

Memorandum of Association and Bye-Laws

SAINI SABHA (REGD.) NARNAUL HARYANA

In compliance of
Haryana Societies Registration &
Regulation Act – 2012


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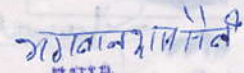
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The Drafting Committee

1. Sh. Balbir Singh Kiroriwal Advocate	Chairperson
2. Sh. Ratan Lal Saini, Advocate	Nodal Officer
3. Sh. Ram Singh Saini, Former President Saini Sabha	Member
4. Sh. Subh Ram Saini, Advocate	Member
5. Sh. Kailash Chand Saini, Advocate	Member
6. Sh. Narender Singh Arya (Saini), Advocate	Member
7. Sh. Surender Kr. Saini Advocate (Secretary Saini Sabha)	Member
8. Sh. Ravinder Saini, Principal, CL Public School	Member
9. Sh. Bishan Kumar Saini, Manager Saini Sabha	Member
10. Smt. Laxmi Devi, Municipal Counselor	Member
11. Er. Devender K Saini, Director, Educon CDC	Member

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PART-A
MEMORANDUM OF ASSOCIATION
SAINI SABHA (REGISTERED) NARNAUL
REWARI ROAD, NARNAUL

- A. Name of the Society:** Saini Sabha (Regd.) Narnaul, Haryana
- B. Established:** 14th Janaury, 1935
- C. Registration:** 21st August, 1972 (Reg. No.- 81/1972-73)
- D. Registered Office:** Saini Sabha Bhawan, Rewari Road, Narnaul
- E. Jurisdiction:** The Society shall carry out its major activities in District Mahendergarh, Haryana

F. Aims and Objects of the Society:

The Society shall carry out its activities for the fulfillment of below listed major aims and objectives and in addition; can undertake any work/activity for the benefit of Saini Community and Nation at large:

- (i) To develop the Saini fraternity in all aspects, to strengthen the organization, to increase mutual warmth and cooperation, to remove social evils and encourage the collective/group marriage system;
- (ii) To run various public welfare institutions like Schools, Colleges, Dharamshala, Hospitals, Remedial Centers, and Social Development Centers etc;
- (iii) To provide Counseling, Guidance and Assistance for economic & educational upliftment of the Saini fraternity;
- (iv) To encourage and empower women of the Saini fraternity for finding and undertaking suitable employment;
- (v) To organize programs pertaining to spreading constitutional and legal awareness through Leadership Development Programs;
- (vi) To provide or arrange Scholarship/Loan Facility for higher education to the deserving students of Saini fraternity by creating separate funds from the budget for this purpose only;
- (vii) To encourage every citizen of Saini fraternity for using "Saini" as the surname;

- (viii) Promotion of national unity and international peace and amity;

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- (ix) Promotion of communal and social harmony and brotherhood;
- (x) To work for the cause of enforcement of prohibition and initiate people's movement against smoking, alcoholism and drug abuse;
- (xi) To create awareness and addressing some of the social evils, such as, female foeticide, dowry, extravagant expenditure on social functions like marriages, empowerment of women in decision making etc. etc.
- (xii) Promotion and progress of agriculture and animal husbandry;
- (xiii) To take up programmes for accelerating the pace of rural development with application of science and technology (techniques and technologies for cost reduction, improving productivity, etc.) especially in the field of water conservation, sanitation, low-cost housing, agriculture and animal husbandry and engineering sources;
- (xiv) To take up programmes for ensuring protection of environment and for regeneration of natural resources;
- (xv) Promotion and extension of appropriate technology including systems having renewable sources of energy;
- (xvi) Promotion of cottage and small scale industries by taking up action research work;
- (xvii) To take up programmes in which science and technology may have major role in improving life, working conditions and opportunities for gainful employment of women;
- (xviii) To engage in delivery of citizen services in a transparent manner with use of Information and Communication Technology;
- (xix) To undertake impact evaluation of economic and social projects;
- (xx) To undertake programmes which ensure rising of income levels and expanding employment opportunities of the weaker sections of the Society, particularly of those living below the poverty line and women by involving participants in the planning, implementation and maintenance of activities taken up;
- (xxi) To organize disadvantaged section of the Society and take steps for increasing their level of awareness in regards to the programme contents and facilities therein under Government/non-Government programmes, legal provisions, etc. and also for increasing their bargaining power by promoting co-operative and group action;



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(xxii) To take up all formal and non-formal educational programmes as per directives contained in the National Policy of Education, 1986;

(xxiii) To work for promotion of sports and health care activities;

(xxiv) To raise or acquire funds or property from Central Government, State Government, Non-government agencies, charitable trusts by way of donations or grants or contribution or by taking loan from public and private financial institutions. The funds, properties, assets and all other resources, present and future, of the Society shall be utilized for any or all the purposes or objects of the Society as stated above and also for all other similar activities in furtherance of ideals of truth and non-violence;

(xxv) Saini Sabha (Regd.) Narnaul, Haryana is a Social and Cultural organization which shall not have any political relations;

(xxvi) Saini Sabha (Regd.) Narnaul, Haryana shall be independent to form any sub-committees/institutions to carry out any one or more than one activity from the above listed and any such aims and objectives for the welfare of society and nation at large.

G. Regarding the names of the Founder Members of the Society

As this society was founded in 1935 and is one of the oldest societies in the state of Haryana, all its founder members are not alive and further the society will not include any founder member. Therefore the provision of founder members is exempted from the list of the members of Saini Sabha (Regd.) Narnaul, Haryana.

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PART-B
BYE-LAWS FOR SAINI SABHA (REGD.) NARNAUL, HARYANA
WITH
COLLEGIUM

1. INTERPRETATION:

- i). In the interpretation of these articles unless there is something inconsistent with the subject or context, The Society means "Saini Sabha (Regd.) Narnaul, Haryana" (herein after called the Society). It shall be a Non Profit Organization (NPO).
- ii). The Governing Body & the Working Committee shall mean the same. 'The act' means Haryana Registration and Regulation of Societies Act, 2012.
- iii). 'Special resolution' means a resolution passed in a meeting of the Collegium in which at least forty per cent of the members entitled to vote are present and the resolution is approved by three-fifth of the members so present and voting.
- iv). "Majority" means the said majority of the members so present in the meetings completing the quorum with 40 % presence of the total such members.
- v). "Society funds" shall means and include all investments, funds and sponsorships belonging to the Society.
- vi). The 'election year' means the last year of the presiding governing body starting from 1 year before the due date.
- vii). All such definitions of the act shall stand true in context of the society.

