inappropriate and unwarranted behaviour and created greater awareness among workers on the issue. Still further awareness needs to be created on this and thus by sensitizing society we can create this greater awareness. Finally, proactive, aware and empowered organisations along with their employees can become agents of change and create an appropriate workplace where all can work, co-exist with dignity, sense of personal security, equality and respect.

She pointed out various types of sexual harassment, sometimes we are so accustomed to different abuses that we forget to identify them as sexual harassment. Not only women are sexually harassed but at the same time, small kids are also victims. From a newborn baby to an old woman, or a nun everyone is a victim of sexual harassment.


Principal
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She said we don't consider marital rape as sexual harassment. She said body shaming is also a kind of sexual harassment. She shared her friend's experience where she needed to leave her job just because she is a woman and she used to receive many letters where she was threatened to be killed or acid attacked. She pointed out some rampant cases of sexual discrimination from society, mentioned the Nirbhaya case (Delhi gang rape Case, 16th December 2012) & many more, -The information needs to be communicated through Posters, stickers, circulars, newsletters, in-house journals, announcements to the staff, etc.

She also shared the role of ICC and how this committee can work. The rules and the responsibilities of the committee are to prevent sexual harassment and to provide redress if a complaint is lodged. Most employees don't launch any complaints to ICC however that doesn't ensure that there are no such issues in the workplace. We must address them and take proper steps to prevent such unwarranted behaviour.

As responsible citizens, we must spread awareness among others, especially in rural areas, and also among kids, and teenagers about different types of sexual harassment and how to do confront such acts fearlessly.

Finally she concluded that whenever women are sexually harassed or abused at workplaces it involves sexual coercion, intimidation, deprivation of their right to work in a violence-free atmosphere, and a hostile work environment that affects their safety, well-being, and health.



A handwritten signature in blue ink, appearing to be "Dandur", with a horizontal line underneath.

A handwritten signature in green ink, appearing to be "Ajay Kumar", with a horizontal line underneath.

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Glimpse of the Programme



Pradyuman
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CIRCULAR

All the members of Internal Complaints Committee (ICC) are requested to attend a meeting on 12th June, 2023 at 1.00 pm in Director's Office.

Agenda:

1. Report on complaints relating Sexual harassment for the academic year 2022- 23.
2. Events and programmes to be organized.
3. Any other point with the permission of the Director.

Mrs. Geetanjali Gandhi

Presiding Officer, ICC

Dr. M.K. Yadav

Director



Mr. Satya Narayan, Member

Ms. Sarita Kumari, Member

R.P.S. College of Engg. & Tech
Balana Mohinder Garh (HR.)



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E-mail: rpsbalana@gmail.com, Website: www.rpsinstitutions.org

Minutes of Internal Complaints Committee Meeting

The meeting of Internal Complaints Committee was held on 12th June, 2023 at 1.00 pm in Director's office. The following members were present in the meeting :

Dr. M.K. Yadav – Director

Mrs. Geetanjali Gandhi, Assistant Professor in CSE , Presiding Officer , ICC

Mr. Satya Narayan, Assistant Professor in English, Member

Ms. Sarita Kumari, Assistant Professor in CSE, Member

Dr. M.K. Yadav welcomed all the members and thanked them for their cooperation and valuable suggestions for the successful functioning of the ICC during the last academic year 2022- 23.

Mrs Geetanjali Gandhi submitted a report stating that there were no complaints relating to sexual harassment in the college during the last academic year.

It was decided to conduct programmes and activities about gender equity and gender sensitization.

As there were no other points for discussion, the meeting was concluded with a vote of thanks by Mrs Geetanjali Gandhi.

Since there was no other points to discuss the meeting ended.

Dr. M.K. Yadav, Director

Mrs. Geetanjali Gandhi, Presiding Officer , ICC

Mr. Satya Narayan, Member

Ms. Sarita Kumari, Member



M.K. Yadav
.....
Geetanjali Gandhi
.....
Satya Narayan
.....
Sarita Kumari
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M.K. Yadav
Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)



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Annual Report - Internal Complaints Committee (2022-2023)

1. Number of complaints of sexual harassment received in the year. - NIL
2. Number of orientation or training Programmes carried out for the members of the ICC to deal with complaints. - NIL
3. Number of complaints disposed of during the year. - NIL
4. Number of cases pending for more than 90 days. - NIL
5. Number of Workshops or awareness Programme carried out for the officers, functionaries, faculty and students to sensitize them against sexual harassment. - 01
6. Nature of action taken by the Institution against the perpetrators. - NIL



Principal

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Balana Mohinder Garh (HR.)



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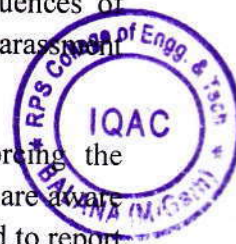
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The Internal Complaints Committee (ICC) plays a crucial role in addressing and preventing workplace harassment, particularly sexual harassment. The objectives of an Internal Complaints Committee of RPS College of Engineering & Technology include:

1. **Preventing Harassment:** The primary objective of the ICC is to prevent instances of harassment within the organization. This involves creating a safe and respectful work environment where all employees can perform their duties without fear of harassment.
2. **Handling Complaints:** The ICC is responsible for receiving and addressing complaints related to harassment. This includes conducting a thorough and impartial inquiry into each complaint, ensuring confidentiality, and taking appropriate actions based on the findings.
3. **Promoting Awareness:** The committee works towards creating awareness about what constitutes harassment, the reporting mechanisms available, and the consequences of engaging in such behavior. This awareness can help in preventing incidents of harassment and promoting a culture of respect.
4. **Policy Implementation:** The ICC is tasked with implementing and enforcing the organization's anti-harassment policies. This involves ensuring that employees are aware of these policies, understand their rights and responsibilities, and are encouraged to report any incidents without fear of retaliation.
5. **Providing Support:** The committee may provide support to victims of harassment, including guidance on available resources, counseling services, and legal options. Creating a supportive environment for those who come forward can encourage reporting and contribute to the overall well-being of employees.
6. **Training and Education:** The ICC may organize training programs for employees to educate them about harassment, its impact, and the organization's commitment to preventing it. Training can also include information on bystander intervention and creating a respectful workplace culture.
7. **Documentation and Reporting:** Keeping records of complaints, investigations, and actions taken is an essential function of the ICC. This documentation helps in tracking patterns, ensuring transparency, and demonstrating the organization's commitment to addressing harassment.
8. **Regular Review and Improvement:** The committee should regularly review its processes and procedures to identify areas for improvement. This may involve assessing the effectiveness of policies, training programs, and support mechanisms to enhance the organization's overall approach to preventing harassment.




Principal
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Balana Mohindergarh (Hrs.)

9. **Legal Compliance:** Ensuring compliance with relevant laws and regulations related to workplace harassment is a crucial objective. The ICC must stay informed about any changes in legislation and update policies and procedures accordingly.
10. **Cultural Transformation:** Ultimately, the ICC aims to contribute to a positive cultural shift within the organization, where all employees feel respected, valued, and free from harassment. This involves promoting a culture of inclusion, diversity, and zero tolerance for any form of workplace harassment.



A handwritten signature in green ink, appearing to read "M. Yadav".

Principal
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Balana Mohindergarh (HR.)

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Regd. No. CHD/0093/2012-2014



Haryana Government Gazette

EXTRAORDINARY

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(BHADRA 2, 1934 SAKA)

HARYANA VIDHAN SABHA SECRETARIAT
Notification

The 24th August, 2012

No. 22—HLA of 2012/55.—The Haryana Prohibition of Ragging in Educational Institution Bill, 2012, is hereby published for general information under proviso to Rule 128 of the Rules of Procedure and Conduct of Business in the Haryana Legislative Assembly :—

Bill No. 22—HLA of 2012

THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION BILL, 2012

A

BILL

to provide for prohibition of ragging in educational institutions in the State of Haryana and for matters connected therewith or incidental thereto.