2. Name of the Society: Saini Sabha (Regd.) Narnaul, Haryana

3. The Registered Office of the Society shall be at: Saini Sabha Bhawan, Rewari Road, Narnaul

4. The Society shall carry out its major activities in the Mahendergarh District. State Haryana.

5. Membership :

1. Eligibility: In order to be admitted as a member of the Society, a person:

- (i) Must belong to the Saini cast;
- (ii) and must be 21 years of age on the date of admission;

- (iii) should subscribe to the aims and objects of the Society;
- (iv) must have deposited the membership fee and annual subscription fee (if applicable) through the modes prescribed in the act and corresponding rules and such amendments thereafter and must not be in arrears of payment of such fee as on the date of annual general meeting for continuing as a member;
- (v) must not be an insolvent and of unsound mind; and
- (vi) must not have been convicted of an offence involving moral turpitude Involving imprisonment of one year or more.
- (vii) Must be residing in Tehsil Narnaul except block Nangal Choudhary for last three years and having any valid proof of residence.

2. Kinds/ Types / Categories of Members : The Society shall consist of two different categories of members as under:

- i). **Life Members** – A person may be admitted as a life member on payment of the prescribed fees, fulfilling the eligibility criteria and such person shall continue to be the member of the society for his life.
- ii). **Honorary Member** – The Governing Body may propose individuals of distinguished talent and merit or whose association is deemed to be beneficial to the Society or who has rendered services of outstanding merit to the Society or who is a distinguished citizen of India or any other country as Honorary Member of the Society to the Collegium for approval and appointment with simple majority, after obtaining consent of the individual, without payment of any membership or subscription fees. The Honorary members shall be entitled to attend the meetings and contribute to the deliberations but shall have no right to vote.

3. Membership Fee & Annual Subscription:

- (i) The rates for membership of the Society and the annual subscription shall be as under:

S. No.	Type of Member	Admission Fee	Annual Subscription
1.	Life Member	Rs. 501/-	NIL
2.	Honorary Member	NIL	NIL

4. Admission Procedure (for life members):

- i). The admission of a person as a member of the Society shall be decided by its Governing Body from time to time;
- ii). An individual willing to be a member of the Society has to submit an application in **prescribed form** and along with supporting documents to

the General Secretary/Secretary duly filled in and signed and recommended by a regular member of the society.

- iii). The General Secretary/Secretary shall examine the application and place the same before the Governing Body for a decision.
- iv). The Governing Body may accept or reject the application and it shall be bound to assign the due reason in writing for its decision of rejection. Such applicant shall have right to go for appeal against such rejection order in the Collegium.
- v). The approval of the Governing Body shall be intimated to the member within 45 days in writing or displayed on the notice board of the society; his name shall be entered in the register of members, to be maintained in such manner & form as prescribed under the Haryana Societies Registration and Regulation Rules, 2012 and he/she will be issued an Identity Card of the Society.

5. Identity Card for every member: Every person admitted as a member will be issued an identity card containing his/ her photograph, brief particulars and membership category, duly signed by the individual Member and the President of the Society.

6. Rights & Obligations of Members

- i). All the members of the Society shall be bound by the rules and regulations of the Society as contained in its Byelaws and amended from time to time;
- ii). Only Life Members shall have a right to cast his vote at the elections of the Society provided such member is not defaulter in payment of any dues of the Society.
- iii). Every member of the Society shall have the right to inspect the internally audited books of accounts, books containing the minutes of proceedings of the general meetings, meetings of the Governing Body and register of members of the society on the schedule prescribed by the governing body;
- iv). Every member shall inform the Society about any change in his address, which shall be duly recorded in the register of members of the Society and upon which the Society shall issue a fresh Identity Card to such member at his cost as decided by the governing body from time to time.

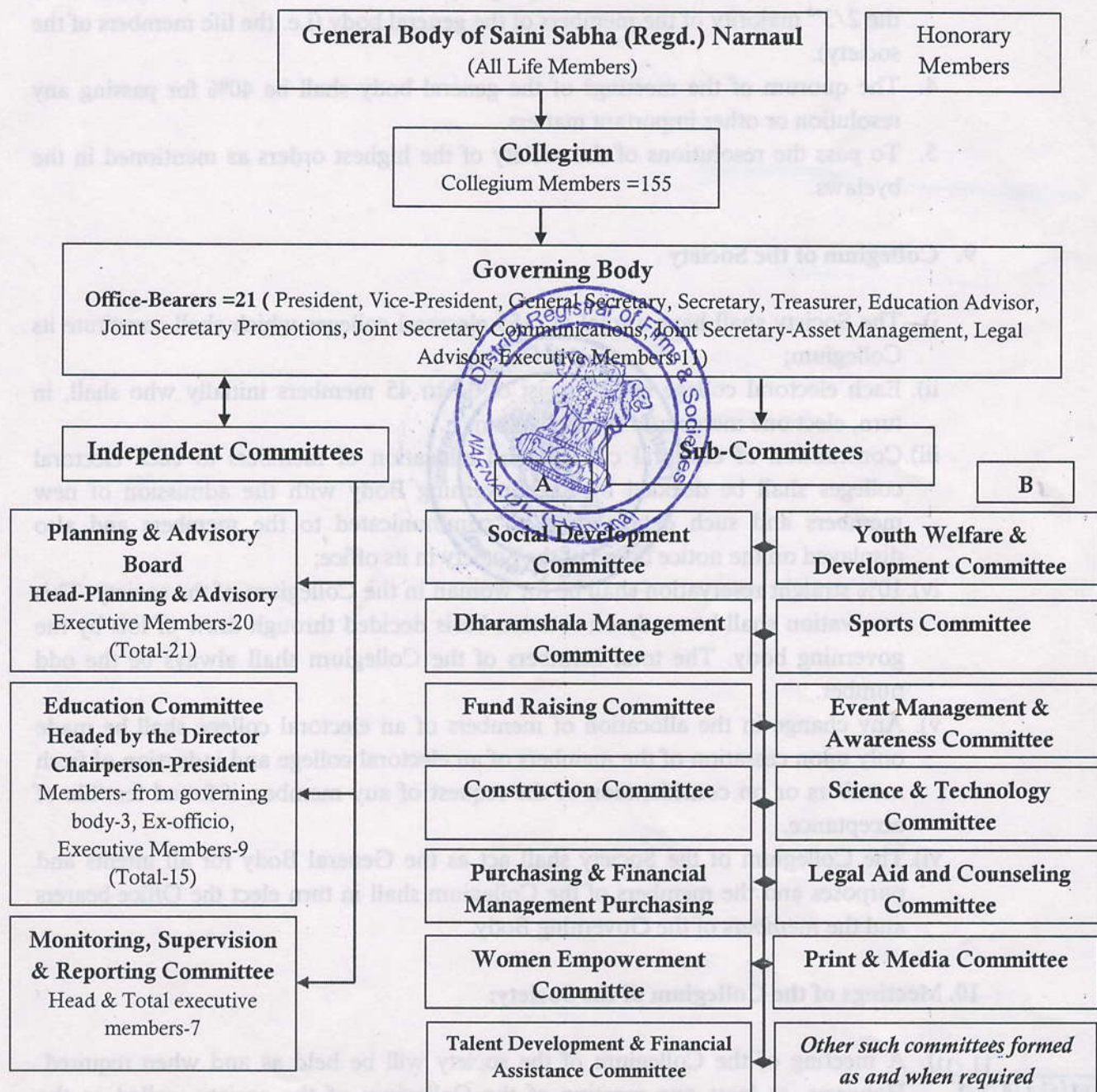
7. Cessation of Membership : Any person admitted as a member shall cease to be a member of the Society in the following events:

- i). Attracts the provisions contained in Section 22 of the Act;
- ii). Upon his/ her acting contrary to the aims and objectives of the Society;
- iii). Upon such member being found guilty by 3/4th majority of the Collegium of a financial misappropriation of the funds of the society;
- iv). Upon indictment and directions for removal by the District Registrar/Registrar/ Registrar General of Societies;
- v). An Honorary member shall cease to be a member of the Society, if the Collegium, decides so by passing a resolution with 3/4th majority in this behalf.

6. Associate Fellow:

All the Saini fraternity members of Tehsil Narnaul (excluding the block Nangal Choudhary area) fulfilling the eligibility criteria to become a member are the Associate fellow of the society and are the integral part of this society. This society is primarily devoted to the welfare and all round development of the whole Saini fraternity. Therefore all Saini citizens of the area are the part of this society.

7. Organization Structure of Saini Sabha (Regd.) Narnaul



This is an ideal and recommended structure of the society. These three independent committees and 7 sub-committees (part A in the left side in above structure) must be formed for efficient working and delegation of work of the society. The subcommittees on the right side (Part-B) are optional. However, the Governing Body can constitute and operate with the more sub-committees as and when required.

8. General Body:

1. Every person admitted as a life member till 1st January of the election year shall be a member of the General Body of the Society and shall be entitled to cast his vote for the election of members of the Collegium unless he is in arrears of payment of any dues except the rents by the tenets of the Society.
2. Any amendment in the memorandum of Association and Byelaws, or change in the Name, amalgamation or division of the Society shall be done only with the approval of the general body of the society by the way of a special resolution.
3. The rights to sale the immovable property and assets of the society shall be with the 2/3rd majority of the members of the general body (i.e. the life members of the society).
4. The quorum of the meetings of the general body shall be 40% for passing any resolution or other important matters.
5. To pass the resolutions of the society of the highest orders as mentioned in the byelaws.

9. Collegium of the Society

- i). The Society shall have a total of 155 electoral colleges which shall constitute its Collegium;
- ii). Each electoral college shall consist of 35 to 45 members initially who shall, in turn, elect one member to the Collegium.
- iii). Constitution of electoral colleges and allocation of members to each electoral colleges shall be decided by the Governing Body with the admission of new members and such details shall be communicated to the members and also displayed on the notice board of the Society in its office;
- iv). 10% straight reservation shall be for woman in the Collegium of the society. This reservation shall be made on rotation basis decided through draw of lots by the governing body. The total members of the Collegium shall always be the odd number.
- v). Any change in the allocation of members of an electoral college shall be made only upon cessation of the members of an electoral college and induction of fresh members or on consideration of the request of any member, if found feasible of acceptance.
- vi). The Collegium of the Society shall act as the General Body for all intents and purposes and the members of the Collegium shall in turn elect the Office-bearers and the members of the Governing Body.

10. Meetings of the Collegium of the Society:

- i). A meeting of the Collegium of the society will be held as and when required. However, at least one meeting of the Collegium of the society, called as the Annual General Meeting (AGM) will be held in a year, within six months of the close of the financial year for consideration and adoption of the duly audited annual accounts of the society in addition to transaction of any other business of the Society as may be required.

- ii). The Governing Body of the society may convene an extra-ordinary meeting of the Collegium of the society at any time after giving due notice as prescribed hereunder, either of its own or within 45 days of receipt of a written requisition along with reasons for convening such meeting, from at least 1/10 of the members of the Collegium.
- iii). For any meeting of the Collegium, a clear notice of at least 14 days along with a copy of the agenda of the business to be transacted, date, time & venue of the meeting will be given to the members of the Collegium. A copy of such notice will also be endorsed to the District Registrar.
- iv). A meeting of the Collegium may also be convened at a shorter notice, if agreed to, by a majority (at least above 50% of the total members) of the members of the Collegium.
- v). Quorum for the meeting of the Collegium will be 40% of the total members entitled to vote and present in person. In case of a meeting adjourned for want of quorum, the quorum for the adjourned meeting shall not be less than 10% of the total members. The Collegium shall be competent to transact all business in such adjourned meeting except the consideration of any Special Resolution. Any Special Resolution can be passed in such adjourned meeting only if at least 25% of the total members of the Society are present.
- vi). The proceedings of all meetings of the Collegium will be recorded in the minutes-book (bound or in loose leaves) maintained separately for the purpose by the General Secretary/Secretary and such minutes will be signed by the Chairman of the meeting and the General Secretary/Secretary of the Society.

11. Powers, Functions & Duties of the Collegium -

- i). To guide the Society in determining and fulfilling its aims and objects.
- ii). Approval of annual accounts of the society, approval for disposal of moveable and condemned assets of the society etc. and all such other acts as may be required under the Haryana Registration and Regulation of Societies Act & Rules, 2012.
- iii). The President, Vice-President, General Secretary, Secretary, Treasurer shall be elected (through the election process) and other members will be appointed (through the nomination process) by the simple majority of the Collegium.
- iv). To appoint the members for the independent committees
- v). To remove any member from the independent committees with 2/3rd majority.
- vi). To remove any member from the Governing Body with 3/4th majority.
- vii). According approval to the continuation of a person appointed as a member of the Governing Body against a casual vacancy.

12. Duties of a Collegium Member:

- i). To put the issues and problems of the respective electoral college members before the Governing Body
- ii). To circulate and implement all the resolution, work and guidelines passed by the Governing Body in his/her respective electoral college
- iii). To create awareness about education and social upliftment

- iv). To do every possible effort in the fulfillment of the aims and objectives of the society
- v). To bring maximum participation of his/her electoral college in every event of the society

13. Governing Body:

1. **Composition:** The Governing Body of the society shall consist of a total of 21 Office-bearers and Members as under:

- a. President
- b. Vice-President
- c. General Secretary
- d. Secretary
- e. Treasurer
- f. Education Advisor
- g. Joint Secretary-Promotions
- h. Joint Secretary-Communications
- i. Joint Secretary Assets Management
- j. Legal Advisor
- k. Eleven Executive Members, including co-option of any Honorary Member by the Governing Body.

2. The President, Vice-President, General Secretary, Secretary and Treasurer shall be elected (through the election process) and other members will be appointed (through the nomination process) by the simple majority of the Collegium.

3. A person appointed/elected in the governing body must be a life member of the society.

4. Filling of any Casual Vacancy on the Governing Body -

Any vacancy arising on account of resignation or death of any member of the Governing Body or for any other reason, may be filled-up by the Governing Body, if required, from amongst the members of the Collegium on adhoc basis till the holding of next Annual General Meeting of the Society. Such adhoc member of the Governing Body shall cease to be a member of the Governing Body on the date of the next Annual General Meeting, if his appointment is not approved in the Annual General Meeting by a majority vote for the balance term of the Governing Body.