BE it enacted by the Legislature of the State of Haryana in the Sixty-third Year of the Republic of India as follows :—

1. This Act may be called the Haryana Prohibition of Ragging in Educational Institution Act, 2012.

Short title

2. In this Act, unless the context otherwise requires,—

Definitions

(a) "Act" means the Haryana Prohibition of Ragging in Educational Institution Act, 2012;

(b) "committee" means an anti ragging committee constituted under Section 5 of the Act;

Price : Rs. 5.00

(2901)



M. J. Jaiswal

Principal
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- (c) "educational institution" means a school, college, university or an institution and its constituent unit and includes canteen, hostel or transport provided by school, college or university, whether within or outside the premises;
- (d) "Government" means Government of the State of Haryana;
- (e) "Head" means the Vice-Chancellor of the university, Principal of the College or Principal/Headmaster of the School, as the case may be, head of an institution or Director of an educational institution, by whatever name called;
- (f) "institution" means technical and professional educational institution and includes institution imparting education and research facilities set up by an Act of Parliament or State;
- (g) "ragging" means doing an act which causes or is likely to cause insult or annoyance or fear or apprehension or threat of intimidation or outrage of the modesty or injury to a student and includes the following acts, namely:—
- (i) abetment to ragging;
 - (ii) criminal conspiracy to ragging;
 - (iii) unlawful assembly and rioting while ragging;
 - (iv) public nuisance created during ragging;
 - (v) verbal abuse and aggression, indecent gestures and obscene behaviour;
 - (vi) outraging the modesty;
 - (vii) injury to body, causing hurt or grievous hurt;
 - (viii) wrongful restraint;
 - (ix) wrongful confinement;
 - (x) use of criminal force;
 - (xi) assault as well as sexual offence;
 - (xii) extortion;
 - (xiii) trespass;
 - (xiv) offence against property;
 - (xv) criminal intimidation;
 - (xvi) physical or psychological humiliation;
 - (xvii) defamation or threat to defame;
 - (xviii) any type of abuse through electronic media;
 - (xix) threat to commit any or all of the above mentioned offences;
- (h) "State" means the State of Haryana;
- (i) "student" means any person pursuing education in an educational institution.



Ajayadon
Principal
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3. (1) There shall be a complete prohibition of ragging of a student in all the educational institutions, in any form and nature.

Prohibition of ragging.

(2) No educational institution shall permit or condone any incident of ragging in any form and shall take all necessary and required measures including but not limited to the provisions of the Act to achieve the objective of eliminating ragging within the educational institution or outside.

(3) No student shall practise ragging in any form, within or outside the premises of an educational institution.

(4) All educational institutions shall take action in accordance with the Act against those found guilty of ragging.

4. The Head shall,—

Duties and responsibility of Head.

- (i) be overall responsible to stop and prevent ragging and take all necessary preventive measures to prohibit ragging in educational institution and shall ensure that no person practise ragging in any form within or outside the premises of an educational institution and shall adopt required measures to achieve the object;
- (ii) obtain an undertaking in writing from the student, in case he is eighteen or above or from his parents/guardian in case he is less than eighteen that he shall not attempt, abet or commit ragging inside or outside the educational institution at the time of admission;
- (iii) give full publicity to the provisions of the Act and about the members of the committee alongwith their mobile numbers etc. by placing the same at prominent places as well as at notice board in the educational institution and also make it a part of prospectus and upload it on its website, if any;
- (iv) give full publicity to the punishments to be awarded for ragging through open circulars and suitable posters in the educational institution; and
- (v) notify any change in the constitution of the committee immediately and shall take necessary action as per clause (iii) above.

5. (1) There shall be constituted with immediate effect one or more committee(s) in all educational institutions by the Head, depending upon strength of students, vastness of premises of the educational institution and the number of departments etc.

Constitution of committee.