14. Procedure of Elections for the Society

1. **Returning Officer, Deputy Returning Officer and Observer for conduct of elections:**

- i). The Returning Officer, Deputy Returning Officer and Observer shall be appointed by the governing body to conduct the elections.

ii). Such appointed officers shall have graduation as the minimum educational qualification. Any higher/professional qualification may be an added advantage.

iii). The Deputy Returning Officer and the Observer shall assist the returning officer in smooth conducting of the elections.

iv). They shall not be the executive member of current governing body and also shall not become the member of next governing body and the Collegium in any case. However they can be appointed as the member of any independent committees by the concerned authorities.

2. General Procedure

i). All the life members shall have the right of casting their votes for the election of Collegium.

ii). All the elected members of the Collegium shall have the rights of casting vote for the election of the governing body.

iii). The election area of Saini Sabha (Reg.) Narnaul shall be Tehsil Narnaul except Nangal Choudhary block.

iv). The annual general meeting of the society shall be conducted on 15th May and the accounts of last one year shall be presented by the governing body before the Collegium for its approval. General body members may also be called in this meeting to inspect such accounts of so desired.

v). A person who is willing to cast his vote or contest for the elections must become the life member of the society by applying for the membership in the prescribed form and pay the required fee till 1st January of the calendar year of the elections.

vi). The elections will be held in two phases. In the first phase, the election will be held for the Collegium and then in second phase, election will be held for the five members (President, Vice-President, General Secretary, Treasurer and Chief Education Advisor) of the governing body. Rest of the members of the governing body shall be appointed by the new Collegium with simple majority.

vii). Only a life member of the society fulfilling the eligibility criteria and not having in any arrears of the payment of any dues of the society can contest for the election of the Collegium.

viii). The person who files his/her nomination for the election of Collegium shall deposit a non-refundable amount of Rs. 2100/- in the society as per the schedule and get a receipt for the same.

ix). A life member of the society who is elected for the Collegium can contest for the election of the governing body positions.

x). A Person who files his/her nomination for the election of the President shall deposit a non-refundable amount of Rs. 11000/- in the society as per the schedule and get a receipt for the same.

xi). A Person who files his/her nomination for the election of the Governing Body deposit a non-refundable amount of Rs. 1100/- in the society as per the schedule and get a receipt for the same.

xii). Any objections qua the list of members of the Society entitled to vote shall be decided by the Returning Officer in consultation with the office-

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bearers of the society. However, the decision of the Returning Officer shall be final in the event of any difference of opinion. The Returning Officer shall, thereafter, invite nominations to be filed within the period prescribed in the Schedule of elections, scrutiny and withdrawal of nominations, if any, for election of the members of the Collegium and Governing Body respectively.

- xiii). The Returning Officer will display a list of the contesting members for the Collegium and Governing Body on the notice board of the society. The returning officer will conduct the elections on the notified dates. The members eligible to vote will be allowed to cast their vote in person.
- xiv). Only those life members of the society who have the identity card issued by the society shall have the rights of casting their votes in elections. In special circumstances, other valid id cards like Ration Card, Driving License, Voter ID card and Pan Card etc may be allowed by the election authorities.
- xv). All the elections shall take place in Saini Sabha Bhawan only. The elections may be conducted in shifts also.
- xvi). The results of all the electoral colleges shall be announced combined after completing the elections for all colleges.

3. Procedure for Election of the Collegium

- i). 155 numbers of members of the society shall be elected as members of the Collegium. Each member shall be representing his house/ Electoral College.
- ii). The term of the Collegium shall be three years from the date of its constitution.
- iii). The Governing body will appoint a returning officer for conduct of election and also notify/ display the details of members of each Electoral College entitled to vote at least 90 days prior to holding the General Meeting. Further, individual notices for holding elections of the Collegium shall also be conveyed by the Governing Body. The information of holding the election of the Collegium shall also be sent to the District Registrar so as to appoint an observer, if he so desires.
- iv). After closing hours on the date of the poll, the returning officer will declare the results and constitute the Collegium of the society as per the schedule. A list of the elected members of the Collegium, duly signed by the Returning Officer, will be filed with District Registrar within 30 days from its constitution.

4. Election of the Governing Body:

- i). The Term of the Governing Body shall be three years
- ii). The Governing body will appoint the Returning Officer for conduct of elections and also notify/display a list of members of the Collegium entitled to vote at least 45 days prior to the holding of the General Meeting for conduct of the elections.
- iii). The Governing Body shall also send notices for holding elections of the

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Governing Body to all the members, conveying the date, time & the manner at least 15 days before the election. The information w.r.t. holding of election for the Governing Body shall also be sent to District Registrar to appoint an observer, if he so desires.

iv). After closing hours on the date of the poll, the returning officer will declare the results and constitute the Governing Body of the society. A list of the elected office-bearers and the executive members of the Governing Body, duly signed by the Returning Officer, will be filed with District Registrar within 30 days, who shall accord his approval of the same upon his satisfaction.

v). The office-bearers of the Society shall not be entitled to any remuneration for rendering services to the society.

15. Schedule of Elections

- i). Last date for applying for life membership for having rights of casting vote shall be the 1st January of the election year
- ii). Display of list of member entitle to vote for the Collegium by- 31st January of the election year
- iii). Appointment of Returning Officer, Deputy Returning Officer and Observer by the governing body for the election of the Collegium- till 10th February of the election year. This information must be displayed on the notice board of the society.
- iv). The Returning officer will complete all election process independently.
- v). Election process will commence from 15th February of the election year.
- vi). Nomination filing for the election of the Collegium in the election office of the society – 15th Feb. to 18th Feb. till 4:00 PM of the election year
- vii). Scrutiny of the nominations by the returning officer- 19th Feb.-22nd Feb. till 2:00 PM. The candidates willing to withdraw their nomination can do so by 25th Feb. 5:00 PM
- viii). Then the election officer will allot the election symbols to the eligible candidates from 25th Feb. to 27th Feb. of the election year.
- ix). Campaigning Time: as per the directions of the retuning officer.
- x). Election of Collegium shall start from the first Sunday after 5th March and shall be completed in next 3-4 Sundays.
- xi). Display of results and list of elected members of the Collegium who in turn shall be eligible to vote for the election of Governing Body: 1st April of the election year.
- xii). Appointment of Returning Officer, Deputy Returning Officer and Observer by the governing body for the election of the five positions of the Governing Body and its constitution- by 6th April of the election year. This information must be displayed on the notice board of the society.
- xiii). The Returning officer will complete all election process independently.

- xiv). Nomination filing for the election of governing body positions in the election office of the society time for the eligible candidates – 5th May- 8th May till 4:00 PM of the election year
- xv). Scrutiny of the nominations by the returning officer- 9th May- 10th May till 2:00 PM. The candidates willing to withdraw their nomination can do so by 13th May till 5:00 PM of the election year.
- xvi). Then the election officer will allot the election signs to the eligible candidates on 14th May of the election year
- xvii). Campaigning Time: as per the directions of the returning officer.
- xviii). Annual General meeting and passing of annual accounts: 15th May of the election year
- xix). Due date of the election for the five positions of the governing body: first Sunday after 20th May of the election year
- xx). If the election cannot be held on the due date due to some unavoidable circumstances, the Returning Officer shall announce the next due date on the same day which shall not be more than 15 days away in any case.
- xxi). Constitution of the complete governing body with the approval of simple majority of the new Collegium shall be done within 15 days after the elections of 5 governing body members by the Returning officer.
- xxii). The present governing body shall give the charge of the society and its accounts to the newly elected governing body with immediate effect after its constitution. In case of any such negligence, the necessary actions can be taken by the returning officer.
- xxiii). Oath ceremony of all the Collegium members and the governing body members shall be conducted by the returning officer.

16. Meetings of the Governing Body -

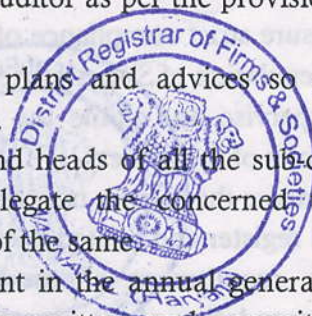
- i). The meetings of the Governing Body will be held as and when required. However, the Governing Body shall meet at-least once in every quarter and there will be minimum four meetings of the Governing Body in a financial year.
- ii). A clear notice of three days of every such meeting will be given by the General Secretary of the Governing Body to the office bearers and members before the date appointed for the meeting. However, the Governing Body may meet at shorter notice, wherever so required, with the consent of at least fifty percent of its members.
- iii). The quorum of the meetings of the Governing Body shall be at least 40% of the total members of the Governing Body. In case quorum is not present, the meeting shall be adjourned to another date for which a proper notice shall be issued. The members present in the adjourned meeting shall form the quorum for the adjourned meeting.
- iv). The proceedings of every meeting of the Governing Body will be recorded in the proceedings book separately maintained for this purpose. Such minutes shall be signed by the Chairman of the meeting and the General Secretary of the Society. In case the Chairman or the Secretary is not available to sign the minutes, these will be signed by any two members present in the meeting as may be authorized

by the Governing Body.

- v). The minutes of every meeting of the Governing Body will be placed for confirmation in the succeeding meeting of the Governing body.

17. Powers, Functions & Duties of the Governing Body:

- i). The Governing Body shall be responsible for achieving the aims & objectives of the Society and shall work in the best interest of the Society, for which it shall be empowered to deploy the funds & assets of the society for the stated objectives;
- ii). The Governing Body will be competent to raise funds and purchase property, movable and immovable, on free-hold or lease basis in its name, as decided by it.
- iii). The Governing Body shall have full charge of all immovable properties and moveable assets belonging to or vested in the Society and these will be managed in such a manner as it considers appropriate subject to the overall control and directions of the Collegium of the Society.
- iv). The Governing Body shall be competent to invest the funds in the manner it considers appropriate in the best interests of the Society and it shall be competent to borrow or mortgage (with the 2/3rd majority of the Collegium) or hypothecate the properties on behalf of the Society in the manner decided.
- v). Governing Body shall appoint an internal Auditor through its simple majority and also appoint the external Auditor as per the provisions of the act through simple majority of the Collegium.
- vi). To implement the viable plans and advices so given by the Planning and Advisory committee/board.
- vii). To appoint members and heads of all the sub-committees mentioned in the organization structure, delegate the concerned work and assignments and supervise the performance of the same.
- viii). Specific budget allotment in the annual general meeting every year for the working of independent committees, sub-committees and institutions of the society.
- ix). To constitute various standing or adhoc committees for looking after such functions as may be assigned from time to time.
- x). To create provision for engagement or removal of regular or part-time employees of the Society to look after the secretarial, accounting and other functions in a seamless manner.
- xi). To prepare the Accounts manual for whole term of 3 years for deciding limits on usage of funds by any authority (such as the President, General Secretary, Treasurer, Director etc) and other such expenses incurred towards any work of the society.
- xii). To appoint or remove the employees and staff for the working of educational institutions of the society on the recommendations of the education society.
- xiii). The governing body shall have the rights of taking all the necessary decisions for society and its institutions except the independent committees and their work. However the governing body can send their necessary recommendations to these independent committees.
- xiv). The governing body shall be responsible for solutions of all the financial problems and issues of the society.
- xv). To outsource certain functions e.g. cleaning, security and similar other



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maintenance activities of the premises and assents of the society.

18. Powers, Functions & Duties of individual members of Governing Body-

i). President:

- a. The president shall be the chief executive member of the society.
- b. To preside over all the meetings of the Collegium and of the Governing Body and regulate the proceedings of such meetings.
- c. To do all such acts, deeds and things as may be authorized by the Collegium and/or the Governing Body from time to time.
- d. To allow or disallow discussion on any matter which is not included in the agenda.
- e. President shall have the right of the deciding vote over any matter or the resolution of the society.
- f. To sign official papers, minutes of meetings and other important documents of the society.
- g. The president will conduct all his meetings in Saini Sabha Bhawan
- h. The president will be the chairperson of all the independent committees and sub-committees of the society
- i. To ensure proper & transparent functioning of the Society/ Governing Body.
- j. To ensure strict compliance of the provisions of the Haryana Registration and Regulation of Societies Act, 2012 and the rules made there under.
- k. To supervise and guide the overall activities/ achievement of aims & objectives of the Society.
- l. Will ensure the regular maintenance of the Immovable property and assets record register and related documents by the concerned joint secretary
- m. Adhoc recruitment of the staff in educational institutions on the recommendation of the education committee.
- n. Adhoc recruitment of the staff in the society office on the recommendation of the governing body for a short period of time not more than 6 months or as and when required as the case may be.
- o. The president can do the financial expenses for working of the society as per the Accounts Manual prepared and updated time to time by the governing body and passed through a resolution.
- p. Act as the overall in-charge of the administration and execution of all the programmes of the Society/ including financial affairs on behalf of the Governing Body including creation of posts, fixation of salaries/ remuneration/ allowances etc., make appointments/ engagement of staff, make purchases and do all other such things as may be necessary in the furtherance of the aims & objects of the Society in accordance with the delegations by the Collegium from time to time.
- q. In case of any misconduct in the society meetings, the president can suspend any such person(s) for maximum 6 months. The suspension period will depend on the gravity of the misconduct. The president will then refer the case to the Monitoring, Supervision and Reporting Committee for the recommendation of the disciplinary action to be taken.