(2) Each committee shall consist of three senior faculty members out of which at least one shall be a woman and senior most amongst them shall be the Chairperson. The committee shall also consist of two representatives from amongst the parents of the students including a woman to be nominated by the Head:

Provided that in case of an educational institution exclusively for boys or girls, all the members may be male or female, as the case may be.



[Handwritten Signature]

Principal

R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)

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Powers and
functions of
committee.

(3) The parents of the students nominated in a committee shall hold office for a maximum term of two academic sessions.

6. (1) The committee or any member thereof shall have power to inspect any class room, hostel room or any other enclosure where it apprehends that any incident of ragging is being committed or there is apprehension of the same.

(2) The committee may take appropriate steps and suggest such measures, as deemed necessary, to the Head.

(3) On receipt of an information by any member of the committee from the Head, a student, parents or any source in writing or through any electronic media that an act of ragging is being committed or there is apprehension of the same, he shall intimate the same to the Chairperson and may conduct raid, if necessary, or take other appropriate steps to stop the act of ragging.

(4) The member or the committee may conduct on the spot inquiry observing a fair and transparent procedure and the principle of natural justice and shall give an adequate opportunity to the victim student, student accused of ragging, other witnesses and may also ask them to produce other documents or witnesses, if necessary, concerning the incident of ragging.

(5) The committee shall submit the inquiry report to the Head within seventy two hours of the incident for appropriate action under the Act:

Provided that in case an offence is committed under the provisions of Indian Penal Code, 1860 (45 of 1860) and is a cognizable offence, the member shall immediately report the matter to the Head

Action to be taken
by Head.

7. (1) On receipt of the information of ragging, the Head will direct the committee to make an inquiry and report.

(2) The Head shall examine the report and if satisfied will take appropriate action as per the gravity of offence.

(3) On receipt of the report from the committee, the Head shall immediately determine if a criminal offence is made out and if so, either on his own motion or through a member of the committee authorised by him, shall proceed to file First Information Report immediately:

Provided that the educational institution shall also continue with its own inquiry and other measures without waiting for action on the part of the police.

(4) If the Head is not satisfied with the report made by the committee, he may himself, conduct an independent enquiry and pass any appropriate orders in writing, for reasons to be recorded therein. He may also decide to lodge First Information Report, if an offence is found to have been committed under the Indian Penal Code, 1860 (45 of 1860) and is a cognizable offence.



Dyadar
Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (Hk.)

8. (1) In a proven case of ragging, whether First Information Report has been lodged or not, the Head shall impose a punishment of suspension for at least a period of two semesters or one annual academic year, as the case may be, and may also impose any one or a combination of penalties as listed in clauses (i) to (x) of Sub-section (2) of this section. Punishments

(2) Depending upon the nature and gravity of the offence as reported by the committee, the Head may, in addition to any punishment mentioned under Sub-section (1) of this section, impose any one or combination of the following punishments upon the student(s) found guilty,—

- (i) withholding or withdrawing scholarship or fellowship and other benefits;
- (ii) forfeiting campus placement opportunities or recommendations;
- (iii) debarring from appearing in any test or examination or other evaluation process;
- (iv) withholding of results;
- (v) debarring from representing the educational institution in any regional, national or international meet, tournament, youth festival etc.;
- (vi) suspension or expulsion from the hostel;
- (vii) cancellation of admission;
- (viii) rustication from the educational institution for a period ranging upto three years;
- (ix) expulsion from the educational institution and consequent debarring from admission to any other educational institution for a period of three years;
- (x) imposition of fine upto twenty five thousand rupees.

9. In case of any contravention of the provisions of the Act or direction or order made thereunder by an educational institution, the Head shall be punishable with imprisonment for a term which may extend to six months and with fine which may extend to twenty-five thousand rupees. Offences by educational institution.

10. The Government may impose a fine on an educational institution, in case it is not complying with the provisions, directions or orders issued by the Government, from time to time, which may extend to two lac rupees in case of a college/school and five lac in case of a university: Imposition of fine.