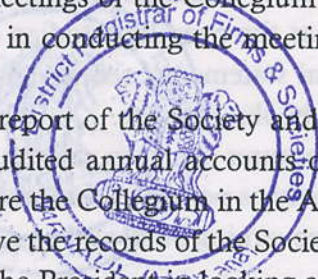
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ii). Vice-president:

- a. To assist the president in carrying out his duties.
- b. In absence of the President, to act on his behalf and perform all duties and exercise all the powers of the President except the policy and financial matters.
- c. To do all such acts, deeds and things, as may be authorized by the Governing Body.

iii). General Secretary:

- a. To conduct, organize, supervise and manage all the affairs of the Society and do all such acts and perform all such duties for the working of the Society as may be assigned by the President/Governing Body;
- b. To receive, scrutinize and place applications for membership of the Society before the Governing Body and to enter the name of the members, if approved, in the register of members under his initials and to intimate the members about the same and issue identity cards to the members so admitted;
- c. To convene meetings of the Collegium/Governing Body with the consent of the President and serve proper notices as prescribed under these byelaws.
- d. To attend all the meetings of the Collegium and the Governing Body and assist the President in conducting the meetings and record proceedings of all the meetings.
- e. To prepare annual report of the Society and place it before the Governing Body along with audited annual accounts of the Society, for approval to place the same before the Collegium in the Annual General Meeting.
- f. To keep and preserve the records of the Society/ Governing Body.
- g. To help and assist the President in looking after the complete affairs of the Society and in attaining aims & objects of the Society.
- h. To ensure timely filing of all statutory returns/ documents in the office of the District Registrar and such other authorities as may be prescribed under the Haryana Registration and Regulation of Societies Act, 2012 and the rules made thereunder.
- i. To be the custodian for safe custody of common seals of the society and affix the same, wherever required, as per the authorization of the Governing Body.
- j. To conduct correspondence on behalf of the Society/ Governing Body and to sign letters and papers on its behalf and to ensure that all statutory registers and records are properly kept and maintained.
- k. To prepare before announcing of the date of election and the Annual General Meeting, the list of all the members eligible to vote, duly updated and to place it before the Governing Body.
- l. The General Secretary can do the financial expenses for working and maintenance of office(s) of the society as per the Accounts Manual prepared and updated time to time by the governing body and passed through a resolution.



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iv). Secretary:

- a. To assist the General Secretary of the Society in carrying out his functions and duties;
- b. To discharge the functions and duties of the General Secretary of the Society in his absence to the extent authorized by the Governing Body;
- c. To look after such functions and duties and exercise such powers as may be assigned and delegated by the Governing Body of the Society from time to time.

v). Treasurer:

- a. To keep accounts of all financial transactions of the Society of all the sums of money received and spent by the Society and maintain records of receipts and expenses relating to such matters, and of assets, credits and liabilities.
- b. To get the accounts of the Society audited by the internal auditor appointed by the governing body at the end of every quarter.
- c. To get the accounts of the Society audited by the chartered accountant appointed by the Collegium at the close of the financial year, every year.
- d. To submit to the Governing Body through General Secretary/Secretary, the audited annual accounts of the Society, at least one month prior to the date of annual general meeting.
- e. To act as the overall custodian of all the books of accounts of the society, financial statements, receipt books, expense vouchers, bank pass books & cheque books, cash etc.
- f. The Treasurer can keep cash and do the financial expenses for working of the society as per the Accounts Manual prepared and updated time to time by the governing body and passed through a resolution.

vi). Education Advisor:

- a. Coordination between Governing body and the Education Committee
- b. Advice the governing body on educational issues through his/her expertise.
- c. Representative of the governing body in the education committee
- d. Will play a vital role in the growth of educational missions of the society.
- e. To look after such functions and duties and exercise such powers as may be assigned and delegated by the Governing Body of the Society from time to time.

vii). Joint Secretary Promotions

- a. To look after the promotion work of all the events, activities and programs of the society. To maintain all such records in the register.
- b. To look after such functions and duties and exercise such powers as may be assigned and delegated by the Governing Body of the Society from time to time.

viii). Joint Secretary-Communications

- a. To look after public relation, media and publication work of the society.

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- b. To do the internal communication with members of Collegium, governing body, independent committees and sub-committees for meetings as directed by the governing body/general secretary.
- c. To maintain all such records in the register.
- d. To do communication with external authorities like government and RTI for the concerned work matter of the society.
- e. To look after such functions and duties and exercise such powers as may be assigned and delegated by the Governing Body of the Society from time to time.

ix). Joint Secretary- Assets Management

- a. To maintain the records of all the movable and immovable assets and related documents of the society and all its institutions in the supervision of the president
- b. To supervise the records of the purchase and construction committees.
- c. To look after such functions and duties and exercise such powers as may be assigned and delegated by the Governing Body of the Society from time to time.

x). Legal Advisor

- d. To advise society on all legal matters and deal with the same as directed by the society.
- e. Will be the head of Legal aid and counseling committee
- f. To guide the society on legal guidelines and provision of the government.

19. Cessation of members of the Governing Body- An office-bearer/ executive member of the Governing Body shall cease to be an office-bearer or executive member:

1. upon submission & acceptance of his resignation;
2. if he ceases to be a member in accordance with sub-clause (7) of Clause 5 of these byelaws;
3. If he/she is removed by a resolution passed in the meeting of the Collegium.
4. An executive member/office bearer who remains absent from the governing body meetings for consecutive three times may be removed from the governing body by the Collegium on request of Governing Body.

20. Independent Committees:

The society aims to improve the performance and the efficiency of its working through the delegation of work and responsibilities. The society shall have the following three independent committees for the fulfillment of this aim:

- i). Education Committee
- ii). Planning and Advisory Board or Committee
- iii). Monitoring, Supervision and Reporting Committee

In case the society needs to form more such independent committees, it can do so by getting an approval from the Collegium by the way of a special resolution.

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1. Education Committee:

i). **Composition:** The education committee of the society shall consist of a total of 14 Office-bearers and the ex-officio member(s) as under:

- a. President (non-executive Chairperson)
- b. Director (executive head)
- c. Deputy- Director (Vice Head)
- d. Governing Body representatives
 - o Secretary General
 - o Treasurer
 - o Chief Education Advisor
- e. Principal –ex-officio member (of each school/institution of the society)
- f. Executive Members & Specialists-8

ii). The Director, Deputy Director and all the 8 executive members from the different fields in the education committee shall be appointed by the Collegium (excluding the representatives from the governing body and ex-officio member(s)). Before appointment, the applications shall be called in the prescribed format and on the basis of fulfillment of the eligibility criteria.

iii). The Appointments shall be done by the Collegium with the simple majority.

iv). All such appointed members and heads shall have graduation as the minimum educational qualification. Any higher/professional qualification may be an added advantage.

v). The term for the Director shall be three years from the date of his/her appointment. However he/she can be re-appointed for the next term in case of the performance at par considered by the Collegium.

vi). The 9 members (the deputy director and 8 executive members) of the first education committee so constituted shall complete their 3 years as the term. After 3 years, the 1/3rd members shall be replaced by rotation every year as fixed by the majority of the committee. A person cannot be appointed for 2 consecutive years and can be appointed again thereafter.

vii). The Director will act as the overall in-charge of the administration and execution of all the duties, work and programmes of the educational institutions of the society and do all other such things as may be necessary in the furtherance of the educational aims & objects of the Society in accordance with the delegations by the Collegium from time to time.

viii). The director shall have the right of deciding vote on the matters of the education committee.

ix). Composition of executive members/specialists

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- a. Two Members from teaching/education background as minimum and one from each below listed fields shall be appointed in the education committee.
- b. Science
- c. Law
- d. Engineering & Technology
- e. Medicine
- f. Commerce & Business
- g. Administrative
- h. In-case of non-availability of such members, the Collegium can appointed from the available and eligible applicants.