Provided that no fine shall be imposed unless an opportunity of personal hearing has been given to the educational institution.



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Provisions not to be derogatory to certain laws

11. The provisions of this Act shall be in addition to and not in derogation of the Indian Penal Code, 1860 (45 of 1860), the Code of Criminal Procedure, 1973 (2 of 1974) and the statutes framed under various Haryana Universities Act and other laws.

Power to remove difficulties

12. If any difficulty arises in giving effect to the provisions of the Act, the State Government may, by an order published in the Official Gazette, make such provisions or give such directions consistent with the provisions of the Act, as appear to be necessary or expedient for removing the difficulty.

Repeal and savings

13. (1) The Haryana Prohibition of Ragging in Educational Institution Ordinance, 2012 (Haryana Ordinance No. 3 of 2012), is hereby repealed.

(2) Notwithstanding such repeal, anything done or any action taken under the said Ordinance, shall be deemed to have been done or taken under this Act.



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STATEMENT OF OBJECTS & REASONS

Ragging is a social menace which has devastating psychological and physical effect on a student. Ragging adversely impacts the standards of Higher Education. Some State have already enacted laws for prevention of ragging in the Schools, Colleges, Universities and professional institutions. Therefore, to make the Schools, Colleges, Universities and the professional institutions free from social injustice, mental, physical and other kinds of harassment in the form of ragging, it has been decided to make a law to provide for prohibiting ragging in the said educational institutions.

Further Hon'ble Supreme Court has also passed a judgement in University of Kerala v/s Council, Principals, Colleges, Kerala & others where it has been directed that the State Government shall take adequate measures for prevention and prohibition of ragging.

Hence, this Bill.

GEETA BHUKKAL,
Education Minister, Haryana.

Chandigarh :
The 24th August, 2012.

SUMIT KUMAR,
Secretary.



M. Yadav
Principal
R.P.S. College of Engg. & Tech
Balana Mohindergarh (HR.)

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
New Delhi

NOTIFICATION

Dated 01-07-2009

Sub: Prevention and prohibition of Ragging in technical Institutions, Universities including Deemed to be Universities imparting technical education.

F.No.37-3/Legal/AICTE/2009 – In exercise of the powers conferred under Section 23 read with Section 10 (b), (g), (p) and (q) of AICTE Act, 1987, the All India Council for Technical Education, hereby makes the following Regulations:-

1. Short title and commencement:-

- (i) These Regulations may be called the All India Council for Technical Education (Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to be Universities imparting technical education) Regulations 2009.
- (ii) They shall come into force on the date of the notification.

2. Objectives:-

In view of the directions of the Hon'ble Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the All India Council for Technical Education,(AICTE) brings forth these Regulations.




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3. Definitions:-

- (a) "Act" means the All India Council for Technical Education Act 1987 (52 of 1987);
- (b) "Technical Institution" means an institution of Government, Government Aided and Private (self financing) conducting the courses/programmes in the field of technical education, training and research in Engineering, Technology including MCA, Architecture, Town Planning, Management, Pharmacy, Hotel Management & Catering Technology, Applied Arts & Crafts and such other programmes and areas as notified by the Council from time to time;
- (c) "University" means a University defined under clause (f) of section 2 of the University Grants Commission Act, 1956 and includes an institution deemed to be a University under section 3 of that Act.
- (d) "Academic year" means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
- (e) "Head of the institution" means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or such other designation as the executive head of the institution or the college is referred.
- (f) "Fresher" means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution.
- (g) Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act, 1887, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1887, as the case may be. And
- (h) All other words and expressions used herein and not defined but defined in the All India Council for Technical Education Act, 1987 (52 of 1987), shall have the meanings respectively assigned to them in the said Act;

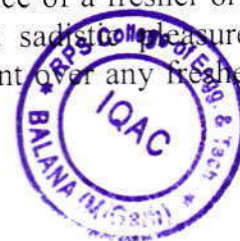
4 **What constitutes Ragging:** - Ragging constitutes one or more of any of the following acts:



- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

5. Measures for prevention of ragging:-

It shall be mandatory for every technical Institution, University, deemed to be University imparting technical education to take following measures for prevention of ragging at such institutions.



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1. The advertisement issued for admission by a technical institution, University including Deemed to be University concerned and/or the admission authority/ affiliating University/State Govt./UT/Central Govt. as the case may be, shall clearly mention that ragging is totally banned and anyone found guilty of ragging and/or abetting ragging is liable to be punished.
2. The 'Prospectus' and other admission related documents shall contain directions of the Supreme Court Affiliating University/admission Authority/State Govt/Central Govt. shall make it mandatory for the institutions under their jurisdiction to compulsorily incorporate such information in their 'Prospectus'. These Regulations shall be printed in the brochure of admission/instruction booklet for candidates.
3. The application form for admission/enrolment shall have a printed affidavit, preferably both in English and Hindi and/or in one of the regional languages. The affidavit should be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.
4. The application form shall also contain a printed affidavit, preferably both in English and Hindi and/or in one of the regional languages and the affidavit should be signed by the parent/guardian of the applicant to the effect that he/she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and/or abetting ragging.
5. The application for admission shall be accompanied by a document along with the School Leaving Certificate/Character Certificate which shall include a report on the behavioral patter of the applicant, so that the institution can thereafter keep intense watch upon the student who has a negative entry in this regard.
6. A student seeking admission to the hostel shall have to submit another affidavit along with his/her application for hostel accommodation that he/she is also aware of the law in this regard and agrees to abide by the punishments meted out if he/she is found guilty of ragging and/or abetting ragging.
7. Every technical institution, University including Deemed to be University imparting technical education shall maintain a proper record of the affidavits obtained to ensure its safe up keep thereof, including digital copies of the affidavits and such digital copy should be made available to the AICTE or to all agency identified/nominated by AICTE.



8. The AICTE or an Agency identified/nominated for the purpose and affiliating Universities and Directorate of Technical Education of the concerned State Govt./UT shall maintain an appropriate data base of the affidavits in the digital form obtained from every student at the time of admission to the technical institutions, Universities including Deemed to be Universities imparting technical education.
9. Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of staff. Such staff member should interact individually with each member of the group on daily basis to ascertain the problems/difficulties, if any faced by the freshers in the Institution and extend necessary help.
10. Incase of freshers admitted to a Hostel it shall be the responsibility of the teacher incharge of the group to co-ordinate with the warden of the Hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged. Freshers should be lodged in a separate hostel block wherever possible and where such facilities are not available, the college/institution shall ensure that seniors' access to freshers' accommodation is strictly monitored by wardens, Security Guards and Staff.
11. Every institution should engage or seek the assistance of professional counselors at the time of admissions to counsel 'freshers' in order to prepare them for the life ahead, particularly for adjusting to the life in hostels. At the commencement of the academic session the Head of the technical Institution, University including Deemed to be University imparting technical education shall convene and address a meeting of various functionaries/agencies, like Wardens, representatives of students, parents/guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging and steps to be taken to identify the offenders and punish them suitably.
12. Every fresher admitted to the technical Institution, University including Deemed to be University imparting technical education shall be given a printed information booklet detailing when and whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committee, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc.
13. The technical institutions, University including Deemed to be University imparting technical education through the information booklet mentioned




A handwritten signature in green ink, appearing to read "Rajinder" or similar.

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above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.

14. The information booklet mentioned above shall also tell the freshers about their rights as bona fide students and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.
15. The information booklet mentioned above shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of juniors with the academic environment of the institution.
16. To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably with different colors for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places.
17. The technical Institution, University including Deemed to be University imparting technical education shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institutions 's resolve to ban ragging and punish those found guilty without fear or favor.
18. The technical Institution, University including Deemed to be University imparting technical education shall identify, properly illuminate and man all vulnerable locations.
19. The technical Institution, University including Deemed to be University imparting technical education shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic session.
20. The technical Institution, University including Deemed to be University imparting technical education shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, information booklets, seminars, street plays, etc.