2. Powers, Duties and Functions of Education Committee

- i). Independent working and management of the educational institutions of the society
- ii). Shall be answerable to the Governing Body
- iii). To fulfill are the requirements of the educational institutions of the society.
- iv). The committee can incur the financial expenses as per the Accounts Manual prepared by the governing body and amended time to time for all its activities.
- v). All the accounts of the committee shall be prepared and updated by the respective institutions of the society.
- vi). The education committee shall run all the educational institutions under the society according to the departmental laws and rules. In case the departmental rule is in contradiction with the society rule, the departmental rule will be understood right.
- vii). To prepare policies and plans in the best interest of the running of all educational institutions of the society. The committee will send all its policy matters to the governing body for its approval. In case the governing body rejections the same, it shall give a reason for the rejection in written. Then the education committee can appeal against the rejection in Collegium. The decision of the Collegium with majority here will be final.
- viii). All the grants and funds of all the educational institutions of the society shall be used for running, establishment and development of such institutions. However the society can take the parts of the funds on credit and return back the same on due time.
- ix). The education committee shall have the right of forming further sub-committees for the smooth running of its educational institutions/centers

3. Planning and Advisory Committee/Board:

- i). **Composition**-The planning and advisory board/committee of the society shall consist of a total of 21 Office-bearers as under:
 - a) Head-Planning & Advisory-1

b) Executive Members-20 (shall be appointed as minimum 1 and maximum 3 persons from each of the below listed fields by the Collegium)

- A. Education & Teaching
- B. Science
- C. Law
- D. Engineering & Technology
- E. Medicine
- F. Commerce & Business
- G. Administrative
- H. Arts, designing and hospitality
- I. Social Activists
- J. Journalism
- K. Sports
- L. Other miscellaneous fields

i). The committee shall primarily work for making plans and advising for achieving aims and objectives, efficient working and development of the society.

ii). The Appointments of the Head-Planning & Advisory and all the executive members shall be done by the Collegium with the simple majority.

iii). All such appointed members/head shall have graduation as the minimum educational qualification and of distinguished talent and expertise in planning and advising to the society. Any higher/professional qualification may be an added advantage.

iv). The term of all the committee members shall be three years from the date of his/her appointment. However he/she can be re-appointed for next term in case of the performance at par considered by the Collegium.

v). The committee shall be answerable to the governing body.

vi). The Head-Planning & Advisory will act as the overall in-charge of the administration and execution of all the duties, work and programmes of the committee and do all other such things as may be necessary in the furtherance of the educational aims & objects of the Society in accordance with the delegations by the Collegium from time to time.

21. Monitoring, Supervision and Reporting Committee

i). **Composition**-total members of the committee shall be seven.

ii). It shall be an independent committee under the Collegium

iii). The experts and distinguished persons from different fields shall be appointed by the Collegium

iv). The honesty and integrity of the members of this committee shall be beyond the questions.

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- v). The committee shall monitor and supervise the performance of the governing body, planning and advisory committee, education committee, all sub-committees and the Collegium. The committee will publish its reports at least once in a quarter and ensure the reports to be made available to all the members of the society hence resulting in great working and welfare of the society.
- vi). The committee shall submit all its reports to the governing body and shall be answerable to the governing body.
- vii). The committee shall also provide the recommendation on the disciplinary matters referred by any of the committees/bodies of the society.

22. Sub-Committees:

- i). To improve the working and performance of the society, the governing body shall form primarily 7 mandatory sub-committees as named (part-A) in the organization structure (under section-7) of the society to delegate and distribute its work.
- ii). The members and heads of sub-committees shall be appointed by the Governing Body for the term of at least one year or more. The sub-committees so formed shall carry out their work as per the guidelines provided by the governing body and shall be answerable to the Governing Body.
- iii). A sub-committee shall have minimum 5 members including the in-charge.
- iv). The sub-committees will coordinate with each other to fulfill mutual requirements and provide efficient results.
- v). In all the important matter and controversial matters, the rights of voting will be only with life members.
- vi). A person can't become a member of more than two committees/subcommittees

23. Amendments in the Memorandum of Association, Byelaws, Name of the Society, etc. – Any amendment in the Memorandum of Association and Byelaws, or Change of Name, amalgamation or division of the Society will be done only with the approval of the General Body of all life members by way of a special resolution. The governing body can propose such amendments and the general body shall approve the same. The intimation of any such amendment or change, along with attested copy of the requisite documents, shall be filed in the office the District Registrar by the General Secretary/ Secretary within such time as may be prescribed under the Haryana Registration and Regulation of Societies Act, 2012 and the rules made thereunder.

24. Management of Assets and Funds of the Society

- i). The sources of income of the society will include receipts on account of membership fee, annual subscription, rent from property/ assets, interest, consultation fees, donations, gifts, grants, etc. The society can also raise funds through interest-free short term loans from its members or from scheduled banks on interest. Loan from the scheduled banks on interest will be taken only for purchase of creation of capital assets and not for meeting any recurring revenue

expenditure under any circumstances.

- ii). The Governing Body will prepare and approve an annual budget of the Society on the basis of its estimated income and the capital & revenue expenditure during the first quarter of the financial year and shall also place a copy thereof before the Collegium in its Annual General Meeting for information.
- iii). The Bank accounts of the Society shall be jointly operated by any two members from the President, General Secretary and Treasurer. The Bank accounts of the educational institutions of the Society will be jointly operated by any two members from the President, Director and the Principal of such institution.
- iv). All assets and funds will belong to the Society and vest in the society. All receipts and payments of the Society shall be made through Bank Instruments (i.e. DD/ Pay Order/ Cheques/ Bank Transfers/ RTGS) including all receipts towards the Membership Fees from the members. However, the Governing Body may determine the limits of financial transactions which may be conducted in cash in certain other cases.

25. Income of the Society:

- i). Through membership fee, rents and other fees prescribed by the society
- ii). Domestic, and international Donations
- iii). Government aid/grants and the grants/donation by other societies
- iv). Income from the property of the society
- v). Income from its institutions

26. Accounts of the Society:

- i). The Treasurer of the Society will be responsible for keeping and maintaining proper books of accounts i.e. cash book, ledger etc. as required under the Income Tax laws and/or any other authority including the Institute of Chartered Accountants of India, at its Registered Office with respect to all sums of money received and expended by the Society and the assets and liabilities of the Society.
- ii). The internal auditor shall audit all the accounts of the society and its institutions quarterly
- iii). The books of accounts of the Society shall be open to inspection during the business hours by the Registrar General, Registrar, District Registrar or any officer authorized by them.
- iv). The internally audited books of accounts of the Society shall be open to inspection by any member of the Society on the day(s) fixed by the Governing body.
- v). The annual accounts of the society will be signed by any two from the President, Treasurer and Secretary General..
- vi). The Collegium will appoint a chartered accountant, who shall not be a member of the Governing body or family member of any member of the Governing Body, for auditing the accounts and filing of income tax return of the society for each financial year, at such remuneration as may be determined by the Governing Body.