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21. The faculties/departments/units of the technical Institution, University including Deemed to be University imparting technical education shall have induction arrangements (including those which anticipate, identify and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.
22. Mobile Phones and other communication devices may be permitted in residential areas including hostels to provide access to the students particularly freshers, to reach out for help from teachers, parents and Institution authorities.

6. Monitoring mechanism in technical institution, University including Deemed to be University imparting technical education:-

- a) **Anti-ragging Committee:** Every institution University including Deemed to be University imparting technical education shall constitute a Committee to be known as the Anti-ragging Committee to be nominated and headed by the Head of the Institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of level as well as gender.
- b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
- c) **Anti-Ragging Squad:** Every institution University including Deemed to be University imparting technical education shall also constitute a smaller body to be known as the Anti-Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times. Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.
- d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents and having the potential for ragging and shall be empowered to inspect such places.



- e) It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incidents of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action. Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and considerations such other relevant information as may be required.
- f) **Mentoring Cell:** Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.
- g) **Monitoring Cell on Ragging:-** The State Govt./UT and the affiliating University shall set up a Monitoring Cell on Ragging to coordinate with the institutions to monitor the activities of the Anti-Ragging Committees, Squads, and Mentoring Cells, regarding compliance with the instructions on conducting orientation programmes, counseling sessions, etc., and regarding the incidents of ragging, the problem faced by wardens and other officials, etc. This Cell shall also review the efforts made by such institutions to publicize anti-ragging measures, cross-verify the receipt of affidavits from candidates/students and their parents/guardians every year, and shall be the prime mover for initiating action by the University authorities to suitably amend the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti ragging measures at the level of the institution.
- h) The Monitoring Cell shall coordinate with the the institutions, universities including deemed to be universities imparting technical education to achieve the objectives of these Regulations; and the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti-Ragging Squads, and the Mentoring Cells at the institutions, and it shall also keep itself abreast of the decisions of the Anti-Ragging Committees etc.




- i) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violation; and shall function as the prime mover for initiating action for amending the Statues or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.

7. Action to be taken against the Principal or the Head of the Institution/Faculty Members/Non-Teaching staff of technical institution, Universities including Deemed to be Universities imparting technical education.

1. The Head of the Institution along with other administrative authorities should take adequate measures for prevention of ragging. Any lapse on the part of these authorities shall make them liable for criminal action for negligence of duty. The technical Institution, University including Deemed to be University imparting technical education should incorporate a clause in their letter of appointment that the Director, Faculty and other administrative Heads should ensure all possible steps for prevention of ragging in the premises of the educational institutions, and that they are liable for action, in case of non-compliance.
2. The Principal or Head of the Institution/Department shall obtain an affidavit from every employee of the Institution including teaching/non-teaching staff, contract labor employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the building, lawns etc. that he/she would report promptly any case of ragging which comes to his/her notice. A provision shall be made in the service rules for issuing certificates of appreciation to such members of the staff who report ragging which will form part of their service records.
3. Departmental enquiries shall be initiated, in addition to penal consequences against such heads of the Institution/Faculty members/non-teaching staff who display an apathetic or insensitive attitude towards complaints of ragging and would not take timely steps in the prevention of ragging and punishing those who rag.
4. The Principal or the Head of the Institution/Faculty Members/Non-Teaching staff, if found negligent in taking necessary measures for ensuring safety of students and preventing the ragging would be declared unfit for holding any post in any technical institution, University including Deemed to be University imparting technical education.




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8. Actions to be taken against students for indulging and abetting ragging in technical institutions Universities including Deemed to be University imparting technical education:-

1. The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.
2. Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.
3. The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
4. a) Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:-
 - (i) Cancellation of admission
 - (ii) Suspension from attending classes
 - (iii) Withholding/withdrawing scholarship/fellowship and other benefits
 - (iv) Debarring from appearing in any test/examination or other evaluation process
 - (v) Withholding results
 - (vi) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - (vii) Suspension/expulsion from the hostel
 - (viii) Rustication from the institution for period ranging from 1 to 4 semesters
 - (ix) Expulsion from the institution and consequent debarring from admission to any other institution.
 - (x) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.



an appeal against the order of punishment by the Anti-Ragging Committee shall lie,


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- i. In case of an order of an institution, affiliated to or constituent part, of the University, to the Vice-Chancellor of the University;
 - ii. In case of an order of a University, to its Chancellor.
 - iii. In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.
5. The institutional authorities shall intimate the incidents of ragging occurred in their premises along with actions taken to the Council form time to time.

9 Action to be taken against the technical Institution, University including Deemed to be University imparting technical education which fail to take measures for prevention of ragging:-

1. Role of the concerned technical institutions, Universities including Deemed to be Universities imparting technical education shall be open to scrutiny for the purpose of finding out whether they have taken effective steps for preventing ragging and action taken against provision indulged and/or abetting ragging. The Council shall constitute Committees to inspect technical institutions, Universities including Deemed to be Universities imparting technical education to verify the status of anti ragging measures and to investigate specific instances of ragging and take appropriate action.
2. The technical Institution, University including Deemed to be University imparting technical education should submit an affidavit along with its compliance report submitted to AICTE annually with details of measures taken for prevention of ragging in technical institutions. The Compliance Report should also contain the details of the instances of ragging and action taken against students, and others for indulging and abetting ragging.
3. All Letters of Approval issued by AICTE such as extension of approval letters, letters issued for additional courses/increase in intake and letters issued for new technical institutions, release of grants, letters of approval issued to integrated campus, second shift etc. shall contain a specific clause of prevention of ragging.
4. The AICTE shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one or more of the following measures, namely;



- i. No admission/Withdrawal of approval granted under section 10(k) of AICTE Act.
- ii. Withholding any grant allocated.
- iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the AICTE.
- iv. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the AICTE, declaring that the institution does not possess the minimum academic standards.
- v. Taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations.

5. As regards the Universities including Deemed to be Universities imparting technical education the actions proposed to be taken such as stopping release of grants, withdrawal of approval/recognition will be sent to University Grants Commission (UGC), Ministry of Human Resource Development (MHRD), Govt. of India and the concerned State Govt./UT. The UGC, MHRD Govt. of India, and the State Govt./UT concerned shall initiate immediate action on the recommendations of the Council.

10. Duties and Responsibilities of the All India Council for technical Education:-

- a) All India Council for technical Education, or the Central Government or the agency authorized for the purpose shall establish, fund and operate, a toll-free Anti-Ragging Helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.
- b) Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
- c) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-clause (b) of this clause.



- d) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and anti-ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.
- f) The All India Council for technical Education, the Central Government or the agency authorized for the purpose shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.
- g) The All India Council for technical Education, the Central Government or the agency authorized for the purpose shall make available the database to a non-governmental agency to be nominated by the Central Government, to build confidence in the public and also to provide information of non compliance with these Regulations to the Councils and to such bodies as may be authorized by the All India Council for technical Education/Central Government.

11. The All India Council for technical Education shall take the following regulatory steps, namely;

- a) The All India Council for technical Education shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging, and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.
- b) The All India Council for technical Education shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
- c) The All India Council for technical Education shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the All India Council for technical Education, that the institution has complied with the anti-ragging measures.



- d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by National Board of Accreditation or by any other authorised accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- e) The All India Council for technical Education shall constitute an Inter-Council Committee, consisting of representatives of the various Councils, the Non-Governmental agency responsible for monitoring the database maintained by the All India Council for technical Education/Central Government and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year.
- f) The All India Council for technical Education shall institute an Anti-Ragging Cell within the AICTE as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring Cells and University Level Committees for effective implementation of anti-ragging measures, and the Cell shall also coordinate with the Non-Governmental agency responsible for monitoring the database maintained by the All India Council for technical Education/central Government.

(Member Secretary)