27. Common Seal:-

The Society will have a common seal which shall be kept in safe custody of the General Secretary/Secretary and shall be affixed wherever it is required in accordance with the authorization by the Governing Body.

28. Amalgamation of the Society: The Society may amalgamate itself with any other Society established with the identical aims and objects or allow any other society to amalgamate with itself by a Special Resolution passed by the general body of the society in this behalf in accordance with the provisions contained in Section 51 of the Act and rule 25 made there under.

29. Dissolution of the Society:

- i). The Society may resolve in the general body by way of a special resolution to dissolve itself in accordance with the provisions contained in the Act and the rules there under in case it becomes difficult to carry on with the operations of the Society, or it becomes insolvent or for any other pressing and unavoidable reasons;
- ii). In the event of dissolution of the Society, no assets of the society shall devolve on or distributed amongst the members of the Society;
- iii). Its assets and properties shall be first used to liquidate any liabilities and the left-over properties/ assets, if any, shall be considered for transfer to any other Society established with identical aims and objects or to the District Collector for use thereof in the general public interest.

30. Impeachment

1. In case any member of the Collegium is found guilty of moral degradation, non-ethical work or any such work or need which destroys the reputation of the society, to harm the mutual warmth and cooperation in the society, financial misappropriation of the funds of the society, giving financial loss to the society, the general body can bring impeachment against the Collegium by the way of a special resolution and constitute the new Collegium by conducting the fresh elections. And the case shall be sent to the monitoring committee for the recommendation of the disciplinary action or any penalty.
2. In case any member of the governing body (including President) or the governing body as a whole is found guilty of moral degradation, non-ethical work or any such work or need which destroys the reputation of the society, to harm the mutual warmth and cooperation in the society, financial misappropriation of the funds of the society, giving financial loss to the society, the Collegium can remove any such person from the governing body with special resolution and appoint/elect the new member for the vacancy created. And the case shall be sent to the monitoring committee for the recommendation of the disciplinary action or any penalty.

31. Other Important Rules and Provision:

1. The information for the general meeting of the society shall be given 10 days before the meeting through the newspaper or in written to the members.
2. A person can become president of the Society for maximum 2 terms in his life span. The minimum age for the candidate to contest for the post of President shall be 35 years as on the date of nomination filing.
3. A person appointed in any of the committee/sub-committees of the society must be a member (life member or honorary member) of the society.

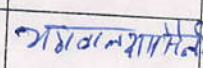
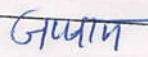
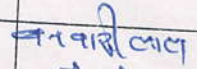
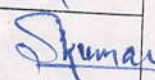




4. Any type of misconduct in the meetings of the society by any of the officer bearers and the members of the society shall not be tolerated. In case any such member does so, the president can suspend him/her for max. 6 months and the matter will be recommended to the Monitoring, Supervision and Reporting committee for disciplinary actions.
5. In case the President himself is found of any type of misconduct and violates the codes of conduct, than the Monitoring, Supervision and Reporting committee will recommend for disciplinary actions to the Collegium on such written complaint.
6. Financial awards may be decided by the Collegium for the outstanding performance and considering the strength and responsibilities of any officer bearer, member of the independent and sub-committees and the member of the society Performance, annual award for governing body. The amount of all such awards shall be approved by the majority of the Collegium.
7. Every year on 14th January, the Society shall celebrate its foundation day and the homage will be paid to Maharaja Soor Saini on the same day.
8. Special budget allocation for the working of all the independent and sub-committees
9. The jurisdiction for any disputes related to Saini Sabha (Regd.) Narnaul and all its institutions shall be the Narnaul court.
10. Provision of remuneration for the members of independent and sub-committees can be decided by the governing body
11. The real expenses incurred toward work of the society by any of the office bearer of the society, members of the independent committees, members of the sub-committees and any such person authorized for any work of the society shall be reimbursed by the society on the production of self certified bills upto Rs. 500/- and actual bills above this amount.
12. Any resolution passed by the Collegium and the governing body shall be passed in written and its record shall be maintained in the respective registers. The so passed resolution shall be circulated among the people of the Saini community through the Collegium members.
13. If any incumbent President wishes to contest any political elections, then first he/she shall resign from his current position and shall not resume the office of President in any case.
14. The society will accept the donations of only Saini Community members in its account. However the society will accept donations from any other community members in the accounts of all the institutions run by it.
15. A register of all the activities and major work done by the society shall be maintained by the Collegium, Governing body, independent and sub-committees respectively for the purpose of monitoring and evaluation report.
16. A member of the Collegium, governing body, independent committees and sub-committees cannot become the employee of the society or any of the institutions of the society.
17. Every life member shall cast his vote in person and no proxy voting shall be allowed in any election or the meetings.

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सैनी सभा (रजि.)

सचिव
सैनी सभा (रजि०) नारनौल

18. If any person of the Saini fraternity who donates Rs. 5100/- or more to the society, his/her name shall be written on the Stone of Honor to be fixed at prime places in the premises of the society.
19. A donation shall not be considered as the membership fee and vice-versa.
20. The subcommittees, independent committees and governing body will not interfere in the working of each other. However the duties and work shall be carried out through proper channel.
21. Any person from any part of the world, who has given the prime donations to the society like- any immovable property, construction of rooms, shops, gate etc in the society can be an honorary member of the society on the approval of the Collegium.
22. All the members of the Collegium, governing body, independent committees and sub-committees shall be the life members of the society.
23. The members of the independent committees cannot become the member of any other committees/sub-committees.
24. A person wishes to contest elections for the Collegium or the governing body can file nomination from one place only. However the place can be different from his/her respective electoral college.

We, the several persons whose names & addresses are subscribed hereunder, certify the above to be the true copy of the Bye-laws of the society.

Sr. No.	Name	Father's Name	Address	Designation	Signatures
1	Bhagwan Dass Saini	Sh. Bhairu Ram	Guru Nanak Pura Narnaul	President	
2	Jai Ram Saini	Sh. Shri Ram	Nalapur, Narnaul	Sr. Vice President	
3	Banwari Lal	Sh. Puran Chand	Near C.I.A, Narnaul	Vice President	
4	Surender Kr. Saini Advocate	Sh. Hari Ram Saini	Dhani Kirarod, Narnaul	Secretary	
5	Bishan Kumar Saini	Sh. Baldev Saini	Ganesh Colony, Narnaul	Manager	
6	Ramniwas Saini	Sh. Begraj Saini	Near Moda Wala Mandir, Narnaul	Treasurer	
7	Bal Kishan Saini	Sh. Umrao Singh	Kalash Nagar, Narnaul	Educationist	
8	Subh Ram Saini Advocate	Sh. Bhawni Sahai	Shekhpura, Narnaul	Legal Advisor	

Certified to be a True Copy

District Registrar of Firms & Societies
D. I. C. Narnaul (Haryana)

